

NUECES WATER SUPPLY CORPORATION

MEMORANDUM

TO: Nueces Water Supply Corporation Board of Directors
FROM: Alice J. Black, President
DATE: November 29, 2021
SUBJECT: Nueces Water Supply Corporation Meeting Notice and Agenda

A Regular Meeting of the Nueces Water Supply Corporation Board of Directors is scheduled for:

Tuesday, December 7, 2021

2:30 p.m.

South Texas Water Authority Boardroom
2302 East Sage Road
Kingsville, Texas

to consider and act upon any lawful subject which may come before it, including among others, the following:

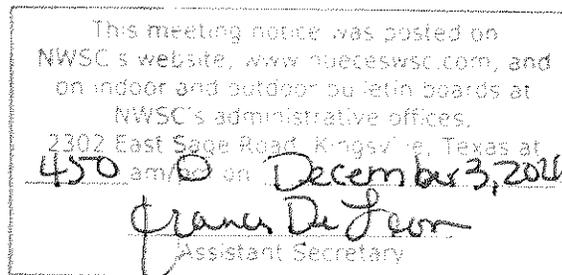
Agenda

1. Call to order.
2. Citizen comments.
3. Approval of Minutes. (Attachment 1)
4. Treasurer's Report/Payment of Bills. (Attachment 2)
5. Resignation of Donald Lundmark and Mike Benton and appointment of directors to fill the unexpired terms. (Attachment 3)
6. Election of officers. (Attachment 4)
7. Fiscal Year 2021 Budget Amendments. (Attachment 5)
8. Proposed Fiscal Year 2022 Budget and retail water rates. (Attachment 6)
9. **Resolution 21-04.** Resolution adopting the recommended Fiscal Year 2022 Budget. (Attachment 7)
10. John Womack & Co., P.C. Letter of Engagement for Auditor Services. (Attachment 8)
11. Annual Meeting Schedule and Election Procedures. (Attachment 9)

12. Emergency Preparedness Plan. (Attachment 10)
 - Ardurra Proposal for Engineering Services
13. Purchase of materials to build up STWA stockpile of materials due to stagnation in PVC production and transportation issues. (Attachment 11)
14. Request for service – Vaquero Ventures on FM 666. (Attachment 12)
15. Update on Texas 811 changes. (Attachment 13)
16. Acceptance of easements for NWSC for Triple-Farms Grain Facility: (Attachment 14)
 - Triple-T Farms & Cattle Co.
 - Toby Robertson
17. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

AJB/JM/fdl
Attachments



ATTACHMENT 1

Approval of Minutes

NUECES WATER SUPPLY CORPORATION
Minutes – Regular Meeting
August 2, 2021

Board Members Present:

Mike Benton
Donald Lundmark
Sherry Zimmerman

Board Members Absent:

Alice J. Black
Ruth Ann Smith

Staff Present:

Carola G. Serrato
Frances De Leon
Jo Ella Wagner

Guests Present:

John Marez

1. Call to Order.

Mr. Mike Benton, Vice-President, called the Regular Meeting to order at 10:00 a.m. A quorum was present.

2. Citizen comments.

Mr. Benton opened the floor for citizen comments. No comments from the public were made.

3. Approval of Minutes.

Ms. Zimmerman made a motion to approve the minutes of the May 11, 2021 Regular Meeting as presented. Mr. Lundmark seconded the motion. All voted in favor.

4. Treasurer's Report/Payment of Bills.

The following financial reports were presented for the Board's review and approval:

Treasurer's Report as of April 30, 2021

Account Activity for General Account for April 1, 2021 to April 30, 2021

Account Activity for Operations Account for April 1, 2021 to April 30, 2021

TEXPOOL Participant Statement for 04/01/2021 – 04/30/2021 for General Account

TEXPOOL Participant Statement for 04/01/2021 – 04/30/2021 for Security Deposit Account

TexSTAR General Account Statement for 04/01/2021 – 04/30/2021

Treasurer's Report as of May 31, 2021

Account Activity for General Account for May 1, 2021 to May 31, 2021

Account Activity for Operations Account for May 1, 2021 to May 31, 2021

TEXPOOL Participant Statement for 05/01/2021 – 05/31/2021 for General Account

TEXPOOL Participant Statement for 05/01/2021 – 05/31/2021 for Security Deposit Account

TexSTAR General Account Statement for 05/01/2021 – 05/31/2021

Treasurer's Report as of June 30, 2021
Account Activity for General Account for June 1, 2021 to June 30, 2021
Account Activity for Operations Account for June 1, 2021 to June 30, 2021
TEXPOOL Participant Statement for 06/01/2021 – 06/30/2021 for General Account
TEXPOOL Participant Statement for 06/01/2021 – 06/30/2021 for Security Deposit Account
TexSTAR General Account Statement for 06/01/2021 – 06/30/2021

The following bills were presented for payment:

STWA Invoice S21-080 April 2021 Water Usage, Water Cost and Handling Charge	\$43,920.07
STWA Invoice S21-081 April 2021 General and Administration	\$17,662.74
STWA Invoice S21-084 April 2021 Taps and Repairs	\$ 4,997.63
STWA Invoice S21-095 May 2021 Water Usage, Water Cost and Handling Charge	\$39,714.73
STWA Invoice S21-096 May 2021 General and Administration	\$18,523.62
STWA Invoice S21-100 May 2021 Taps and Repairs	\$ 8,100.94
STWA Invoice S21-109 June 2021 Water Usage, Water Cost and Handling Charge	\$40,654.61
STWA Invoice S21-110 June 2021 General and Administration	\$17,782.82
STWA Invoice S21-114 June 2021 Taps and Repairs	\$ 8,610.39
STWA Invoice S21-118 Payroll expense for Part-time Employee for April, May and June 2021	\$ 1,695.01
STWA Invoice S21-120 Payroll expense for Stand By for March 25, 2021 through June 30, 2021	\$ 396.07
STWA Invoice S21-122 Reimburse for Fiber optic phone service (03/19/21 through 06/19/21) and High Touch Technology support (03/01/21 through 06/30/21)	\$ 1,318.42

Mr. Lundmark made a motion to approve the Treasurer's Reports and payment of the bills as presented. The motion was seconded by Ms. Zimmerman. All voted in favor.

5. Nueces County project for construction of Banquete Pump Station to serve the Nueces Water Control and Improvement District #5 (Banquete) and Nueces Water Supply Corporation.

Ms. Serrato stated the project is nearing completion. She presented a draft conveyance agreement and explained that once the project is completed, and then accepted by Nueces County Commissioners Court, a transfer of title can occur. NWSC should also receive a request for final payment after all work has been completed satisfactorily. Ms. Zimmerman moved to authorize final payment contingent upon Nueces County taking care of any remaining items that need to be completed. Mr. Lundmark seconded. All voted in favor.

6. February 2021 Winter Storm/Freeze Event.

Ms. Serrato presented updated spreadsheets on the damage resulting from the storm and payments from the Corporation's and STWA's insurance carriers. She explained that some NWSC items are being carried under STWA's insurance. These are items such as pumps which are considered part of STWA's building for insurance purposes. Ms. Serrato added that she feels that whatever amount is not reimbursed should be split between the two entities. She also noted that this should be the final report on this matter. No action was taken by the Board.

7. Authorization to send Final Notice of Violation of Tariff to customer without a Cut-Off Valve.

Ms. Serrato presented a draft letter for members who are in violation of the tariff requirement to install a cut-off valve outside of the Corporation's meter box. Letters informing customers of the requirement have been previously sent out and new customers are informed of the requirement during the application process. Currently, there are two customers in violation of the policy. She requested authorization to use the letter for members that are in violation of the Corporation's policy to install a cut-off valve. Ms. Zimmerman made a motion to authorize use of the presented letter as requested. Mr. Lundmark seconded. The motion passed by unanimous vote.

8. Selection of John Marez as NWSC General Manager, effective upon South Texas Water Authority hiring Mr. Marez as Executive Director.

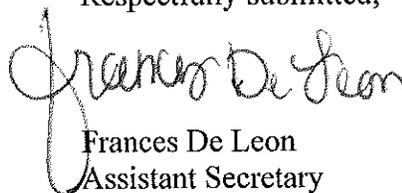
Ms. Serrato stated that the STWA Board will be meeting on August 3rd to ratify the contract signed by Mr. John Marez and STWA Board President Brandon Barrera. She added that the Ricardo Water Supply Corporation Board of Directors appointed Mr. Marez as General Manager at their July 27, 2021 meeting. Mr. Benton asked Mr. Marez his reason for applying for the executive director position. Mr. Marez replied that his previous and current experience have prepared him for this type of position and he felt a calling for it. He added that he will be

phasing out of his term as Nueces County commissioner and is currently on a six-month probationary contract with STWA. Mr. Benton also asked several questions regarding the process for selecting Mr. Marez for the position and whether Mr. Marez had been recommended for hire by the by the company conducting the search for STWA's executive director. Ms. Serrato described the screening process and explained that Kathryn Ray, Ray Associates, had conducted the search but the STWA Board made the decision to negotiate a contract with Mr. Marez before a recommendation was made by Ms. Ray. Mr. Marez assured the board that he will work hard to keep operations running as smoothly as possible after Ms. Serrato's departure and that if at any point he feels he cannot do the job, he will notify the board. Ms. Serrato noted that it is important for staff to have a general manager in place to turn to when needed. Selection of a general manager died for lack of a motion. Mr. Marez asked if there were any issues or concerns that could be addressed in order to convince the Board to take action and offered to call the Corporation's attorney, but no comments or requests were made and no action was taken by the board.

9. Adjournment.

With no further business to conduct, Ms. Zimmerman made a motion to adjourn the meeting at 10:48 a.m. Mr. Lundmark seconded and all voted in favor.

Respectfully submitted,


Frances De Leon
Assistant Secretary

ATTACHMENT 2

Treasurer's Report/Payment of Bills

Nueces Water Supply Corporation
 Treasurer's Report
 As of July 31, 2021

General Account - KFNB	\$125,936.79
General Account - TexPool	\$522,436.95
General Account - TexPool Prime	\$302,806.99
General Account - TexSTAR	\$306,385.23
Operations Account - KFNB	\$7,276.75
Security Deposit Account - TexPool	\$128,603.56
Petty Cash	\$150.00
Cash Drawer	\$100.00
TOTAL	\$1,393,696.27

	10-May-21 Billing Reg.	9-Jun-21 Billing Reg.	8-Jul-21 Billing Reg.
Total Usage (Gal)	13,736,280	12,151,120	12,888,040
Water Sales (\$)	\$89,823.28	\$82,655.01	\$85,504.65
Adjustments	(\$627.17)	(\$415.28)	(\$857.15)
Turn on Charge	\$0.00	\$240.00	\$360.00
Late Charges	\$890.00	\$995.00	\$1,130.00
Past Due (Overpayments)	\$4.51	\$1,949.93	\$4,872.86
Tax	\$427.60	\$402.24	\$417.89
Leak Pay Plan	\$58.17	\$58.17	\$108.16
Total Receivables	\$90,576.39	\$85,885.07	\$91,536.41
METERS ON LINE	1041	1043	1047

NUECES WATER SUPPLY CORP.

GENERAL

JULY 2021

DATE	DESCRIPTION	CK NO.	DEPOSIT	DISBURSEMENT	BALANCE
07-01	BEGINNING BALANCE				\$141,449.01
07-01	WATER RECEIPTS	DEP	\$224.98		\$141,673.99
07-01	ONLINE PAYMENTS	DEP	\$1,537.55		\$143,211.54
07-01	J. ELISSETCHE #679 INSPECTION/ UNLOCK	DEP	\$110.00		\$143,321.54
07-02	WATER RECEIPTS	DEP	\$2,137.16		\$145,458.70
07-02	ONLINE PAYMENTS	DEP	\$1,437.90		\$146,896.60
07-02	GLATFELTER CLAIMS	DEP	\$5,619.15		\$152,515.75
07-03	ONLINE PAYMENTS	DEP	\$328.60		\$152,844.35
07-04	ONLINE PAYMENTS	DEP	\$436.91		\$153,281.26
07-05	ONLINE PAYMENTS	DEP	\$1,114.99		\$154,396.25
07-06	WATER RECEIPTS	DEP	\$2,422.16		\$156,818.41
07-06	ONLINE PAYMENTS	DEP	\$2,026.76		\$158,845.17
07-06	GULF COAST COOP ANALYSIS	DEP	\$400.00		\$159,245.17
07-07	WATER RECEIPTS	DEP	\$22,402.80		\$181,647.97
07-07	ONLINE PAYMENTS	DEP	\$2,529.98		\$184,177.95
07-07	M. RANGEL #1073 BAD DEBT	DEP	\$97.76		\$184,275.71
07-08	WATER RECEIPTS	DEP	\$1,399.53		\$185,675.24
07-08	ONLINE PAYMENTS	DEP	\$1,253.42		\$186,928.66
07-08	ARDURRA	4019		\$2,500.00	\$184,428.66
07-08	HYDROPRO SOLUTIONS, LLC.	4020		\$11,406.29	\$173,022.37
07-08	NUECES COUNTY- BANQ. CYNDIE PARK II#	4021		\$12,689.25	\$160,333.12
07-09	WATER RECEIPTS	DEP	\$312.96		\$160,646.08
07-09	ONLINE PAYMENTS	DEP	\$1,212.84		\$161,858.92
07-09	GULF COAST COOP #785 WATER HAULING	DEP	\$2,000.00		\$163,858.92
07-10	ONLINE PAYMENTS	DEP	\$984.75		\$164,843.67
07-11	ONLINE PAYMENTS	DEP	\$437.30		\$165,280.97
07-12	WATER RECEIPTS	DEP	\$561.72		\$165,842.69
07-12	ONLINE PAYMENTS	DEP	\$1,196.12		\$167,038.81
07-13	WATER RECEIPTS	DEP	\$658.91		\$167,697.72
07-13	ONLINE PAYMENTS	DEP	\$420.07		\$168,117.79
07-13	I. CEDILLO #1786 RESERVICE	DEP	\$640.91		\$168,758.70
07-14	WATER RECEIPTS	DEP	\$1,447.60		\$170,206.30
07-14	ONLINE PAYMENTS	DEP	\$598.68		\$170,804.98
07-15	WATER RECEIPTS	DEP	\$1,093.73		\$171,898.71
07-15	ONLINE PAYMENTS	DEP	\$1,193.43		\$173,092.14
07-16	WATER RECEIPTS	DEP	\$71.00		\$173,163.14
07-16	ONLINE PAYMENTS	DEP	\$587.94		\$173,751.08
07-16	ACH DRAFTS	DEP	\$7,557.41		\$181,308.49
07-17	ONLINE PAYMENTS	DEP	\$267.95		\$181,576.44
07-18	ONLINE PAYMENTS	DEP	\$467.64		\$182,044.08
07-19	WATER RECEIPTS	DEP	\$3,321.37		\$185,365.45
07-19	ONLINE PAYMENTS	DEP	\$1,083.42		\$186,448.87
07-19	I. CEDILLO #786 2ND CSI	DEP	\$50.00		\$186,498.87
07-20	WATER RECEIPTS	DEP	\$4,509.95		\$191,008.82
07-20	ONLINE PAYMENTS	DEP	\$558.63		\$191,567.45
07-21	WATER RECEIPTS	DEP	\$1,328.01		\$192,895.46

