

NUECES WATER SUPPLY CORPORATION
Minutes – Regular Meeting
March 2, 2021
(This meeting was held remotely by phone and Zoom.)

Board Members Present:

Mike Benton
Donald Lundmark
Ruth Ann Smith
Sherry Zimmerman

Board Members Absent:

Alice J. Black

Staff Present:

Carola G. Serrato
Frances De Leon
Jo Ella Wagner

Guests Present:

None

1. Call to Order.

Mr. Mike Benton, Vice-President, called the Regular Meeting to order at 10:06 a.m. A quorum was present.

2. Citizen comments.

Mr. Benton opened the floor for citizen comments. No comments from the public were made.

3. Approval of Minutes.

Ms. Zimmerman made a motion to approve the minutes of the November 2, 2020 Regular Meeting as presented. Mr. Lundmark seconded the motion. All voted in favor.

4. Treasurer's Report/Payment of Bills.

The following financial reports were presented for the Board's review and approval:

Treasurer's Report as of October 31, 2020

Account Activity for General Account for October 1, 2020 to October 31, 2020

Account Activity for Operations Account for October 1, 2020 to October 31, 2020

TEXPOOL Participant Statement for 10/01/2020 – 10/31/2020 for General Account

TEXPOOL Participant Statement for 10/01/2020 – 10/31/2020 for Security Deposit Account

TexSTAR General Account Statement for 10/01/2020 – 10/31/2020

Treasurer's Report as of November 30, 2020

Account Activity for General Account for November 1, 2020 to November 30, 2020

Account Activity for Operations Account for November 1, 2020 to November 30, 2020

TEXPOOL Participant Statement for 11/01/2020 – 11/30/2020 for General Account

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TEXPOOL Participant Statement for 11/01/2020 – 11/30/2020 for Security Deposit Account

TexSTAR General Account Statement for 11/01/2020 – 11/30/2020

Treasurer's Report as of December 31, 2020

Account Activity for General Account for December 1, 2020 to December 31, 2020

Account Activity for Operations Account for December 1, 2020 to December 31, 2020

TEXPOOL Participant Statement for 12/01/2020 – 12/31/2020 for General Account

TEXPOOL Participant Statement for 12/01/2020 – 12/31/2020 for Security Deposit Account

TexSTAR General Account Statement for 12/01/2020 – 12/31/2020

The following bills were presented for payment:

STWA Invoice S20-170	\$47,783.88
October 2020 Water Usage, Water Cost and Handling Charge	
STWA Invoice S20-171	\$17,363.20
October 2020 General and Administration	
STWA Invoice S20-175	\$ 7,437.75
October 2020 Taps and Repairs	
STWA Invoice S20-177	\$ 1,699.30
September and October 2020 Reimbursements	
STWA Invoice S20-185	\$47,322.56
November 2020 Water Usage, Water Cost and Handling Charge	
STWA Invoice S20-186	\$18,074.80
November 2020 General and Administration	
STWA Invoice S20-190	\$15,926.25
November 2020 Taps and Repairs	
STWA Invoice S21-008	\$42,873.59
December 2020 Water Usage, Water Cost and Handling Charge	
STWA Invoice S21-009	\$17,704.75
December 2020 General and Administration	
STWA Invoice S21-012	\$ 8,421.73
December 2020 Taps and Repairs	
STWA Invoice S21-015	\$ 1,502.24
Payroll expense for Part-time Employee for October, November and December 2020	
STWA Invoice S21-017	\$ 367.21
Payroll expense for Stand By for October 1, 2020 through December 31, 2020	

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STWA Invoice S21-019	\$ 1,318.42
Reimburse for Fiber optic phone service (09/19/20 through 12/19/20) and High Touch Technology support (10/01/20 through 12/31/20)	
STWA Invoice S21-029	\$39,239.06
January 2021 Water Usage, Water Cost and Handling Charge	
STWA Invoice S21-030	\$19,743.10
January 2021 General and Administration	
STWA Invoice S21-033	\$13,140.60
January 2021 Taps and Repairs	
STWA Invoice S21-036	\$ 2,776.10
January 2021 Reimbursements	
Willatt & Flickinger, PLLC.	\$ 2,178.60
Professional Services – February 2021	

Ms. Serrato also gave a brief review of the January 2021 Treasurer's Report which had not been included in the agenda packet and said it would be presented fully at the next meeting. Ms. Zimmerman made a motion to approve the October, November and December 2020 Treasurer's Reports and payment of the bills as presented. The motion was seconded by Mr. Lundmark. All voted in favor.

5. NWSC Annual Membership Meeting.

- Selection of Election Auditor
- Approval of agenda and meeting packet for Annual Membership Meeting
- Resolution 21-01. Resolution declaring unopposed candidates of Nueces Water Supply Corporation elected.