07-21	ONLINE PAYMENTS	DEP	\$811.50		\$193,706.96
07-21	CORE & MAIN LP	4022		\$3,128.42	\$190,578.54
07-21	HALE BOYS TRUCKING & CRANE SERV.	4023		\$2,000.00	\$188,578.54
07-21	STWA- REIMBURSEMENT	4024		\$1,358.51	\$187,220.03
07-21	RYAN W. HARLAN- REFUND	4025		\$3,335.00	\$183,885.03
07-22	WATER RECEIPTS	DEP	\$915.67		\$184,800.70
07-22	ONLINE PAYMENTS	DEP	\$1,916.83		\$186,717.53
07-23	WATER RECEIPTS	DEP	\$487.36		\$187,204.89
07-23	ONLINE PAYMENTS	DEP	\$380.11		\$187,585.00
07-23	DCP MIDSTREAM ACH #225 341 407 660	DEP	\$712.34		\$188,297.34
07-24	ONLINE PAYMENTS	DEP	\$181.06		\$188,478.40
07-25	ONLINE PAYMENTS	DEP	\$92.60		\$188,571.00
07-26	WATER RECEIPTS	DEP	\$651.94		\$189,222.94
07-26	ONLINE PAYMENTS	DEP	\$354.38		\$189,577.32
07-27	WATER RECEIPTS	DEP	\$146.62		\$189,723.94
07-27	ONLINE PAYMENTS	DEP	\$147.10		\$189,871.04
07-28	WATER RECEIPTS	DEP	\$1,683.36		\$191,554.40
07-28	ONLINE PAYMENTS	DEP	\$495.93		\$192,050.33
07-29	WATER RECEIPTS	DEP	\$567.63		\$192,617.96
07-29	ONLINE PAYMENTS	DEP	\$517.50		\$193,135.46
07-30	WATER RECEIPTS	DEP	\$594.04		\$193,729.50
07-30	ONLINE PAYMENTS	DEP	\$816.75		\$194,546.25
07-30	B. CAVAZOS #1306 MEMBERSHIP	DEP	\$825.00		\$195,371.25
07-30	V. ESPINDOLA #1250 MEMBERSHIP	DEP	\$200.00		\$195,571.25
07-30	R. THARP #424 MEMBERSHIP	DEP	\$200.00		\$195,771.25
07-30	T. HILDEBRANT #1056 MEMBERSHIP	DEP	\$200.00		\$195,971.25
07-30	STWA-TAPS & REPAIRS	4026		\$8,610.39	\$187,360.86
07-30	STWA-GEN. & ADMIN.	4027		\$17,782.82	\$169,578.04
07-30	STWA-WATER	4028		\$40,654.61	\$128,923.43
07-30	STWA-TELEPHONE/TECH	4029		\$1,318.42	\$127,605.01
07-30	STWA-STAND-BY PAY	4030		\$396.07	\$127,208.94
07-30	STWA-PART-TIME EMPLOYEE	4031		\$1,695.01	\$125,513.93
07-31	ONLINE PAYMENTS	DEP	\$419.77		\$125,933.70
07-31	INTEREST EARNED	DEP	\$3.09		\$125,936.79
			\$91,362.57	\$106,874.79	

TexPool Participant Services
 1601 Texas Avenue, Suite 1150
 Houston, TX 77002



TEXAS TRUST
 TEXAS TREASURY SAFETY-CAPITIAL TRUST COMPANY
 COMPTROLLER GLENN HEGAR, CHAIRMAN

Participant Statement

NUECES WATER SUPPLY CORP
 GENERAL ACCT
 ATTN CAROLA G SERRATO
 2302 E SAGE ROAD
 KINGSVILLE TX 78363-3328

Statement Period **07/01/2021 - 07/31/2021**

Page 1 of 2

Customer Service 1-866-TEX-POOL
 Location ID 000077895
 Investor ID 000007585

TexPool Update

Simplify your payment process with the Vendor Payment Instructions Form.
 Contact TexPool Participant Services to learn more.

TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$530,428.51	\$0.00	\$8,000.00	\$8.44	\$522,436.95	\$525,267.76
TexPool Prime	\$302,790.17	\$0.00	\$0.00	\$16.82	\$302,806.99	\$302,791.26
Total Dollar Value	\$833,218.68	\$0.00	\$8,000.00	\$25.26	\$825,243.94	

Portfolio Value

Pool Name	Pool/Account	Market Value (07/01/2021)	Share Price (07/31/2021)	Shares Owned (07/31/2021)	Market Value (07/31/2021)
Texas Local Government Investment Pool	449/1371400002	\$530,428.51	\$1.00	522,436.950	\$522,436.95
TexPool Prime	590/1371400002	\$302,790.17	\$1.00	302,806.990	\$302,806.99
Total Dollar Value		\$833,218.68			\$825,243.94

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1371400002	\$8.44	\$100.42
TexPool Prime	590/1371400002	\$16.82	\$151.90
Total		\$25.26	\$252.32





RECEIVED

NUECES WATER SUPPLY CORPORATION
ATTN CAROLA G SERRATO
PO BOX 415
KINGSVILLE TX 78364-0415

AUG 10 2021

NUECES WATER SUPPLY CORPORATION

MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1370211110

ACCOUNT NAME: GENERAL ACCOUNT

STATEMENT PERIOD: 07/01/2021 - 07/31/2021

TEXSTAR MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 0.0100%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 41 DAYS AND THE NET ASSET VALUE FOR 7/30/21 WAS 1.000071.

MONTHLY ACTIVITY DETAIL				
TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			306,382.69
07/30/2021	MONTHLY POSTING	9999888	2.54	306,385.23
	ENDING BALANCE			306,385.23

MONTHLY ACCOUNT SUMMARY	
BEGINNING BALANCE	306,382.69
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	2.54
ENDING BALANCE	306,385.23
AVERAGE BALANCE	306,382.69

ACTIVITY SUMMARY (YEAR-TO-DATE)			
ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
GENERAL ACCOUNT	0.00	0.00	38.98

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT TEXSTAR PARTICIPANT SERVICES AT 1-800-839-7827.



NUECES WATER SUPPLY CORPORATION

OPERATIONS

2021

DATE	DESCRIPTION	CK NO.	DEPOSITS	DISBURSEMENTS	BALANCE
JULY 2021					\$8,332.45
07-08	CORPUS CHRISTI GASKET & FASTENER, INC	4778		\$169.40	\$8,163.05
07-08	MCCOYS BUILDING SUPPLY	4779		\$271.68	\$7,891.37
07-08	SCOTT ELECTRIC COMPANY	4780		\$113.66	\$7,777.71
07-08	TEXAS EXCAVATION SAFETY SYSTEM, INC	4781		\$98.80	\$7,678.91
07-08	WILLATT & FLICKINGER	4782		\$351.20	\$7,327.71
07-21	CITY OF CC- CENTRAL CASHIERS	4783		\$51.00	\$7,276.71
07-31	INTEREST EARNED	DEP	\$0.04		\$7,276.75
			\$0.04	\$1,055.74	

TexPool Participant Services
 1001 Texas Avenue, Suite 1150
 Houston, TX 77002



TEXAS TRUST
 TEXAS TREASURY SUPERSEEDING TRUST CONTACT
 COMPTROLLER, GLENN HEGAR, CHAIRMAN

RECEIVED

AUG 10 2021

Participant Statement

NUECES WATER SUPPLY CORP
 SECURITY DEPOSIT ACCT
 ATTN CAROLA G SERRATO
 2302 E SAGE ROAD
 KINGSVILLE TX 78363-3328

NUECES WATER SUPPLY CORPORATION

Statement Period **07/01/2021 - 07/31/2021**

Page 1 of 2

Customer Service **1-866-TEX-POOL**
 Location ID **000077895**
 Investor ID **000007584**

TexPool Update

Simplify your payment process with the Vendor Payment Instructions Form.
 Contact TexPool Participant Services to learn more.

TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$120,601.50	\$8,000.00	\$0.00	\$2.06	\$128,603.56	\$125,762.92
Total Dollar Value	\$120,601.50	\$8,000.00	\$0.00	\$2.06	\$128,603.56	

Portfolio Value

Pool Name	Pool/Account	Market Value (07/01/2021)	Share Price (07/31/2021)	Shares Owned (07/31/2021)	Market Value (07/31/2021)
Texas Local Government Investment Pool	449/1371400001	\$120,601.50	\$1.00	128,603.560	\$128,603.56
Total Dollar Value		\$120,601.50			\$128,603.56

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1371400001	\$2.06	\$19.50
Total		\$2.06	\$19.50



Nueces Water Supply Corporation
Treasurer's Report
As of August 31, 2021

General Account - KFNB	\$75,723.81
General Account - TexPool	\$522,446.78
General Account - TexPool Prime	\$302,822.87
General Account - TexSTAR	\$306,387.75
Operations Account - KFNB	\$4,430.70
Security Deposit Account - TexPool	\$128,605.95
Petty Cash	\$150.00
Cash Drawer	\$100.00
TOTAL	<u>\$1,340,667.86</u>

	9-Jun-21 Billing Reg.	8-Jul-21 Billing Reg.	10-Aug-21 Billing Reg.
Total Usage (Gal)	12,151,120	12,888,040	12,353,970
Water Sales (\$)	\$82,655.01	\$85,504.65	\$83,744.19
Adjustments	(\$415.28)	(\$857.15)	(\$2,403.06)
Turn on Charge	\$240.00	\$360.00	\$420.00
Late Charges	\$995.00	\$1,130.00	\$985.00
Past Due (Overpayments)	\$1,949.93	\$4,872.86	-\$616.73
Tax	\$402.24	\$417.89	\$405.52
Leak Pay Plan	\$58.17	\$108.16	\$247.04
Total Receivables	<u>\$85,885.07</u>	<u>\$91,536.41</u>	<u>\$82,781.96</u>
METERS ON LINE	1043	1047	1048

NUECES WATER SUPPLY CORP.

GENERAL

AUGUST 2021

DATE	DESCRIPTION	CK NO.	DEPOSIT	PAYMENTS	BALANCE
08-01	BEGINNING BALANCE				\$125,936.79
08-01	ONLINE PAYMENTS	DEP	\$351.69		\$126,288.48
08-02	ONLINE PAYMENTS	DEP	\$673.38		\$126,961.86
08-02	WATER RECEIPTS	DEP	\$726.29		\$127,688.15
08-03	ONLINE PAYMENTS	DEP	\$25,999.71		\$153,687.86
08-03	ONLINE PAYMENTS	DEP	\$1,270.68		\$154,958.54
08-04	ONLINE PAYMENTS	DEP	\$1,472.53		\$156,431.07
08-04	WATER RECEIPTS	DEP	\$1,456.15		\$157,887.22
08-04	B. VILLARREAL #1300 2ND CSI	DEP	\$50.00		\$157,937.22
08-05	WATER RECEIPTS	DEP	\$2,293.00		\$160,230.22
08-05	ONLINE PAYMENTS	DEP	\$1,398.11		\$161,628.33
08-05	SIMPLOT #544	ACH	\$1,083.47		\$162,711.80
08-06	WATER RECEIPTS	DEP	\$487.10		\$163,198.90
08-06	ONLINE PAYMENTS	DEP	\$2,430.82		\$165,629.72
08-06	R. ALVAREZ #1305 2ND CSI	DEP	\$50.00		\$165,679.72
08-07	ONLINE PAYMENTS	DEP	\$1,165.46		\$166,845.18
08-08	ONLINE PAYMENTS	DEP	\$358.63		\$167,203.81
08-09	WATER RECEIPTS	DEP	\$692.37		\$167,896.18
08-09	ONLINE PAYMENTS	DEP	\$945.72		\$168,841.90
08-09	R.HERNANDEZ-1307&1308 MEM.	DEP	\$5,405.00		\$174,246.90
08-10	WATER RECEIPTS	DEP	\$2,383.48		\$176,630.38
08-10	ONLINE PAYMENTS	DEP	\$296.19		\$176,926.57
08-10	GLATFELLER CLAIMs	DEP	\$173.03		\$177,099.60
08-11	WATER RECEIPTS	DEP	\$361.63		\$177,461.23
08-11	ONLINE PAYMENTS	DEP	\$485.79		\$177,947.02
08-11	B. CAVAZOS #1306 2ND CSI	DEP	\$50.00		\$177,997.02
08-12	WATER RECEIPTS	DEP	\$457.05		\$178,454.07
08-12	ONLINE PAYMENTS	DEP	\$945.20		\$179,399.27
08-13	CORE & MAIN	4032		\$3,733.00	\$175,666.27
08-13	NUECES COUNTY	4033		\$66,341.05	\$109,325.22
08-13	STWA-WATER	4034		\$41,097.73	\$68,227.49
08-13	STWA-GEN. & ADMIN.	4035		\$17,444.66	\$50,782.83
08-13	WATER RECEIPTS	DEP	\$598.56		\$51,381.39
08-13	ONLINE PAYMENTS	DEP	\$1,078.23		\$52,459.62
08-14	ONLINE PAYMENTS	DEP	\$446.12		\$52,905.74
08-15	ONLINE PAYMENTS	DEP	\$804.69		\$53,710.43
08-16	WATER RECEIPTS	DEP	\$435.96		\$54,146.39
08-16	ONLINE PAYMENTS	DEP	\$1,182.31		\$55,328.70
08-17	WATER RECEIPTS	DEP	\$649.18		\$55,977.88
08-17	ONLINE PAYMENTS	DEP	\$329.93		\$56,307.81
08-17	P.VILLAREAL #969 RESERVICE	DEP	\$825.00		\$57,132.81
08-18	NWSC ACH DRAFTS	ACH	\$7,613.01		\$64,745.82
08-18	WATER RECEIPTS	DEP	\$1,974.33		\$66,720.15
08-18	ONLINE PAYMENTS	DEP	\$645.42		\$67,365.57
08-18	S. ARCINIEGA #1301 2ND CSI	DEP	\$50.00		\$67,415.57
08-19	WATER RECEIPTS	DEP	\$1,430.32		\$68,845.89
08-19	ONLINE PAYMENTS	DEP	\$926.92		\$69,772.81
08-19	S. ARCINIEGA #1301 3RD CSI	DEP	\$50.00		\$69,822.81
08-19	SIMPLOT #544	ACH	\$443.32		\$70,266.13
08-20	HACH COMPANY	4036		\$2,012.56	\$68,253.57