Ms. Serrato reported that only one Application for Board of Director was received by the March 1st deadline. She added that since there is one only position up for election, adoption of Resolution 21-01 will declare the candidate, Donald Lundmark, elected. She added that the Annual Membership Meeting is scheduled for April 13th but since no election will be held, an election auditor is not needed. The Board reviewed the meeting notice and agenda. Ms. Smith made a motion to adopt Resolution 21-01 and to approve the agenda and meeting packet for the Annual Membership Meeting. Ms. Zimmerman seconded and all voted in favor.

6. Nueces County project for construction of Banquete Pump Station to serve the Nueces Water Control and Improvement District #5 (Banquete) and Nueces Water Supply Corporation – Update on New Banquete Pump Station.

Ms. Serrato stated that J.S. Haren has been submitting pay requests on the new Banquete Pump Station project to Nueces County and the County has been invoicing STWA. The invoice that

will be presented at the next STWA meeting will fulfill STWA's commitment of \$425,000 and remaining invoices will be sent to NWSC. She presented an invoice in the amount of \$9,920.84 which will be applied towards the \$178,000 that NWSC has committed to the project. She reported that work continues and the project should be complete by March 18th. She expects the remaining invoices to follow quickly. Mr. Lundmark made a motion to approve payment of the \$9,920.84 invoice. Ms. Smith seconded. All voted in favor.

7. City of Bishop – Easement for Bishop East Pump Station.

Ms. Serrato stated that the easement between STWA and the City of Bishop has been approved by both parties. Once the City provides the signed document, STWA will make payment and have the easement recorded. She presented a draft easement between NWSC and the City of Bishop containing the same provisions as the STWA-Bishop easement with the exception that there is no offer for payment and the description of the facilities is different. Ms. Zimmerman made a motion to approve the draft easement and offer it to the City of Bishop for their consideration. Mr. Lundmark seconded. All voted in favor.

8. Cyndie Park Unit 1 Public Utility Commission Application.

Ms. Serrato presented a notice showing that dissolving of the Cyndie Park I CCN has been finalized. Attorney Bill Flickinger will begin to work on filing an amendment to the NWSC's CCN to include the CPI area as well as a portion of the service area of The Ranch Subdivision. LNV will be contacted for the maps that need to be included. Ms. Serrato stated that she will talk to Mr. Flickinger about the CCN including a larger area in order to accommodate future service requests. No action was taken by the Board.

9. February 2021 Winter Storm/Freeze Event.

Ms. Serrato provided a report on the February freeze event and added that she will also review the information with the RWSC and STWA Boards at their meetings this week. She stated that work on the damage continues and there is still work to be done but added that the biggest problem during the freeze appears to be that the needed flow was not being provided by the City of Corpus Christi. Staff attempted to improve pressure as best as possible. She mentioned that the Sablatura Park Pump Station appears to have received the worst damage and will probably cost the most to repair. A rented generator is currently being used because the control panel on the station's generator suffered damage.

Ms. Serrato also reviewed the hours worked by the field staff from February 11th to February 24th as they prepared for the storm and continued working during and after the storm to restore and maintain service. She reported that approximately 88 overtime hours were charged to STWA, 81 hours were charged to RWSC and 182 were charged to NWSC. She said that most customers were understanding and appreciative of the crews but that she expects that some customers will receive high bills and some requests for leak adjustments have been received. She stated that she will keep the Board informed on progress of the repairs.

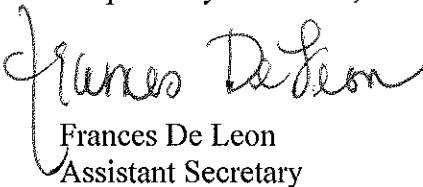
10. Appointment of representative for STWA Executive Director replacement.

Ms. Serrato stated that in preparation for her retirement, the STWA Board has hired a consulting firm to assist with recruitment of an Executive Director. The full STWA Board and Ms. Serrato will be involved in the process. The STWA Board would like to have the Nueces Water Supply Corporation and Ricardo Water Supply Corporation select a representative each to serve in the process. Ms. Serrato requested that the NWSC Board select a person to represent NWSC. Mr. Lundmark volunteered to serve as NWSC's representative. The Board agreed on having Mr. Lundmark serve as the Corporation's representative in the selection process of a new executive director.

11. Adjournment.

With no further business to conduct, Ms. Smith made a motion to adjourn the meeting at 11:14 a.m. Ms. Zimmerman seconded and all voted in favor.

Respectfully submitted,



Frances De Leon
Assistant Secretary