08-20	SCOTT ELECTRIC COMPANY	4037		\$1,060.85	\$67,192.72
08-20	WATER RECEIPTS	DEP	\$1,502.45		\$68,695.17
08-20	ONLINE PAYMENTS	DEP	\$929.49		\$69,624.66
08-21	ONLINE PAYMENTS	DEP	\$475.70		\$70,100.36
08-22	ONLINE PAYMENTS	DEP	\$555.25		\$70,655.61
08-23	WATER RECEIPTS	DEP	\$1,053.52		\$71,709.13
08-23	I. GARCIA #534 RET.DRAFT	ACH		\$52.12	\$71,657.01
08-23	ONLINE PAYMENTS	DEP	\$1,246.64		\$72,903.65
08-23	DCP #225 341,407,660	ACH	\$471.25		\$73,374.90
08-23	M. RANGEL #1073 MEMBERSHIP	DEP	\$619.50		\$73,994.40
08-24	WATER RECEIPTS	DEP	\$2,192.86		\$76,187.26
08-24	ONLINE PAYMENTS	DEP	\$1,069.19		\$77,256.45
08-24	WATER RECEIPTS	DEP	\$786.32		\$78,042.77
08-25	R. MORENO #1309 MEMBERSHIP	DEP	\$2,448.25		\$80,491.02
08-25	ONLINE PAYMENTS	DEP	\$605.83		\$81,096.85
08-26	WATER RECEIPTS	DEP	\$738.30		\$81,835.15
08-26	ONLINE PAYMENTS	DEP	\$401.43		\$82,236.58
08-26	SIMPLIT #544	ACH	\$14.97		\$82,251.55
08-27	CORE & MAIN	4038		\$2,212.78	\$80,038.77
08-27	FERGUSON ENTERPRISES	4039		\$3,721.32	\$76,317.45
08-27	WATER RECEIPTS	DEP	\$500.25		\$76,817.70
08-27	ONLINE PAYMENTS	DEP	\$312.06		\$77,129.76
08-28	ONLINE PAYMENTS	DEP	\$165.87		\$77,295.63
08-29	ONLINE PAYMENTS	DEP	\$147.40		\$77,443.03
08-30	WATER RECEIPTS	DEP	\$813.83		\$78,256.86
08-30	ONLINE PAYMENTS	DEP	\$411.03		\$78,667.89
08-30	VAQUERO VENTURE Developer	DEP	\$1,000.00		\$79,667.89
08-30	REVERSE DEPOSIT IN MARCH			\$7,000.00	\$72,667.89
08-31	WATER RECEIPTS	DEP	\$2,262.99		\$74,930.88
08-31	ONLINE PAYMENTS	DEP	\$790.78		\$75,721.66
08-31	INTEREST EARNED	DEP	\$2.15		\$75,723.81
			\$94,463.09	\$144,676.07	\$75,723.81

NUECES WATER SUPPLY CORPORATION

OPERATIONS

2021

DATE	DESCRIPTION	CK NO.	DEPOSITS	DISBURSEMENTS	BALANCE
AUGUST 2021					\$7,276.75
08-01	PSI HOLDINGS	ACH		\$32.48	\$7,244.27
08-02	DSHS CENTRAL LAB	4784		\$61.18	\$7,183.09
08-04	DANIEL HINOJOSA	4785		\$63.04	\$7,120.05
08-04	FERNANDO ORTEGA	4786		\$200.00	\$6,920.05
08-04	JAMES MATZAS	4787		\$100.00	\$6,820.05
08-06	TEXAS EXCAVATION SAFETY SYSTEM, INC.	4788		\$70.30	\$6,749.75
08-06	WILLATT & FLICKINGER	4789		\$648.00	\$6,101.75
08-13	MCCOYS BUILDING SUPPLY	4790		\$71.32	\$6,030.43
08-13	TRACTORS SUPPLY CREDIT PLAN	4791		\$127.69	\$5,902.74
08-20	DSHS CENTRAL LAB	4792		\$213.92	\$5,688.82
08-20	ECONOMY PRINTING	4793		\$113.66	\$5,575.16
08-20	KANSAS CITY SOUTHERN RAILWAY	4794		\$309.00	\$5,266.16
08-20	LENA L. LOZANO SOLIS	4795		\$752.00	\$4,514.16
08-30	PSI HOLDINGS	ACH		\$32.48	\$4,481.68
08-27	CITY OF CORPUS CHRISTI-CENTRAL CASHIERS	4796		\$51.00	\$4,430.68
08-30	Reverse Deposit in March - Went into RWSC by error			\$7,000.00	-\$2,569.32
08-30	KFNB DEPOSIT per Brad Womack		\$7,000.00		\$4,430.68
08-31	INTEREST EARNED	DEP	\$0.02		\$4,430.70
			\$7,000.02	\$9,846.07	

TexPool Participant Services
 1001 Texas Avenue, Suite 1150
 Houston, TX 77002



TEXAS TRUST
 TEXAS TRUST FIDELITY SELECTION TRUST COMPANY
 COMPTROLLER GLENN HEGAR, CHAIRMAN

Participant Statement

NUECES WATER SUPPLY CORP
 GENERAL ACCT
 ATTN CAROLA G SERRATO
 2302 E SAGE ROAD
 KINGSVILLE TX 78363-3328

Statement Period **08/01/2021 - 08/31/2021**

Page 1 of 2

Customer Service **1-866-TEX-POOL**
 Location ID **000077895**
 Investor ID **000007585**

TexPool Update

When completing a TexPool form, please use the most up to date documents located at www.TexPool.com under Account Documents.

TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$522,436.95	\$0.00	\$0.00	\$9.83	\$522,446.78	\$522,437.27
TexPool Prime	\$302,806.99	\$0.00	\$0.00	\$15.88	\$302,822.87	\$302,807.50
Total Dollar Value	\$825,243.94	\$0.00	\$0.00	\$25.71	\$825,269.65	

Portfolio Value

Pool Name	Pool/Account	Market Value (08/01/2021)	Share Price (08/31/2021)	Shares Owned (08/31/2021)	Market Value (08/31/2021)
Texas Local Government Investment Pool	449/1371400002	\$522,436.95	\$1.00	522,446.780	\$522,446.78
TexPool Prime	590/1371400002	\$302,806.99	\$1.00	302,822.870	\$302,822.87
Total Dollar Value		\$825,243.94			\$825,269.65

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1371400002	\$9.83	\$110.25
TexPool Prime	590/1371400002	\$15.88	\$167.78
Total		\$25.71	\$278.03





RECEIVED

SEP 14 2021

NUECES WATER SUPPLY CORPORATION
ATTN CAROLA G SERRATO
PO BOX 415
KINGSVILLE TX 78364-0415

NUECES WATER SUPPLY CORPORATION

MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1370211110

ACCOUNT NAME: GENERAL ACCOUNT

STATEMENT PERIOD: 08/01/2021 - 08/31/2021

TEXSTAR MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 0.0100%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 52 DAYS AND THE NET ASSET VALUE FOR 8/31/21 WAS 1.000063.

MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			306,385.23
08/31/2021	MONTHLY POSTING	9999888	2.52	306,387.75
	ENDING BALANCE			306,387.75

MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	306,385.23
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	2.52
ENDING BALANCE	306,387.75
AVERAGE BALANCE	306,385.23

ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
GENERAL ACCOUNT	0.00	0.00	41.50



Nueces Water Supply Corporation
Treasurer's Report
As of September 30, 2021

General Account - KFNB	\$75,218.88
General Account - TexPool	\$522,458.78
General Account - TexPool Prime	\$302,838.51
General Account - TexSTAR	\$306,390.20
Operations Account - KFNB	\$2,196.89
Security Deposit Account - TexPool	\$128,608.90
Petty Cash	\$150.00
Cash Drawer	\$100.00
TOTAL	<u>\$1,337,962.16</u>

	8-Jul-21 Billing Reg.	10-Aug-21 Billing Reg.	9-Sep-21 Billing Reg.
Total Usage (Gal)	12,888,040	12,353,970	10,295,870
Water Sales (\$)	\$85,504.65	\$83,744.19	\$75,752.62
Adjustments	(\$857.15)	(\$2,403.06)	(\$461.70)
Turn on Charge	\$360.00	\$420.00	\$480.00
Late Charges	\$1,130.00	\$985.00	\$1,255.00
Past Due (Overpayments)	\$4,872.86	(\$616.73)	\$6,177.55
Tax	\$417.89	\$405.52	\$365.98
Leak Pay Plan	\$108.16	\$247.04	\$247.41
Total Receivables	<u>\$91,536.41</u>	<u>\$82,781.96</u>	<u>\$83,816.86</u>
METERS ON LINE	1047	1048	1054

NUECES WATER SUPPLY CORP.
GENERAL
SEPTEMBER 2021

DATE	DESCRIPTION	CK NO.	DEPOSIT	PAYMENTS	BALANCE
09-01	BEGINNING BALANCE				\$75,723.81
09-01	WATER RECEIPTS	DEP	\$945.75		\$76,669.56
09-01	ONLINE PAYMENTS	DEP	\$912.75		\$77,582.31
09-02	ONLINE PAYMENTS	DEP	\$770.66		\$78,352.97
09-02	WATER RECEIPTS	DEP	\$267.08		\$78,620.05
09-02	Monica Rangel # 1073 2nd CSI	DEP	\$50.00		\$78,670.05
09-03	ONLINE PAYMENTS	DEP	\$1,527.17		\$80,197.22
09-03	WATER RECEIPTS	DEP	\$2,510.31		\$82,707.53
09-04	ONLINE PAYMENTS	DEP	\$1,004.42		\$83,711.95
09-05	ONLINE PAYMENTS	DEP	\$637.83		\$84,349.78
09-06	ONLINE PAYMENTS	DEP	\$1,565.88		\$85,915.66
09-07	WATER RECEIPTS	DEP	\$2,456.37		\$88,372.03
09-07	Martin De Los Santos #1298 2nd CSI	DEP	\$50.00		\$88,422.03
09-07	ONLINE PAYMENTS	DEP	\$2,273.97		\$90,696.00
09-08	WATER RECEIPTS	DEP	\$23,183.44		\$113,879.44
09-08	J. Esquivel #646 Torn money order	DEP		\$59.38	\$113,820.06
09-08	ONLINE PAYMENTS	DEP	\$1,165.42		\$114,985.48
09-09	WATER RECEIPTS	DEP	\$54.98		\$115,040.46
09-09	ONLINE PAYMENTS	DEP	\$1,499.90		\$116,540.36
09-10	WATER RECEIPTS	DEP	\$710.15		\$117,250.51
09-10	Xueqing Wang #1310 Reservice	DEP	\$635.68		\$117,886.19
09-10	ONLINE PAYMENTS	DEP	\$427.35		\$118,313.54
09-10	STWA TAPS & REPAIRS	4040		\$17,643.06	\$100,670.48
09-10	STWA REIMBURSEMENT	4041		\$123.24	\$100,547.24
09-11	ONLINE PAYMENTS	DEP	\$167.93		\$100,715.17
09-12	ONLINE PAYMENTS	DEP	\$487.48		\$101,202.65
09-13	WATER RECEIPTS	DEP	\$387.92		\$101,590.57
09-13	Cynthina Anaya #1290 2nd CSI	DEP	\$50.00		\$101,640.57
09-13	ONLINE PAYMENTS	DEP	\$1,080.24		\$102,720.81
09-14	WATER RECEIPTS	DEP	\$655.49		\$103,376.30
09-14	ONLINE PAYMENTS	DEP	\$1,451.78		\$104,828.08
09-15	WATER RECEIPTS	DEP	\$528.97		\$105,357.05
09-15	Tomas Banda #1311 reservice	DEP	\$588.00		\$105,945.05
09-15	ONLINE PAYMENTS	DEP	\$1,087.94		\$107,032.99
09-16	WATER RECEIPTS	DEP	\$1,420.15		\$108,453.14
09-16	Claudia Otahal #25 INV #N21-005	DEP	\$35.00		\$108,488.14
09-16	ONLINE PAYMENTS	DEP	\$1,271.00		\$109,759.14
09-17	WATER RECEIPTS	DEP	\$1,532.50		\$111,291.64
09-17	ONLINE PAYMENTS	DEP	\$1,406.16		\$112,697.80
09-17	DCP #341 #660	ACH	\$421.72		\$113,119.52
09-17	NWSC ACH DRAFTS	DEP	\$8,595.30		\$121,714.82
09-18	ONLINE PAYMENTS	DEP	\$550.10		\$122,264.92
09-19	ONLINE PAYMENTS	DEP	\$394.41		\$122,659.33

09-20	WATER RECEIPTS	DEP	\$1,325.28		\$123,984.61
09-20	ONLINE PAYMENTS	DEP	\$1,363.18		\$125,347.79
09-21	WATER RECEIPTS	DEP	\$3,195.53		\$128,543.32
09-21	Richard Flores Develop Analysis	DEP	\$400.00		\$128,943.32
09-21	ONLINE PAYMENTS	DEP	\$1,087.99		\$130,031.31
09-22	WATER RECEIPTS	DEP	\$6,183.90		\$136,215.21
09-22	ONLINE PAYMENTS	DEP	\$481.15		\$136,696.36
09-23	WATER RECEIPTS	DEP	\$2,290.51		\$138,986.87
09-23	Jose J. Rodriguez Develop Analysis	DEP	\$400.00		\$139,386.87
09-23	Corey Nava #1234 Membership	DEP	\$200.00		\$139,586.87
09-23	ONLINE PAYMENTS	DEP	\$300.40		\$139,887.27
09-24	WATER RECEIPTS	DEP	\$581.52		\$140,468.79
09-24	ONLINE PAYMENTS	DEP	\$434.31		\$140,903.10
09-24	DCP #407	ACH	\$37.46		\$140,940.56
09-25	ONLINE PAYMENTS	DEP	\$169.90		\$141,110.46
09-26	ONLINE PAYMENTS	DEP	\$379.05		\$141,489.51
09-27	WATER RECEIPTS	DEP	\$719.73		\$142,209.24
09-27	ONLINE PAYMENTS	DEP	\$428.01		\$142,637.25
09-27	DCP #225	ACH	\$38.89		\$142,676.14
09-28	WATER RECEIPTS	DEP	\$2,093.74		\$144,769.88
09-28	ONLINE PAYMENTS	DEP	\$347.42		\$145,117.30
09-29	WATER RECEIPTS	DEP	\$394.43		\$145,511.73
09-29	ONLINE PAYMENTS	DEP	\$583.75		\$146,095.48
09-29	Linda Cox # 1313 membership	DEP	\$1,300.00		\$147,395.48
09-29	DELUXE BAGS FOR DEPOSITS	DEB		\$94.83	\$147,300.65
09-30	WATER RECEIPTS	DEP	\$74.18		\$147,374.83
09-30	ONLINE PAYMENTS	DEP	\$578.78		\$147,953.61
09-30	VOID - DID NOT PRINT CORRECTLY	4042		\$0.00	\$147,953.61
09-30	STWA - GENERAL ADMIN	4043		\$17,633.33	\$130,320.28
09-30	STWA- WATER	4044		\$38,440.22	\$91,880.06
09-30	VOID- CHECK #4045	4045		\$0.00	\$91,880.06
09-30	STWA- TAPS & REPAIRS	4046		\$15,663.05	\$76,217.01
09-30	WALKER PARTNERS- ENG. FEES	4047		\$1,000.00	\$75,217.01
09-30	INTEREST EARNED	DEP	1.87		\$75,218.88
			\$90,152.18	\$90,657.11	

TexPool Participant Services
 1001 Texas Avenue, Suite 1150
 Houston, TX 77002



TEXAS TRUST
 TEXAS TREASURY SAFEGUARDING TRUST COMPANY
 COMPTROLLER, GLENN BEGAR, CHAIRMAN

Participant Statement

NUECES WATER SUPPLY CORP
 GENERAL ACCT
 ATTN CAROLA G SERRATO
 2302 E SAGE ROAD
 KINGSVILLE TX 78363-3328

Statement Period 09/01/2021 - 09/30/2021

Page 1 of 2

Customer Service 1-866-TEX-POOL
 Location ID 000077895
 Investor ID 000007585

TexPool Update

The Summary Statement feature, located on the Statements tab, allows you to view or download one document that summarizes all of your TexPool and TexPool Prime accounts. To include additional dates in the summary, select the Custom Summary Statement.

TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$522,446.78	\$0.00	\$0.00	\$12.00	\$522,458.78	\$522,447.18
TexPool Prime	\$302,822.87	\$0.00	\$0.00	\$15.64	\$302,838.51	\$302,823.39
Total Dollar Value	\$825,269.65	\$0.00	\$0.00	\$27.64	\$825,297.29	

Portfolio Value

Pool Name	Pool/Account	Market Value (09/01/2021)	Share Price (09/30/2021)	Shares Owned (09/30/2021)	Market Value (09/30/2021)
Texas Local Government Investment Pool	449/1371400002	\$522,446.78	\$1.00	522,458.780	\$522,458.78
TexPool Prime	590/1371400002	\$302,822.87	\$1.00	302,838.510	\$302,838.51
Total Dollar Value		\$825,269.65			\$825,297.29

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1371400002	\$12.00	\$122.25
TexPool Prime	590/1371400002	\$15.64	\$183.42
Total		\$27.64	\$305.67





NUECES WATER SUPPLY CORPORATION
 ATTN CAROLA G SERRATO
 PO BOX 415
 KINGSVILLE TX 78364-0415

MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1370211110

ACCOUNT NAME: GENERAL ACCOUNT

STATEMENT PERIOD: 09/01/2021 - 09/30/2021

TEXSTAR MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 0.0100%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 43 DAYS AND THE NET ASSET VALUE FOR 9/30/21 WAS 1.000065.

MONTHLY ACTIVITY DETAIL				
TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			306,387.75
09/30/2021	MONTHLY POSTING	9999888	2.45	306,390.20
	ENDING BALANCE			306,390.20

MONTHLY ACCOUNT SUMMARY	
BEGINNING BALANCE	306,387.75
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	2.45
ENDING BALANCE	306,390.20
AVERAGE BALANCE	306,387.75

ACTIVITY SUMMARY (YEAR-TO-DATE)			
ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
GENERAL ACCOUNT	0.00	0.00	43.95

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT TEXSTAR PARTICIPANT SERVICES AT 1-800-839-7827.

NUECES WATER SUPPLY CORPORATION

OPERATIONS

2021

DATE	DESCRIPTION	CK NO.	DEPOSITS	DISBURSEMENTS	BALANCE
SEPTEMBER 2021					\$4,430.70
09-10	MCCOY'S BUILDING SUPPLY	4797		\$66.33	\$4,364.37
09-30	PSI HOLDINGS	ACH		\$32.48	\$4,331.89
09-30	Bobby Munguia- Membership refund	4798		\$82.31	\$4,249.58
09-30	David Guillen- Refund CSI	4799		\$73.36	\$4,176.22
09-30	VOID- Wrong total	4800		\$0.00	\$4,176.22
09-30	Rene Hernandez- Refund on Capital Contribution	4801		\$637.50	\$3,538.72
09-30	STEWART STEVENSON	4802		\$1,207.90	\$2,330.82
09-30	VOID- Printed wrong	4803		\$0.00	\$2,330.82
09-30	Fernando Hinojosa- membership refund & credit on acct	4804		\$207.38	\$2,123.44
09-30-2	Voided check #4799		\$73.36		\$2,196.80
09-30	INTEREST EARNED	DEP	\$0.09		\$2,196.89
			\$73.45	\$2,307.26	

TexPool Participant Services
 1001 Texas Avenue, Suite 1150
 Houston, TX 77002



TEXAS TRUST
 TEXAS TREASURY SAFEGUARDING TRUST COLLECTIVE
 COMPTROLLER GLENN HEGAR, CHAIRMAN

RECEIVED

OCT 13 2021

Participant Statement

NUECES WATER SUPPLY CORP. NUECES WATER SUPPLY CORPORATION
 SECURITY DEPOSIT ACCT
 ATTN CAROLA G SERRATO
 2302 E SAGE ROAD
 KINGSVILLE TX 78363-3328

Statement Period 09/01/2021 - 09/30/2021

Page 1 of 2

Customer Service 1-866-TEX-POOL
 Location ID 000077895
 Investor ID 000007584

TexPool Update

The Summary Statement feature, located on the Statements tab, allows you to view or download one document that summarizes all of your TexPool and TexPool Prime accounts. To include additional dates in the summary, select the Custom Summary Statement.

TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$128,605.95	\$0.00	\$0.00	\$2.95	\$128,608.90	\$128,606.05
Total Dollar Value	\$128,605.95	\$0.00	\$0.00	\$2.95	\$128,608.90	

Portfolio Value

Pool Name	Pool/Account	Market Value (09/01/2021)	Share Price (09/30/2021)	Shares Owned (09/30/2021)	Market Value (09/30/2021)
Texas Local Government Investment Pool	449/1371400001	\$128,605.95	\$1.00	128,608.90	\$128,608.90
Total Dollar Value		\$128,605.95			\$128,608.90

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1371400001	\$2.95	\$24.84
Total		\$2.95	\$24.84



STWA

SOUTH TEXAS WATER AUTHORITY

2302 E. SAGE RD.

KINGSVILLE, TEXAS 78363

S21 - 130

INVOICE

August 10, 2021

Nueces Water Supply Corporation
2302 E. Sage Rd.
Kingsville, Texas 78363

Usage

Agua Dulce Rural	989,430
Banquete - NWSC Pump Station	1,604,450
Bishop East	1,682,000
Central Rural	1,763,000
Driscoll Rural	662,000
Sablatura Park	818,300
LCS	5,614,950
KB Foundation	343,000
	<u>13,477,130</u>

Total Water Usage for Period 7/1/2021 to 8/1/2021 13,477,130
 Contract Year to Date Usage ----- 143,132,317 gallons

Water Rate (per thousand gallons)

Cost of Water from City of Corpus Christi (Total charges divided by total consumption):

Total charges	\$126,168.98
Total consumption	48,100
Cost of Water from City of Corpus Christi	\$ 2.623056

				Amount Due
STWA Handling Charge	13,477,130 g @	\$ 0.426386	=	\$ 5,746.46
Corpus Christi Water Cost	13,477,130 g @	\$ 2.623056	=	\$ 35,351.26
Water Rate for current billing period		\$ 3.049442		

Cost of Water

13,477,130 gallons @ \$3.049442 per thousand gallons \$ 41,097.73

Total Due for Water Usage for period 7/1/2021 to 8/1/2021 **\$ 41,097.73**

Net Water Revenue - STWA	
Handling Charge	\$5,746.46
less Pumping Cost	<u>\$1,514.27</u>
= Net Revenue	\$4,232.18

Payment Due within 30 days of Receipt of Invoice

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go the Comptroller's Special Purpose District Public Information Database located at

<https://spdpid.comptroller.texas.gov/> or the Authority's website www.stwa.org

Brandon W. Barrera, President
Jose M. Graveley, Vice-President
Imelda Garza, Secretary-Treasurer
Rudy Galvan, Jr.
Frances Garcia

(361) 592-9323 Or (361) 692-0337 (C.C. line)
Fax: (361) 592-5965

Kathleen Lowman
Joe Morales
Angela N. Pena
Patsy A. Rodgers
John Marez, Administrator

INVOICE

S21 - 131

August 10, 2021

Nueces Water Supply Corporation
2302 E. Sage Rd.
Kingsville, Texas 78363

Description			Amount Due
No. of Connections This Month:	1045		
1045 General Maintenance (per connection) @	\$ 6.25		\$ 6,531.25
1045 Read Meters (per connection) @	\$ 1.95		2,037.75
3 Sample Collection (per sample) @	\$ 40.00		120.00
 <i>Billing Services for Month of:</i>			
<i>July, 2021</i>			
21 Final Notice Cards @	\$ 1.10	07/08/21	23.10
1045 Statements @	\$ 2.00	07/08/21	2,090.00
1045 Administration (per connection) @	\$ 6.00		6,270.00
1432 Copies @	\$ 0.10		143.20
Postage			29.36
1 Developer analysis @	\$ 200.00	Triple T	200.00
TOTAL			\$ 17,444.66

Payment Due By
August 31, 2021

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go to the Comptroller's Special Purpose District Public Information Database located at <https://spdpid.comptroller.texas.gov/> or the Authority's website www.stwa.org

STWA

SOUTH TEXAS WATER AUTHORITY

2302 E. SAGE RD.

KINGSVILLE, TEXAS 78363
August 10, 2021

S21-135

Nueces Water Supply Corporation
2302 East Sage Road
Kingsville, Tx 78363

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
07/05/21	Weekend and holiday residual checks on rural system and read meters.	7245	0.00	58.10
07/06/21	Bee removal at acct. #1186-Faske, read meter.	7246	0.00	75.00
07/07/21	Meter removal due to non-payment at acct. #1061-Hernandez. Account canceled.	7247	60.00	60.00
07/07/21	Meter removal due to non-payment at acct. #854-Jacobs. Account canceled.	7248	60.00	60.00
07/07/21	Meter removal due to non-payment at acct. #143-Kerr. Account canceled.	7249	60.00	60.00
07/08/21	Bee removal at acct. #1229-Garcia, read meter.	7250	0.00	90.00
07/09/21	Install hydrant meter at acct. #785-Gulf Coast Coop, on temporary water hauling site on CR 16.	7251	110.00	110.00
07/11/21	Weekend residual checks on rural system and read meters.	7252	0.00	35.00
07/01/21	After hours work with Scott Electric at Bishop East.	7253	0.00	175.00
07/13/21	Regular and after hour leak repair on an old service connection at FM 70 & west of CR 81A.	7254	0.00	1,075.00
07/18/21	Weekend residual checks on rural system and read meters.	7255	0.00	35.00
07/15/21	Meter full of water at acct. #1023-42 Convenience Holdings, LLC., pumped out water and took reading. No leak was found.	7256	0.00	240.00
07/14/21	Locate and mark valves on CR 16 & FM 666.	7257	0.00	600.00
---	****VOID****	7258	0.00	0.00
07/15/21	Flush valve repair at CR 75 & FM 2826.	7259	0.00	165.00

Brandon W. Barrera, President
Jose M. Graveley, Vice-President
Imelda Garza, Secretary-Treasurer
Rudy Galvan, Jr.

(361) 592-9323 Or (361) 692-0337 (C.C. line)
Fax: (361) 592-5965

Frances Garcia
Kathleen Lowman
Angela N. Pena
Patsy A. Rodgers
Carola G. Serrato, Executive Director

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
07/15/21	Meter reservice and customer service inspection at acct. #786-Cedillo. Failed inspection.	7260	185.00	185.00
07/13/21	Dress up area at acct. #1180-Castaneda, Warbonnet Dr.	7261	0.00	300.00
07/19/21	Bee removal on flush valve at acct. #187-Patrick, CR 87.	7262	0.00	60.00
07/19/21	2nd customer service inspection at acct. #786-Cedillo. Passed inspection.	7263	50.00	50.00
07/21/21	After hours work at acct. #1277-De Leon extension on CR 12.	7264	0.00	163.06
07/22/21	After hours work at acct. #1277-De Leon extension on CR 12.	7265	0.00	65.59
07/23/21	After hours unlock at acct. #1273-Walker, Sweetwater Rd.	7266	90.00	90.00
07/25/21	Weekend residual checks on rural system and read meters. Flushing at La Paloma for NAP samples.	7267	0.00	262.50
07/23/21	Repaired an inactive tap for a possible reservice for Frances Suarez on Longoria. Poly line was crimped, replaced 8" of 3/4" poly. No meter install at this time.	7268	0.00	170.00
07/21/21	Regular hour call-out to acct. #25-Otahal, due to leak, tractor ran over meter, west of CR 40 & CR 77.	7269	35.00	35.00
07/23/21	Replace broken meter with new one at acct. #25-Otahal. Was damaged by tractor two days prior, west of CR 40 and CR 77.	7270	0.00	110.00
07/20/21	Customer service inspection at acct. #1301-Arciniega. Failed inspection.	7271	75.00	75.00
07/26/21	Bees removed from box at acct. #364-Jacobson.	7272	0.00	180.00
07/27/21	After hours work at acct. #1303-Solis extension on Davis Lane.	7273	0.00	492.02
07/27/21	After hour call-out at acct. #249-Mitchell due to leak at meter. Found leak on our side of meter.	7274	0.00	63.75
07/28/21	Tap, meter set and installation of 430LF of 2 inch PVC to acct. #1303-Solis, Davis Lane.	7275	2,166.50	1,871.50

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
07/28/21	Regular and after hours leak repair at acct. #316-Prukop, FM 666. Customer ran over flush valve with mower. Repaired flush valve and sprayed for bees in meter box.	7276	528.75	528.75
07/23/21	Regular hour call-out to acct. #198-Ruiz, CR 16. Customer request to turn off water. Customer did not have cutoff valve.	7277	35.00	35.00
07/29/21	Tap & meter set at acct. #1298, De Los Santos, Reyna St. Also required a long service road bore.	7278	1,947.50	1,749.97
07/29/21	Tap & meter set at acct. #1299-Caballero, Herrera St. Also required a long service road bore.	7279	1,685.00	1,481.82
07/26/21	Tap, meter set and installation of 1,850LF of 2" PVC at acct. #1277-De Leon, CR 12.	7280	5,742.50	5,447.50
---	****VOID****	7281	0.00	0.00
07/30/21	Tap & meter set at acct. #1300-Villarreal, Cindy Lane. Also required a long service road bore.	7282	1,683.50	1,388.50

Total Due STWA \$17,643.06
Amount Invoiced to Others \$14,513.75

Payment due by August 27, 2021
Thank You!

INVOICE

KINGSVILLE, TEXAS 78363

S21 - 143

September 14, 2021

Nueces Water Supply Corporation
2302 E. Sage Rd.
Kingsville, Texas 78363

Usage

Agua Dulce Rural	732,140
Banquete - NWSC Pump Station	1,949,160
Bishop East	2,327,000
Central Rural	1,992,000
Driscoll Rural	1,110,000
Sablatura Park	868,700
LCS	3,302,290
KB Foundation	337,500
	<u>12,618,790</u>

Total Water Usage for Period 8/1/2021 to 9/1/2021 12,618,790
 Contract Year to Date Usage ----- 155,751,107 gallons

Water Rate (per thousand gallons)

Cost of Water from City of Corpus Christi (Total charges divided by total consumption):

Total charges	\$157,061.93			
Total consumption	59,950			
Cost of Water from City of Corpus Christi		\$	2.619882	
				Amount Due
STWA Handling Charge	12,618,790 g @	\$	0.426386	= \$ 5,380.48
Corpus Christi Water Cost	12,618,790 g @	\$	2.619882	= \$ 33,059.74
Water Rate for current billing period		\$	3.046268	

Cost of Water

12,618,790 gallons @ \$3.046268 per thousand gallons \$ 38,440.22

Total Due for Water Usage for period 8/1/2021 to 9/1/2021 \$ 38,440.22

Net Water Revenue - STWA	
Handling Charge	\$5,380.48
less Pumping Cost	<u>\$1,376.46</u>
= Net Revenue	\$4,004.01

Payment Due within 30 days of Receipt of Invoice

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go the Comptroller's Special Purpose District Public Information Database located at

INVOICE

S21 - 144

September 14, 2021

Nueces Water Supply Corporation
2302 E. Sage Rd.
Kingsville, Texas 78363

Description		Amount Due	
No. of Connections This Month:		1048	
1048	General Maintenance (per connection) @	\$ 6.25	\$ 6,550.00
1048	Read Meters (per connection) @	\$ 1.95	2,043.60
3	Sample Collection (per sample) @	\$ 40.00	120.00
Billing Services for Month of:			
August, 2021			
20	Final Notice Cards @	\$ 1.10	08/10/21 22.00
1048	Statements @	\$ 2.00	08/11/21 2,096.00
3	Meter Removal/Cancel Letters @	\$ 1.75	8/2 & 8/31/21 5.25
1048	Administration (per connection) @	\$ 6.00	6,288.00
2675	Copies @	\$ 0.10	267.50
	Postage		40.98
1	Developer analysis @	\$ 200.00	Gulf Coast Coop 200.00
TOTAL			\$ 17,633.33

Payment Due By
September 30, 2021

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go the Comptroller's Special Purpose District Public Information Database located at <https://spdpid.comptroller.texas.gov/> or the Authority's website www.stwa.org

STWA

SOUTH TEXAS WATER AUTHORITY

2302 E. SAGE RD.

KINGSVILLE, TEXAS 78363

September 22, 2020

S21-148

Nueces Water Supply Corporation
2302 East Sage Road
Kingsville, Tx 78363

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
08/01/21	Weekend residual checks on rural system and read meters.	7283	0.00	17.50
07/31/21	Weekend residual checks on rural system and read meters.	7284	0.00	17.50
06/29/21	Removed boring rod from under road at Ramiresz St, Spring Gardens, also patched up road.	7285	N/C	N/C
6/11/21 & 07/13-21	Tap & meter set at acct. #1293-Ramirez, long service road bore was also required. Completed bored with new tool.	7286	2,179.80	1884.80
08/02/21	Leak repair at acct. #1081-Gomez, Indian Trails.	7287	0.00	2650.00
07/27/21	Customer service inspection at acct. #1305-Alvarez. Failed inspection.	7288	75.00	75.00
08/03/21	Meter relocation at acct. #265-Hernandez, Indian Trails. Meter was relocated to back of the property.	7289	725.00	430.00
08/05/21	Tap & meter set at acct. #1304-Carpenter, long service road bore was also required.	7290	1,663.25	1368.25
08/06/21	After hours time collecting NAP samples at La Paloma and Central.	7291	0.00	87.50
08/07/21	Weekend residual checks on rural system and read meters.	7292	0.00	35.00
08/06/21	Customer service inspection at acct. #1303-Solis, Rancho Banquete. Passed inspection.	7293	75.00	75.00
08/09/21	After hours work on past due charges and notices posted after 5:00 pm.	7294	0.00	7.25
08/14/21	Leak repair at acct. #265-Hernandez, customer broke line while digging for their own service line. Water line was placed at an angle from the alley, not straight into meter location. Those lines were already in place prior to NWSC providing service. No charge to customer.	7295	0.00	1660.00

Brandon W. Barrera, President
Jose M. Graveley, Vice-President
Imelda Garza, Secretary-Treasurer
Rudy Galvan, Jr.
Frances Garcia

(361) 592-9323 Or (361) 692-0337 (C.C. line)
Fax: (361) 592-5965

Kathleen Lowman
Joe Morales
Angela N. Pena
Patsy A. Rodgers
John Marez, Administrator

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
08/20/21	Tap & meter set at acct. #1308-Hernandez, Trejo. Also required a long service road bore.	7296	1,810.25	1515.25
08/15/21	Weekend residual checks on rural system and read meters.	7297	0.00	17.50
08/22/21	Weekend residual checks on rural system and read meters.	7298	0.00	35.00
08/19/21	Meter reserviced at acct. #969-Villarreal, CR 10. Meter box was also set.	7299	110.00	170.00
08/18/21	2nd customer service inspection at acct. #1301-Arciniega, Beechcraft. Failed inspection.	7300	50.00	50.00
08/14/21	Weekend residual checks on rural system and read meters.	7301	0.00	17.50
08/23/21	After hours leak assessment at acct. #630-Perea, S. Birch. Not able to locate the leak in the area.	7302	0.00	85.00
08/23/21	Abandoned water line, capped line at the back of the property at acct. #265-Hernandez. Related to the meter relocation done on Aug 3, 2021.	7303	0.00	1741.25
07/26/21	Meter unlocks at acct. #1048-Gonzalez, #951-Fernandez, #647-Moore, #427-Flores.	7304	240.00	240.00
07/22/21	After hour unlocks at acct. #1273-Walker.	7305	90.00	90.00
08/20/21	Tap & meter set at acct. #1307-Hernandez, Trejo. Also required a long service road bore.	7306	1,958.75	1663.75
07/30/21	Customer service inspection at acct. #1299-Caballero, Herrera St. Passed inspection.	7307	75.00	75.00
08/09/21	Repaired flush valve at CR 12, between FM 666 and Hwy. 77.	7308	0.00	650.00
08/03/21	Customer service inspection at acct. #1300-Villarreal, Cindy Lane. Failed inspection.	7309	75.00	75.00
08/04/21	2nd customer service inspection at acct. #1300-Villarreal, Cindy Lane. Failed inspection.	7310	50.00	50.00
06/22/21	Regular hour unlock at acct. #944-Garcia Family.	7311	60.00	60.00
08/05/21	2nd customer service inspection at acct. #1305-Alvarez. Passed inspection.	7312	50.00	50.00

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
08/06/21	Customer service inspection at acct. #1306-Cavazos. Failed inspection.	7313	75.00	75.00
08/16/21	Customer service inspection at acct. #265-Hernandez, Indian Trails. Passed inspection.	7314	75.00	75.00
08/11/21	Regular hour call-out due to customer complaint of no water. Found that the obstruction was on the customer's side of meter.	7315	35.00	35.00
08/12/21	2nd customer service inspection at acct. #1306-Cavazos. Passed inspection.	7316	50.00	50.00
08/12/21	Meter removal due to non-payment at acct. #1270-Cantrell, Sweetwater Rd.	7317	60.00	60.00
08/24/21	Meter removal and final reading due to membership cancellation at acct. #140-Munguia, Herrera St.	7318	0.00	60.00
08/19/21	3rd customer service inspection at acct. #1301-Arciniega, Beechcraft. Passed inspection.	7319	50.00	50.00
08/23/21	Regular hour call-out due to customer complaint of a possible leak at acct. #354-Ramos, CR 42. Opened curb stop and found that water was coming from customer's side of pigtail.	7320	35.00	35.00
08/23/21	Customer service inspection at acct. #1290-Anaya, Davis Lane. Failed inspection.	7321	75.00	75.00
08/25/21	Regular hour call-out due to leak at meter at acct. #992-Cedillo, CR 79. Found meter leaking, replaced it with a new one.	7322	0.00	110.00
08/28/21	Weekend residual checks on rural system and read meters.	7323	0.00	35.00
08/27/21	Meter reserviced at acct. #1073-Rangel, CR 30.	7324	110.00	110.00
			Total Due STWA	\$15,663.05
			Amount Invoiced to Others	\$ 9,852.05

Payment due by September 30, 2021
Thank you!

INVOICE

S21 - 158

October 12, 2021

Nueces Water Supply Corporation
2302 E. Sage Rd.
Kingsville, Texas 78363

Usage

Agua Dulce Rural	792,860
Banquete - NWSC Pump Station	1,808,910
Bishop East	1,830,000
Central Rural	1,868,000
Driscoll Rural	917,000
Sablatura Park	808,800
LCS	1,602,940
KB Foundation	313,700
	<u>9,942,210</u>

Total Water Usage for Period 9/1/2021 to 1/16/1900 9,942,210
Contract Year to Date Usage - - - - - 165,693,317 gallons

Water Rate (per thousand gallons)

Cost of Water from City of Corpus Christi (Total charges divided by total consumption):

Total charges	\$117,044.48			
Total consumption	44,600			
Cost of Water from City of Corpus Christi		\$	2.624316	
				Amount Due
STWA Handling Charge	9,942,210 g @	\$	0.426386	= \$ 4,239.22
Corpus Christi Water Cost	9,942,210 g @	\$	2.624316	= \$ 26,091.50
Water Rate for current billing period		\$	3.050702	

Cost of Water

9,942,210 gallons @ \$3.050702 per thousand gallons \$ 30,330.72

Total Due for Water Usage for period 9/1/2021 to 1/16/1900 \$ 30,330.72

Net Water Revenue - STWA	
Handling Charge	\$4,239.22
less Pumping Cost	<u>\$1,306.81</u>
= Net Revenue	\$2,932.41

Payment Due within 30 days of Receipt of Invoice
Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go the Comptroller's Special Purpose District Public Information Database located at

INVOICE

S21 - 159

October 12, 2021

Nueces Water Supply Corporation
 2302 E. Sage Rd.
 Kingsville, Texas 78363

Description		Amount Due	
No. of Connections This Month:		1054	
1054	General Maintenance (per connection) @	\$ 6.25	\$ 6,587.50
1054	Read Meters (per connection) @	\$ 1.95	2,055.30
3	Sample Collection (per sample) @	\$ 40.00	120.00
 <i>Billing Services for Month of:</i>			
<i>September, 2021</i>			
20	Final Notice Cards @	\$ 1.10	09/08/21 22.00
1055	Statements @	\$ 2.00	09/10/21 2,110.00
2	Meter Removal/Cancel Letters @	\$ 1.75	09/29/21 3.50
1054	Administration (per connection) @	\$ 6.00	6,324.00
1214	Copies @	\$ 0.10	121.40
	Postage		55.27
 TOTAL			\$ 17,398.97

Payment Due By
 September 30, 2021

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go the Comptroller's Special Purpose District Public Information Database located at <https://spdpid.comptroller.texas.gov/> or the Authority's website www.stwa.org

STWA

SOUTH TEXAS WATER AUTHORITY

2302 E. SAGE RD.

KINGSVILLE, TEXAS 78363

S21-163

October 13, 2021

Nueces Water Supply Corporation
2302 East Sage Road
Kingsville, Tx 78363

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
09/07/21	After hours time to complete the remote meter readings.	7325	0.00	35.00
09/06/21	Weekend residual checks on rural system and read meters.	7326	0.00	70.00
9/8/2021	Set flush valve on CR 16 and CR 93.	7327	0.00	52.50
09/09/21	After hours to complete meter rereads.	7328	0.00	385.00
09/10/21	Leak repair on CR 10 & CR 91. Farmer hit unmarked poly line. No charge to customer.	7329	0.00	882.50
09/10/21	After hours to complete NAP Samples.	7330	0.00	105.00
09/12/21	Weekend residual checks on rural system and read meters.	7331	0.00	35.00
09/01/21	Customer service inspection at acct. #1298-De Los Santos. Failed inspection.	7332	75.00	75.00
09/03/21	2nd customer service inspection at acct. #1073-Rangel. Passed inspection.	7333	50.00	50.00
09/01/21	Customer service inspection at acct. #1073-Rangel. Failed inspection.	7334	75.00	75.00
08/25/21	Customer service inspection at acct. #969-Villarreal. Passed inspection.	7335	75.00	75.00
09/14/21	Meter removal due to non-payment at acct. #1260-Guillen.	7336	60.00	60.00
09/14/21	Meter reservice at acct. #1310-Wang, CR 81.	7337	110.00	110.00
09/18/21	Weekend residual checks on rural system and read meters.	7338	0.00	35.00
09/17/21	Meter reservice at acct. #1311-Banda, CR 30.	7339	110.00	110.00
09/17/21	Leak repair south of FM 624 on CR 83. Leak found on a 2" water line.	7340	0.00	300.00

Brandon W. Barrera, President
Jose M. Graveley, Vice-President
Imelda Garza, Secretary-Treasurer
Rudy Galvan, Jr.
Frances Garcia

(361) 592-9323 Or (361) 692-0337 (C.C. line)
Fax: (361) 592-5965

Kathleen Lowman
Joe Morales
Angela N. Pena
Patsy A. Rodgers
John Marez, Administrator

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
09/17/21	2nd customer service inspection at acct. #1298-De Los Santos. Passed inspection.	7341	50.00	50.00
09/20/21	Flush valve repair on CR 81- south of CR 42, (Silguero).	7342	0.00	120.00
09/20/21	Flush valve repair on CR 42, west of CR 77, Skiprow Farms.	7343	0.00	90.00
09/20/21	Bee Control at acct. #199-Palo Alto Farms, CR 85.	7344	0.00	90.00
09/20/21	Leak repair at CR 12 and CR 83. Found S & S Farms Highboy tractor stuck, damaging water line.	7345	1166.00	1100.00
9/21/21	Tap & meter set at acct. #1309-Miller, Tierra Verde III. Also required a long service road bore.	7346	1842.50	1988.05
09/21/21	After hours to process lock out list.	7347	7.25	7.25
09/14/21	2nd customer service inspection at acct. #1290-Amaya. Passed inspection.	7348	50.00	50.00
09/21/21	Customer service inspection at acct. #1311-Banda-NP. Passed inspection.	7349	75.00	75.00
06/30/21	June meter retrofit change-outs	7350	0.00	1870.00
09/30/21	Regular hour unlocks-acct. #1149-Pena-Orsonia, #1241-Chapa, #1153-McMinn, #244-Rodriguez, #290-Bayardo, #1013-Gonzalez.	7351	360.00	360.00
09/22/21	After hours time flushing at Bishop West due to low residual.	7352	0.00	87.50
09/26/21	Weekend residual checks on rural system and read meters.	7353	0.00	35.00
09/24/21	Contractor STD broke water line on Ramirez Street while repairing underground phone lines.	7354	393.89	340.00
09/09/21	Regular hour unlocks at acct. #534-Garcia, Brushy Creek.	7355	60.00	60.00
09/30/21	Customer service inspection at acct. #1309-Miller, Tierra Verde. Passed inspection.	7356	75.00	75.00

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
09/30/21	Regular hour unlocks at acct. #224-Palo Alto Grain, #1095- Hinojosa, #739-Rodriguez, #1051-Vallejo.	7357	240.00	240.00

Total Due STWA \$9,092.80
Amount Invoiced to Others \$4,874.64

Payment due by October 27, 2021

Thank You

Invoice

S21-165

October 13, 2021

Nueces Water Supply Corporation
 2302 E. Sage Rd.
 Kingsville, Texas 78363

Date	Description	Hours per pay period	Rate of Pay	Amount Paid
<u>July</u>				
7/2/2021	Serena Quinones	46.00	\$11.25	\$517.50
7/16/2021	Serena Quinones	44.25	\$11.25	\$497.81
7/30/2021	Serena Quinones	51.25	\$11.25	\$576.56
<u>August</u>				
8/13/2021		0.00	\$0.00	\$0.00
8/27/2021		0.00	\$0.00	\$0.00
<u>September</u>				
9/10/2021		0.00	\$0.00	\$0.00
9/24/2021	Elis Mendiondo	31.25	\$11.00	\$343.75
Total pay July, August, & September				\$1,935.63
Less 10% - STWA portion				-\$193.56
Total Part-time Employee pay due from NWSC & RWSC				\$1,742.06
Employer's Medicare Tax Contribution @ 1.45%				\$25.26
State Unemployment Tax @ 2.80%				\$48.78
				\$1,816.10
1/2 Due from NWSC				\$908.05
1/2 Due from RWSC				\$908.05

Payment Due by October 31, 2021

Brandon W. Barrera, President
 Jose M. Graveley, Vice-President
 Imelda Garza, Secretary-Treasurer
 Rudy Galvan, Jr.

(361) 592-9323 Or (361) 692-0337 (C.C. line)
 Fax: (361) 592-5965

Frances Garcia
 Kathleen Lowman
 Angela N. Pena
 Patsy A. Rodgers
 Carola G. Serrato, Executive Director

Invoice

S21-167

November 1, 2021

Nueces Water Supply Corporation
2302 E. Sage Rd.
Kingsville, Texas 78363

Description	Amount Due
Reimburse for payroll expenses incurred with Stand By Pay for the period of July 7, 2021 through September 29, 2021 (See Attached Breakdown)	\$396.07

Payment Due by November 30, 2021

Date	Employee	Amount	Retirement	Medicare	Total	1/3 Share
7/7/2021	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
7/14/2021	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
7/21/2021	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
7/28/2021	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
8/4/2021	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
8/11/2021	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
8/18/2021	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
8/25/2021	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
9/1/2021	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
9/8/2021	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
9/15/2021	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
9/22/2021	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
9/29/2021	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
					Total	\$396.07



SOUTH TEXAS WATER AUTHORITY

2302 E. SAGE RD.

KINGSVILLE, TEXAS 78363

Invoice

S21-169

November 1, 2021

Nueces Water Supply Corporation
2302 E. Sage Rd.
Kingsville, Texas 78363

Description	Amount Due
Quarterly reimburse for Fiber optic phone service through AT&T for the period of 06/19/2021 through 09/19/2021 (See Breakdown below)	\$305.50
Quarterly reimburse for Technology Support from High Touch for the period of 07/01/2021 through 09/30/2021 (See Breakdown below)	\$1,012.92
Total Due	\$1,318.42

Payment Due by November 30, 2021

Fiber Optic Phone Lines

	STWA	NWSC	RWSC	Invoice
Jul-21	\$407.33	\$101.83	\$101.83	\$611.00
Aug-21	\$407.33	\$101.83	\$101.83	\$611.00
Sep-21	\$407.33	\$101.83	\$101.83	\$611.00
	\$1,222.00	\$305.50	\$305.50	

**HIGHTOUCH
Technology Support**

	Server Management & 14		Server Management & 2		Server Management & 3		Invoice		
	STWA	Email	Offsite Backup	Email Filtering	Offsite Backup	Email Filtering			
Jul-21	\$257.72	\$28.00	\$216.14	\$117.50	\$4.00	\$216.14	\$117.50	\$6.00	\$963.00
Aug-21	\$257.72	\$28.00	\$216.14	\$117.50	\$4.00	\$216.14	\$117.50	\$6.00	\$963.00
Sep-21	\$257.72	\$28.00	\$216.14	\$117.50	\$4.00	\$216.14	\$117.50	\$6.00	\$963.00
Quarterly	\$773.16	\$84.00	\$648.42	\$352.50	\$12.00	\$648.42	\$352.50	\$18.00	
Total	\$857.16		\$1,012.92			\$1,018.92			

Brandon W. Barrera, President
Jose M. Graveley, Vice-President
Imelda Garza, Secretary-Treasurer
Rudy Galvan, Jr.
Frances Garcia

(361) 592-9323 Or (361) 692-0337 (C.C. line)
Fax: (361) 592-5965

Kathleen Lowman
Joe Morales
Angela N. Pena
Patsy A. Rodgers
John Marez, Administrator

STWA Fiber optic line

	STWA 4 Lines	NWSC 1 Line	RWSC 1 Line	Total Invoice
Jul-21	\$407.33	\$101.83	\$101.83	\$611.00
Aug-21	\$407.33	\$101.83	\$101.83	\$611.00
Sep-21	\$407.33	\$101.83	\$101.83	\$611.00
	\$1,222.00	\$305.50	\$305.50	\$1,833.00

HIGHTOUCH
Technology Support

	STWA	14 Email Filtering	NWSC	Server Management & Offsite Backup	2 Email Filtering	RWSC	Server Management & Offsite Backup	3 Email Filtering	Total Invoice
Jul-21	\$257.72	\$28.00	\$216.14	\$117.50	\$4.00	\$216.14	\$117.50	\$6.00	\$963.00
Aug-21	\$257.72	\$28.00	\$216.14	\$117.50	\$4.00	\$216.14	\$117.50	\$6.00	\$963.00
Sep-21	\$257.72	\$28.00	\$216.14	\$117.50	\$4.00	\$216.14	\$117.50	\$6.00	\$963.00
Quarterly Total	\$857.16			\$1,012.92			\$1,018.92		

INVOICE

S21 - 177

November 18, 2021

Nueces Water Supply Corporation
2302 E. Sage Rd.
Kingsville, Texas 78363

Usage

Agua Dulce Rural	919,720
Banquete - NWSC Pump Station	1,676,620
Bishop East	1,750,000
Central Rural	1,590,000
Driscoll Rural	786,000
Sablatura Park	804,300
LCS	1,729,540
KB Foundation	326,600
	<u>9,582,780</u>

Total Water Usage for Period 10/1/2021 to 11/1/2021 9,582,780
 Contract Year to Date Usage - - - - - 9,582,780 gallons

Water Rate (per thousand gallons)

Cost of Water from City of Corpus Christi (Total charges divided by total consumption):

Total charges \$105,834.38
 Total consumption 40,300

Cost of Water from City of Corpus Christi \$ 2.626163

				Amount Due
STWA Handling Charge	9,582,780 g @	\$ 0.426386	=	\$ 4,085.96
Corpus Christi Water Cost	9,582,780 g @	\$ 2.626163	=	\$ 25,165.94
Water Rate for current billing period		<u>\$ 3.052549</u>		

Cost of Water

9,582,780 gallons @ \$3.052549 per thousand gallons \$ 29,251.91

Total Due for Water Usage for period 10/1/2021 to 11/1/2021 \$ 29,251.91

Net Water Revenue - STWA	
Handling Charge	\$4,085.96
less Pumping Cost	<u>\$1,138.27</u>
= Net Revenue	\$2,947.69

Payment Due within 30 days of Receipt of Invoice
 Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go the Comptroller's Special Purpose District Public Information Database located at

<https://spdpid.comptroller.texas.gov/> or the Authority's website www.stwa.org

Brandon W. Barrera, President
 Jose M. Graveley, Vice-President
 Imelda Garza, Secretary-Treasurer
 Rudy Galvan, Jr.
 Frances Garcia

(361) 592-9323 Or (361) 692-0337 (C.C. line)
 Fax: (361) 592-5965

Kathleen Lowman
 Joe Morales
 Angela N. Pena
 Patsy A. Rodgers
 John Marez, Administrator

INVOICE

S21 - 178

November 18, 2021

Nueces Water Supply Corporation
2302 E. Sage Rd.
Kingsville, Texas 78363

Description			Amount Due
No. of Connections This Month:	1054		
1054 General Maintenance (per connection) @	\$ 6.25	\$	6,587.50
1054 Read Meters (per connection) @	\$ 1.95		2,055.30
3 Sample Collection (per sample) @	\$ 40.00		120.00
 <i>Billing Services for Month of:</i>			
<i>October, 2021</i>			
26 Final Notice Cards @	\$ 1.10	10/08/21	28.60
1055 Statements @	\$ 2.00	10/08/21	2,110.00
1054 Administration (per connection) @	\$ 6.00		6,324.00
1146 Copies @	\$ 0.10		114.60
Postage			88.40
TOTAL			\$ 17,428.40

Payment Due By
November 30, 2021

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go to the Comptroller's Special Purpose District Public Information Database located at <https://spdpid.comptroller.texas.gov/> or the Authority's website www.stwa.org

STWA

SOUTH TEXAS WATER AUTHORITY

2302 E. SAGE RD.

KINGSVILLE, TEXAS 78363

November 18, 2021

S21-182

Nueces Water Supply Corporation
2302 E. Sage Road
Kingsville, Tx 78363

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
10/02/21	Weekend residual checks on rural system and read meters.	7358	0.00	35.00
10/07/21	Meter removal due to non-payment at acct. #253-Garcia, FM 665.	7359	60.00	60.00
10/07/21	Meter removal due to non-payment at acct. #1191-Parks, Cindy Lane.	7360	60.00	60.00
10/08/21	After hours time collecting NAP Samples.	7361	0.00	157.50
10/10/21	Weekend residual checks on rural system and read meters.	7362	0.00	35.00
10/12/21	Meter change out due to remote read not working at acct. #78-Bishop CISD, FM 70.	7363	0.00	110.00
10/12/21	Check on possible leak at acct. #1287-Miller-Tomahawk. Leak was discovered on customer's side of meter while reading meters.	7364	0.00	255.00
10/12/21	Urban Oil & Gas Company, struck 2" water line located on CR 93 & CR 30. Urban exposed line for field techs to make repair.	7365	270.00	270.00
10/17/21	Repaired 2" flush valve at CR 71A.	7366	0.00	210.00
10/17/21	Weekend residual checks on rural system and read meters.	7367	0.00	35.00
10/17/21	After hour call out to 3753 Reyna, report of possible leak, found leak on customer's side of meter	7368	0.00	127.50
10/19/21	Repaired broken flush valve at Brushy Creek at the dead end.	7369	0.00	270.00
10/19/21	Tap & meter set at acct. #1312-Vela, CR 36.	7370	725.00	430.00
10/23/21	Weekend residual checks on rural system and read meters.	7371	0.00	17.50

Brandon W. Barrera, President
Jose M. Graveley, Vice-President
Imelda Garza, Secretary-Treasurer
Rudy Galvan, Jr.
Frances Garcia

(361) 592-9323 Or (361) 692-0337 (C.C. line)
Fax: (361) 592-5965

Kathleen Lowman
Joe Morales
Angela N. Pena
Patsy A. Rodgers
John Marez, Administrator

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
10/24/21	Weekend residual checks on rural system and read meters.	7372	0.00	17.50
10/25/21	Tap & meter set at acct. #1313-Cox, CR 44.	7373	725.00	430.00
10/25/21	Replaced broken meter box at acct. #840-Cox, CR 44.	7374	0.00	60.00
10/29/21	Meter removal due to customer's request to cancel at acct. #71-Silguero, FM 70 and CR 89.	7375	0.00	60.00
10/29/21	Meter removal due to customer's request to cancel at acct. #207-Favata, CR 12 and CR 99.	7376	0.00	60.00
10/29/21	Meter removal due to customer's request to cancel at acct. #884-Favata, CR 12 and CR 99.	7377	0.00	60.00
10/29/21	Meter change out due to inhouse meter testing on existing meter at acct. #96-Garcia, The Plains.	7378	0.00	110.00
10/29/21	Customer service inspection at acct. #1307-Hernandez, 4648 Trejo (Unit A). Failed inspection.	7379	75.00	75.00
10/29/21	Customer service inspection at acct. #1307-Hernandez, 4648 Trejo (Unit B). Failed inspection.	7380	75.00	75.00
10/30/21	Weekend residual checks on rural system and read meters.	7381	0.00	35.00
10/30/21	October 2031 Regular hour unlocks at acct. #124-Rodriguez, #1176-Sanchez, #120-Carpenter, #1280-Marin, #970-Resendez, #563-Hernandez, #1290-Anaya, #1273-Walker, #869-Myers, #354-Ramos, #246-Martinez, #385-Guerrero.	7382	720.00	720.00

Total Due STWA \$ 3,775.00
Amount Invoiced to Others \$ 2,710.00

Payment due by November 30, 2021

Thank you

ATTACHMENT 3

Appointment of Directors

Memorandum

To: Nueces Water Supply Corporation Board of Directors
From: John Marez, Administrator
Date: December 3, 2021
Re: Resignation of Directors and Appointment of Replacement for Unexpired Term

Background:

On August 3, 2021 Board members Donald Lundmark and Mike Benton submitted individual resignations from the Board. The board has not been able to convene a meeting since those resignation and must now take action to fill those vacancies.

Analysis:

Having two (2) vacancies forces the corporation to operate with the remaining three (3) board members always in attendance for meetings. This composition makes carrying out the functions and will of corporation duties challenging to complete should any absences occur for the other members. Searching for replacements will help the board have a better ability to function should one or two board members be unavailable to meet.

Staff Recommendation:

Receive candidates and select replacements of these vacancies through the completion of those unexpired terms.

Board Action:

If qualified candidates show any interest take that/those name(s) and select up to two replacements for the current vacancies.

Summarization:

The NWSC board currently has enough members to function on the corporation's behalf, however, replacing the two vacancies should be a priority. If any current board members miss future meetings the business of the organization will be greatly reduced or eliminated all-together if you remain operating with only three out of five Directors.

Frances Rosales - De Leon

From: jmarez@stwa.org
Sent: Wednesday, August 4, 2021 4:04 PM
To: Alice J. Black
Cc: Jo Ella Wagner; Frances Rosales
Subject: FW: resignation
Attachments: August 8 Resignation.docx

President Black & Board,

Mr. Lundmark emailed a resignation letter from the NWSC board this morning. We can address his replacement at the next available board meeting. If you have any questions regarding this issue or anything else please do not hesitate to contact me.

cc: STWA/NWSC Staff
Bcc: NWSC Board Members

Sincerely,
John Marez
Administrator, STWA

From: jmarez@stwa.org <jmarez@stwa.org>
Sent: Wednesday, August 4, 2021 3:47 PM
To: Donald Lundmark (dlundmark@hughes.net) <dlundmark@hughes.net>
Cc: Frances Rosales <fvrosales@stwa.org>; Jo Ella Wagner <jwagner@stwa.org>; Dony Cantu (dcantu@stwa.org) <dcantu@stwa.org>
Subject: FW: resignation

Mr. Lundmark,

Your letter has been received and will be delivered to the remaining members of the NWSC.
Thank you for your years of service.

Sincerely,
John Marez

From: Donald Lundmark <dlundmark@hughes.net>
Sent: Wednesday, August 4, 2021 10:29 AM
To: jmarez <jmarez@stwa.org>
Subject: resignation

August 8, 2021

Good morning,

This is to notify you of my resignation from the Nueces Water Supply Corporation Board of Directors effective 08:00 August 4, 2021.

I will return the i-pad belonging to Nueces Water Supply Corporation to Francis De Leon not later than the close of business on Friday, August 6, 2021 at the drive-up window.

Thank everyone for allowing me listen to all members of STWA and NWSC and learn more about the water utility.

Respectfully,

Donald Lundmark

Frances Rosales - De Leon

From: jmarez@stwa.org
Sent: Wednesday, August 4, 2021 4:43 PM
To: Alice J. Black
Cc: Jo Ella Wagner; Frances Rosales
Subject: FW: resignation
Attachments: Scan0351.pdf

President Black & Board,

Mr. Benton emailed a resignation letter from the NWSC board this afternoon. We can address his replacement at the next available board meeting. If you have any questions regarding this issue or anything else please do not hesitate to contact me.

cc: STWA/NWSC Staff
Bcc: NWSC Board Members

Sincerely,
John Marez
Administrator, STWA

From: jmarez@stwa.org <jmarez@stwa.org>
Sent: Wednesday, August 4, 2021 4:18 PM
To: 'mdbenton@aol.com' <mdbenton@aol.com>
Cc: Jo Ella Wagner <jwagner@stwa.org>; Frances Rosales <fvrosales@stwa.org>; Dony Cantu (dcantu@stwa.org) <dcantu@stwa.org>
Subject: Re: resignation

Mr. Benton,

Your letter has been received and will be delivered to the remaining members of the NWSC.
Thank you for your years of service.

Sincerely,
John Marez

From: mdbenton@aol.com <mdbenton@aol.com>
Sent: Wednesday, August 4, 2021 4:07 PM
To: jmarez@stwa.org
Subject: resignation

I will return Samsung pad Aug 5

August 4, 2021

To Whom It May Concern,

I Michael Benton am giving notice of my resignation as a water board member of the Nueces Water Supply Corporation effective August 4, 2021 at 4:00 pm.

Michael Dale Benton

Michael Dale Benton

ATTACHMENT 4

Election of Officers

Memorandum

To: Nueces Water Supply Corporation Board of Directors
From: John Marez, Administrator
Date: December 3, 2021
Re: Election of Officers until Annual Board Meeting

Background:

Based on the vacancies left for the NWSC at least one officer position is left vacant. The board must reorganize and select a Vice President to serve until new officers are elected after the reorganizing of the board with the April General Membership meeting.

Analysis:

There is a vacancy for the Vice President position of the corporation board. Nominations should be received by the board and select one of their members to fill that role.

Staff Recommendation:

Receive a nomination from the board to select a director of the board to serve in this role.

Board Action:

Select a member of the board of directors to serve as Vice President.

Summarization:

Fill the vacancy of Board Vice President with a member from the Board of Directors. This individual will serve until the board reorganizing after the April 2022 General Membership meeting.

ATTACHMENT 5

FY 2021 Budget Amendments

Memorandum

To: Nueces Water Supply Corporation Board of Directors
From: John Marez, Administrator
Date: December 3, 2021
Re: Fiscal Year 2021 Budget Amendments

Background:

Enclosed please find a proposed FY 2021 Amended Budget. Staff has reviewed the revenues and expenditures as of September 30, 2021 and projected those values for October, November and December. Although the Corporation is not under the same requirements as a governmental entity, staff recommends adjusting the budget prior to year-end and the external audit.

Analysis:

Revenues are decreased by \$32,116.06. Total expenditures are increased by \$68,648.39. Overall, there is a decrease in the Net Operating Income of \$100,764.45 from the original adopted budget to the proposed amended budget. Staff anticipates that the Corporation will earn \$435 in interest earnings for a Net Income/loss of \$247,524.45. However, as in the past, the Board has kept in mind the depreciation expense of \$333,000, which is not a cash flow item.

Staff Recommendation:

Approve the amended FY 2021 budget.

Board Action: Determine whether to approve the recommended amended budget.

Summary:

Based on large water consumers reducing their intake of water overall revenue will reduce, however, there is residential growth and new commercial accounts expected in 2022 that can offset these losses.

Nueces Water Supply Corporation
2021 Proposed Final Budget

Water Rates	
5/8" - \$31.50	
3/4" - \$37.27	up to 10,000-\$3.75
1" - \$73.02	10,000-20,000-\$3.80
2" - \$167.00	above 20,000 - \$3.95

	2021 Adopted Budget	2021 Year to Date 9/30/2021	2021 Proposed Final Budget	Variance
Operating Revenues:				
Metered Water Sales	1,019,119.00	748,639.00	963,077.94	(56,041.06)
Late Charge Fee - Utility	12,500.00	8,530.00	11,550.00	(950.00)
Reconnect and NSF Charges	7,500.00	2,340.00	4,250.00	(3,250.00)
Transfer Fees	300.00	125.00	175.00	(125.00)
Reservice Fees	10,500.00	5,637.76	9,000.00	(1,500.00)
Customer Service Inspection	5,750.00	3,225.00	4,000.00	(1,750.00)
TXDOT Reimbursement	0.00	0.00	0.00	0.00
Miscellaneous Revenue	500.00	31,813.93	32,000.00	31,500.00
Total operating revenues	1,056,169.00	800,310.69	1,024,052.94	(32,116.06)
Operating expenses:				
Water Service	517,592.00	349,792.36	470,772.39	(46,819.61)
Water Samples	5,250.00	9,189.15	5,600.00	350.00
Meter Reading & Member Notices	67,675.00	49,907.51	67,675.00	0.00
Depreciation Expense	263,500.00	197,624.97	333,000.00	69,500.00
Dues/Subscriptions/Public.	5,500.00	3,935.75	5,500.00	0.00
Liability Insurance	9,500.00	0.00	9,500.00	0.00
Surety Bonds	88.00	88.00	88.00	0.00
D & O Insurance	1,000.00	0.00	1,000.00	0.00
Professional Services - Legal	14,000.00	4,916.00	7,200.00	(6,800.00)
Professional Services - Audit.	5,525.00	5,434.18	5,450.00	(75.00)
Professional Services - Engin.	1,000.00	6,000.00	8,500.00	7,500.00
Professional Services - Inspections	2,000.00	725.00	2,000.00	0.00
Miscellaneous Expenses	500.00	22.50	200.00	(300.00)
Postage & Box rent	7,500.00	6,217.02	8,200.00	700.00
Administration	75,952.00	56,877.78	78,952.00	3,000.00
Part-Time Employee	7,722.00	4,221.34	5,800.00	(1,922.00)
Bad Debts	1,500.00	904.46	1,800.00	300.00
Repairs & Maintenance	115,000.00	136,048.55	155,000.00	40,000.00
Oper. & Maintenance Fees	78,350.00	60,310.05	81,000.00	2,650.00
Meter Installation & Removal	8,000.00	3,270.00	8,000.00	0.00
Customer Service Inspections	5,750.00	3,075.00	5,750.00	0.00
Travel/Training/Meetings	1,500.00	0.00	750.00	(750.00)
Telephone	3,960.00	3,955.26	5,275.00	1,315.00
Printing & Office Supplies	5,000.00	3,431.42	5,000.00	0.00
Total operating expenses	1,203,364.00	905,946.30	1,272,012.39	68,648.39
Net operating income (loss)	(147,195.00)	(105,635.61)	(247,959.45)	(100,764.45)
Non-operating income/expenses:				
Interest on Temp. Investment	5,000.00	394.33	435.00	(4,565.00)
Gain from sales of assets	0.00	0.00	0.00	0.00
Net income (loss)	(142,195.00)	(105,241.28)	(247,524.45)	(105,329.45)

ATTACHMENT 6

FY 2022 Budget

The Budget will be provided separately next week.

ATTACHMENT 7

Resolution 21-04

NUECES WATER SUPPLY CORPORATION

Resolution 21-04

RESOLUTION ADOPTING THE RECOMMENDED FISCAL YEAR 2022 BUDGET.

WHEREAS, the Nueces Water Supply Corporation is required to adopt a budget for each fiscal year, and

WHEREAS, the Board of Directors has reviewed the attached budget and finds it acceptable.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Nueces Water Supply Corporation adopts the attached Fiscal Year 2022 budget.

Duly adopted this 7th day of December, 2021.

ALICE J. BLACK, PRESIDENT

ATTEST:

RUTH ANN SMITH, SECRETARY/TREASURER

ATTACHMENT 8

Auditor Services Engagement Letter

Memorandum

To: Nueces Water Supply Corporation Board of Directors
From: John Marez, Administrator
Date: November 22, 2021
Re: Engagement Letter-John Womack and Company

Background:

Enclosed is a Letter of Engagement for Auditing Services with John Womack & Company, P.C. for fiscal year ending December 31, 2021.

Analysis:

Last year's engagement letter quoted a cost of \$5,425 for the external audit. Enclosed is the Letter of Engagement in the amount of \$5,575 for a basic audit.

Staff Recommendation:

Accept the Letter of Engagement for Auditing Services with John Womack & Company, P.C. for fiscal year ending December 31, 2021. Review the letter outlining the various factors of the external audit including Communication, Independence, The Audit Planning Process, The Concept of Materiality in Planning and Executing the Audit, Our Approach to Internal Control Relevant to the Audit, and Timing of the Audit and instruct staff to reflect that the letter was reviewed in the meeting's minutes.

Board Action:

Determine whether to accept the engagement letter for FY 2021 audit services in an amount of \$5,575.

Summary:

As mentioned for several years, staff has a good working relationship with the accountants of John Womack and Company. This working relationship is not limited to the end of the year audit. Rather, the Company provides valuable support throughout the year.

JOHN WOMACK & CO., P.C.
CERTIFIED PUBLIC ACCOUNTANTS

JOHN L. WOMACK, CPA
MARGARET KELLY, CPA

P. O. BOX 1147
KINGSVILLE, TEXAS 78364
(361) 592-2671
FAX (361) 592-1411

November 18, 2021

Board of Directors
Ricardo Water Supply Corporation
2302 E. Sage Road
Kingsville, Texas 78363

We are pleased to confirm our understanding of the services we are to provide for Ricardo Water Supply Corporation (a nonprofit Corporation) for the year ended December 31, 2021.

We will audit the financial statements of Ricardo Water Supply Corporation, which comprise the statement of financial position as of December 31, 2021, the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements (the financial statements). Also, the following supplementary information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Statement of Activities-Budget and Actual
2. Schedule of Insurance Coverage
3. Schedule of Water Purchases and Sales
4. Schedule of FDIC Insurance and Pledged Securities
5. Schedule of Fixed Assets

Audit Objective

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing



standards generally accepted in the United States of America and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our audit of Ricardo Water Supply Corporation's financial statements. Our report will be addressed to the Board of Directors of Ricardo Water Supply Corporation. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

Audit Procedures

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from the Corporation's attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Corporation or to acts by management or employees acting on behalf of the Corporation.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements

or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our audit will include obtaining an understanding of the Corporation and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards.

The audit documentation for this engagement is the property of John Womack & Co., P.C. and constitutes confidential information. However, we may be requested to make certain audit documentation available to cognizant agencies pursuant to authority given to it by law or regulation. If requested, access to such audit documentation will be provided under the supervision of John Womack & Co., P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to cognizant agencies. The cognizant agency may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Other Services

We will also prepare the financial statements of the Corporation in conformity with U.S. generally accepted accounting principles based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

You are responsible for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles. You are also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You

are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the Corporation from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Corporation involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Corporation received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring the Corporation complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon.

You agree to assume all management responsibilities for the financial statement preparation services, and any other nonattest services we provide; oversee the services by designating an individual, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them. In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or

anticipated profits, or disclosure or communication of confidential or proprietary information.

You are required to disclose in the financial statements the date through which subsequent events have been evaluated and whether that date is the date the financial statements were issued or were available to be issued. You agree that you will not date the subsequent event note earlier than the date of the management representation letter.

Other Matters and Limitation on Liability

In the unlikely event that differences concerning our services or fees should arise that are not resolved by mutual agreement, to facilitate judicial resolution and save time and expense of both parties, the Corporation agrees to participate in mediation, under the Commercial Mediation Rules of the American Arbitration Association, before any claim is asserted.

In the event that John Womack & Co., P.C. is found to be negligent in provision of any services covered by this agreement which result in damage to the Corporation, John Womack & Co., P.C.'s liability to the Corporation will be limited to actual damages or losses incurred by the Corporation. John Womack & Co., P.C. will not be liable to the Corporation for any punitive damages.

Engagement Administration, Fees, and Other

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate. We will not undertake any accounting services (including but not limited to reconciliation of accounts and preparation of requested schedules) without obtaining approval through a written change order or additional engagement letter for such additional work.

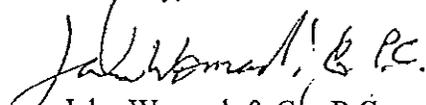
John L. Womack is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. To ensure that John Womack & Co., P.C.'s independence is not impaired under the AICPA *Code of Professional Conduct*, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel. We expect to begin our audit on approximately March 01, 2022 and to complete your information returns and issue our report no later than April 15, 2022.

We estimate that our fees for the audit will be \$5,575. You will also be billed for travel and other out-of-pocket costs such as report production, word processing, postage, etc. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you concerning the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,


John Womack & Co., P.C.

ATTACHMENT 9

Annual Meeting

Memorandum

To: Nueces Water Supply Corporation Board of Directors
From: John Marez, Administrator
Date: November 22, 2021
Re: Election Procedures for Membership Meetings

Background:

Per State requirements, the Board must review the Election Procedures for the Annual Membership meeting. You will recall that the procedures require sending a notice of vacancies and number of positions that are up for election. In April of 2022, Oliver Hinojosa's and Frank Escobedo's positions are up for election. The procedures will notify Corporation members that these positions are up for election. However, if there are not any opposing candidates, the nominees can be declared winners by resolution and the election can be cancelled. In addition, enclosed is information from the Texas Rural Water Association (TRWA) entitled "Election Procedures 2021 Changes." There are two (2) recommended changes: 1. The COVID-19 letter at the beginning has been updated with TRWA's current advice on holding meetings during the ongoing pandemic. 2. Language was stricken from page 4 of the TRWA Elections Procedures which previously allowed board candidates' personal information to be kept confidential.

Analysis:

Enclosed are the election procedures for the Board's review and approval. The documents have only been updated to account for the new dates. With regards to the recommended TRWA changes, staff and water supply corporations around Texas have depended on the TRWA to provide sensible advice not only on election matters but operations and board involvement.

Staff Recommendation:

Review the enclosures and determine whether to incorporate the three (3) applicable items.

Board Action:

Provide instruction to staff on the enclosed documents and recommended TRWA modifications.

Summary:

Once approved, staff can move forward according to the timeline to provide notices and begin the process of holding an election (if needed).

Nueces Water Supply Corporation
Timeline for Election Procedures for Annual Membership Meeting
and Election of Directors

Immediately After the Membership Meeting – Hold a Regular Meeting and:

1. Appoint a Credentials Committee
2. Elect Officers

At least 90 Days before Membership Meeting – Ballot, Director Application Form and Election Procedures are reviewed and adopted by the Board. **This is by January 12, 2022.**

At least 80 Days before Membership Meeting – Notice of opportunity to submit application for director offices is sent to members. **Due to the weekend, this is on January 21, 2022.**

45 Days before Membership Meeting – Applications for director offices are due. NWSC will review applications upon receipt and notify candidates of any defects that need to be cured. NWSC cannot guarantee the opportunity to cure if application is submitted less than 48 hours before this deadline. **This is on February 28, 2022.**

40 Days before Membership Meeting – Board meets to:

1. Select an independent election auditor;
2. Finalize and approve the ballot, agenda and meeting packet for the member meeting;
3. If applicable, pass resolution declaring elected all unopposed candidates and direct that resolution be posted at the NWSC's main office. **This is on March 3, 2022**

At least 30 Days before Membership Meeting – Members' meeting packets, including notice of meeting, agenda and ballots are mailed. **Due to the weekend, this is on March 11, 2022.**

28 Days before Membership Meeting – Voting Roster is made available to the members of the Corporation in the office. **This is on March 15, 2022.**

3 days (72 hours) before the Membership Meeting – NWSC posts notice of the Membership Meeting and Board meeting immediately following membership meeting in accordance with the Open Meetings Act. **This is on April 8, 2022.**

12 Noon, 1 day before the Membership Meeting – Deadline for submittal of the ballots by mail or hand delivered to the office. **This is April 11, 2022.**

Meeting/Election Day – Meeting is held and ballots are accepted until presiding director makes a last call for ballots. If applicable, presiding director reads into the record resolution declaring unopposed candidates elected. Upon adjournment, new Board of Directors meets. **This day is April 12, 2022.**

Memorandum

To: All NWSC Members

From: NWSC Board of Directors and John Marez

Date: January 21, 2022

Re: Application for Nueces Water Supply Corporation Board of Directors
Position

The Nueces Water Supply Corporation Board of Directors is contacting all its members to notify them of the upcoming election to be held on April 12, 2022. There are two (2) positions up for election. These positions are currently held by Ms Ruth Ann Smith and Ms. Sherry Zimmerman. The term for these positions ends in 2025. In addition, two positions are currently vacant. The term for one position ends in 2023 and the other ends in 2024. At this time, the Corporation is requesting members interested in running for the position of Director to submit the necessary information. If you are submitting another person's name as a potential candidate, please note that the same paperwork is needed. Enclosed is a Nueces Water Supply Corporation Application for 2022 Board of Director and Candidate Information Form.

This completed form must be returned by February 28, 2022.

New election procedures were adopted in November of 2014. The Corporation is now operating under Election Procedures in accordance with recently changed laws in the Texas Water Code. If you have any questions regarding this information, please contact our office.

JM/fdl
Enclosure

**Nueces Water Supply Corporation
Application for 2022 Board of Director and Candidate Information**

The application form must be completed and submitted to the Corporation's office by **February 28, 2022** for the applicant's name to be placed on the ballot.

Biographical Information:

Name of Candidate: _____

Mailing Address: _____

Physical Address (if different from mailing): _____

Telephone #: _____ Member of Corporation's System Since: _____

Qualifications:

Previous Board of Director Experience: _____

Business or Governmental Experience: _____

Education/Training Experience: _____

Personal Statement (100 word limit): _____

Affirmation and Pledge to Serve:

I, _____, will be at least 18 years of age on the first day of the director term; am a member of the Corporation; have not been determined by a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote; and have not been finally convicted of a felony.

I have reviewed the Corporation's Articles of Incorporation and Bylaws and I meet the qualifications set forth therein.

If elected, I pledge to serve as a director on the Corporation's Board of Directors; and will do my best to attend all meetings, regular or called, as designated by the board.

Under penalties of perjury, I declare that I have reviewed the information presented in this Application, including accompanying documents, and to the best of my knowledge and belief, the information is true, correct and complete.

Signature of Applicant _____ Date _____

PLEASE PRINT NEATLY OR TYPE YOUR RESPONSES. A COPY OF THIS FORM WILL BE
DISTRIBUTED TO CORPORATION MEMBERS AS A MEANS OF PROVIDING YOUR
QUALIFICATION STATEMENTS.



Texas Rural Water Association

1616 Rio Grande Street, Austin, Texas 78701-1122

(512) 472-8591 www.trwa.org

Election Procedures 2021 Changes

- The COVID-19 letter at the beginning has been updated with TRWA's current advice on holding meetings during the ongoing pandemic.
- The following language in red has been deleted from page 4 of our Elections Procedures:
Voting Roster. At least 40 days prior to the annual meeting the Corporation will prepare an alphabetical list of the names and addresses of all its voting members ("Voting Roster") as required by Section 22.158 of the Business Organizations Code. ~~However, if a member has requested their personal information to be confidential as allowed by Texas Utility Section 182.052, then the member's address shall not be included on the voting roster.~~



1616 Rio Grande Street, Austin, Texas 78701-1122
(512) 472-8591 www.trwa.org

A note about the impact of COVID-19 on 2022 WSC elections:

Water supply corporations in Texas are required by law to conduct their annual meetings between January 1st and May 1st of each year. When COVID-19 became a widespread pandemic in Spring 2020, it made it difficult for many WSCs to comply with this requirement while adhering to state and local social distancing orders. As August 2021, COVID-19 is having a resurgence in many parts of Texas and could still be a factor in our daily lives well into 2022. Therefore, water supply corporations should once again prepare for the possibility that their annual meeting will be impacted by the need for social distancing depending on the conditions in the utility's local area at the time of the meeting. With that in mind, if your meeting is once again impacted by COVID-19 during your 2022 annual meeting, TRWA recommends that our members take the following into account during its planning and execution:

- Holding your annual meeting on your regularly scheduled date is preferable to postponing or canceling your meeting. In 2020, some systems postponed their annual meeting in the hopes that the COVID-19 situation would clear up in a few weeks' time. When that didn't happen, they were forced to have their meeting later than the May 1 deadline. While it is unlikely that a court would hold a WSC at fault for missing that deadline in 2020 or 2021 given the uncertainty surrounding the pandemic at the time, they might not be as lenient in 2022 since we have all been operating in a post-COVID world for some time now. Systems should never cancel their annual meeting altogether, as that poses the risk of exposing the utility to additional regulation by the Public Utility Commission of Texas. Additionally, through a use of social distancing and providing members with a remote option for participation, meetings can be safely conducted on schedule in most cases. This means that going forward, courts and regulatory agencies will likely be less lenient to entities who do not comply with the law to the greatest extent possible.
- Postponing your meeting can create problems that could impact the legitimacy of your election. Systems who postponed their elections in 2020 were faced with several unique challenges that the law does not adequately address. For example, in some cases it was difficult to determine who was eligible to vote in the election, since people may have moved away or come onto the system between the original and rescheduled meeting dates. Other systems were left wondering if they needed to re-send their ballots and meeting packets (at substantial additional cost), depending on where in the election process they were at the time their meeting was postponed. All these issues have the potential of calling the legitimacy of an election into question and are situations that can be avoided if the meeting proceeds according to its original timeline.
- Once again, if COVID-19 is a concern in your area, meetings should be short, to the point, and free of unnecessary social activities. While some systems used fun activities like meals or door prizes to generate attendance before the pandemic, TRWA recommends that systems refrain from this practice once again in 2022 if their board is concerned about large gatherings.



1616 Rio Grande Street, Austin, Texas 78701-1122
(512) 472-8591 www.trwa.org

- Members should be strongly encouraged to vote ahead of time, rather than in person. State law, and the attached model election procedures, allow members to mail their ballots or drop them off at a designated location before the date of the annual meeting. Systems might consider promoting and encouraging these voting methods while letting people know that the meeting itself will be a short event.
- Establish safe voting procedures for those who wish to vote in person at the meeting. Since the law allows people to vote in person at your meeting, we do not recommend denying them that option altogether. Instead, over the past two years many systems have come up with creative ways for members to safely vote in person, including utilization of drive-through voting, outdoor voting in a parking lot or other structure, or giving voters access to the voting station on a one in, one out basis.
- Water supply corporations may provide their members with the option of viewing the meeting online. However, unlike in 2020 and 2021, members must be given the option of attending in person. Governor Abbott's order relaxing requirements under the Texas Open Meetings Act expired on September 1, 2021. Unless the governor issues a new order, all pre-pandemic rules will apply to annual meetings in 2022, including the requirement that people be allowed to attend in person. Systems may, however, provide individuals with an option to attend virtually, and may promote that option to discourage large groups if they wish.

By being mindful of the above considerations, water supply corporations can conduct their meeting on schedule this year without exposing their members, employees, and directors to unsafe situations. As usual, if you have any questions relating to the COVID-19 considerations above or to the model election procedures more generally, please do not hesitate to contact me or Brittney in the Legal Department at 512-472-8591.

Sincerely,

Trent Hightower
Assistant General Counsel
Texas Rural Water Association

_____ **WATER SUPPLY [SEWER SERVICE]
CORPORATION**

**ELECTION PROCEDURES FOR
THE ANNUAL MEMBERS MEETING**

Adopted in accordance with Sections 67.0051-.0055 and 67.007 of the Texas Water Code
by the Board of Directors, this _____ day of _____, 20_____

President

Secretary-Treasurer

Corporate Seal
(if applicable)

1. **Annual Meeting Date.** The annual meeting of the members of the Corporation must be held between January 1st and May 1st. If the Corporation's Bylaws specify a date for the annual meeting, the meeting shall be on that date. If the Bylaws do not specify a date, the board shall determine the date which is no earlier than January 1st and not later than May 1st. The Corporation may hold other special meetings of the members for the purpose of conducting an election on an issue that requires a vote of the membership or for another purpose.
2. **Credentials Committee.** At least 180 days prior to the annual meeting the Board of Directors shall appoint a **Credentials Committee** of three individuals. This committee shall at no time have sufficient board members appointed to constitute a quorum of the Board of Directors.
 - a. The chairperson of the **Credentials Committee** will be the Secretary/Treasurer unless that individual is running for re-election; in which case the Board shall appoint any other officer not running for re-election to serve as the chairperson of the committee. If all officers are running for re-election any other director not running for re-election will be appointed as the chairperson.
 - b. In filling the other positions, the Board shall appoint two other members of the Corporation.
 - c. A **Credential Committee** member may not be an employee of the Corporation, a candidate for the director election, a family member of a candidate running for election to the board or an independent contractor engaged by the Corporation during the Corporation's regular course of business.
 - d. The **Credential Committee** shall assist the board by:
 - 1) Recommending for Board approval the ballot form, director application forms, the annual meeting packet, the meeting notice and any other related forms and notices for the annual meeting at least 95 days prior to the annual meeting;
 - 2) Recommending for Board approval a person to fill the role of **Independent Election Auditor** at least 45 days prior to the annual meeting;
 - 3) Ensuring that the election procedures are implemented;
 - 4) Generating interest among the membership to apply to serve on the board;
 - 5) Verifying candidate applications and petitions for completeness (with the assistance of the Corporation if needed); and
 - 6) Serving other functions as set forth in these procedures.
 - e. In the event of a vacancy on the **Credentials Committee**, the Board shall appoint a replacement who meets the qualifications in Section 2.c as soon as is practical.
3. **Adoption of Election Procedures.** The Board will meet at least 90 days before the annual meeting to review and adopt the ballot form, director application form, and election procedures. These election procedures apply to a member meeting where an election will be held. They are adopted in accordance with Section 67.007(b) and 67.0054(f) of the Texas Water Code. The timeline for events leading up to an election is set forth in **Attachment 1**.
4. **Applications for Director and Requests for Action Items.** At least 80 days before the date of the annual meeting that includes a director election, the Corporation will notify all members of their opportunity to submit an application to serve as a Director.² The notice shall specify the procedures for submitting an application, including instructions on who to send the completed application forms to as

¹ See, T.W.C. Sec. 67.007

² See, T.W.C. Sec. 67.0052(b); This is the first deadline prescribed by law and it is set at 75 days, but extra time is suggested.

well as the mailing address and/or the email address for the designated individuals. The notice shall also inform members that they may request that items be placed on the agenda of the Annual Member Meeting by contacting the Corporation's office during regular business hours or sending an email to the Corporation at _____ at least one week before the date meeting packets are sent to members as described by Section 7.

a. The application form will require the following information (**Attachment 2**)³:

- 1) The person's name and contact information;
- 2) If applicable, the director's position number, district number or other distinguishing number for which the person seeks to be elected;
- 3) Biographical information about the person;
- 4) A statement of the person's qualifications to serve as director;
- 5) A signed statement that the person is qualified under Texas Water Code Section 67.0051 as follows:
 - i. is at least 18 years old on the first day of the term to be filled;
 - ii. is a member of the Corporation;
 - iii. has not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote; and
 - iv. has not been finally convicted of a felony or if convicted, was pardoned or otherwise released from the resulting disabilities;
- 6) A statement that the person meets the eligibility requirements, if any, set forth in the Certificate of Formation and Bylaws of the Corporation;
- 7) The person's written consent to serve, if elected; and
- 8) If the system has 1,500 or more members, a petition, signed by 20 members, requesting that the person's name be placed on the ballot as a candidate for that position⁴.

b. By law, Director Applications are due 45 days before the date of the annual meeting, at close of business.⁵ Applications received after this date and time will not be accepted. Applicants are encouraged to submit applications earlier to give the **Credentials Committee** time to verify that the application is complete and provide the applicant with the opportunity to correct any defects, if necessary. The Corporation cannot guarantee an applicant the opportunity to correct a defect in the application if it is submitted less than 48 hours before this deadline.

c. Applications shall be submitted as prescribed in the Application for Board of Directors Position.

d. Upon receipt of each application, the **Credential Committee** shall review the application for completeness, including confirming with the Corporation that the applicant is a current member and whether the signatures on the petition represent a valid membership (if applicable). Within 48 hours of receiving the application a reviewer shall notify the applicant of any defects in the application and the applicant will be given the opportunity to cure any omitted information on the application or incorrect data on the petition.

³ See T.W.C. Sec. 67.0052

⁴ Note: The Corporation may advise candidates to obtain a few extra signatures in case there are any disqualifications of the signatures provided. Only one representative from each membership may sign a petition supporting an application for director (for example, one individual in a married couple may sign a petition if the couple shares a single membership). An applicant may sign his or her own petition for director.

⁵ See T.W.C. Sec. 67.0052(b).

- e. To be listed on the ballot the applicant must submit a corrected application or petition not later than 45 days before the date of the annual meeting in the same manner prescribed for in the original application and petition in this section.
- f. The Corporation or **Credential Committee** Member shall not edit the content of an application submitted by the applicant.

5. **Board Meeting.** The board will meet no later than 40 days before the date of the annual meeting to:

- a. **Select an Independent Election Auditor.**
 - 1) The Board of Directors may select an **Independent Election Auditor** based on the recommendation of the Credentials Committee.
 - 2) The **Independent Election Auditor** is not required to be an experienced election judge or auditor and may serve as an unpaid volunteer.
 - 3) The **Independent Election Auditor** cannot be associated with the Corporation as an employee, director or candidate for director, a family member of a candidate or director or an independent contractor engaged by the Corporation as part of the Corporation's regular course of business, but may be a member of the Corporation.
- b. **Finalize and approve the voting ballot** listing candidates, the annual meeting agenda and the annual meeting packet.
- c. **Determine whether any candidate is unopposed.** If there are unopposed candidates, the board may declare the candidates elected and certify in writing by resolution (**Attachment 7**) that the candidates are unopposed⁶. If there is more than one director position for which unopposed candidates are declared elected and the terms are not for equal duration of service, those unopposed candidates will draw lots under the direction of the presiding director to determine who will fill each position. The resolution will specify which candidates have been declared elected for each position. An election will not be held for the unopposed candidates. The Board will direct that the resolution be posted at the Corporation's main office as soon as practical. The resolution also will be read into the record at the annual meeting.

Note: If an election is still necessary after any unopposed candidate has been declared elected as stated above, the ballot must also include the names of the unopposed candidate(s) who have been declared elected under the heading "Unopposed Candidates Declared Elected" along with the opposed candidates, e.g. Director Position for District 1 was unopposed, however District 2 has two candidates running for this position.

- d. If the board fails to pass a resolution of unopposed candidates, the election shall proceed with the unopposed candidates on the ballot.

Note: Texas Water Code Sec. 67.0055 specifies that a person may not, by intimidation or by means of coercion, influence or attempt to influence a person to withdraw as a candidate or not to file an application for a place on the ballot so that an election may be canceled.

- 6. **Voting Roster.** At least 40 days prior to the annual meeting the Corporation will prepare an alphabetical list of the names and addresses of all its voting members ("Voting Roster") as required by Section 22.158 of the Business Organizations Code.

⁶ See T.W.C. Sec. 67.0055(a) & (b)

- a. The Voting Roster of members approved to vote in the annual election shall be available no later than the second business day after the date the annual meeting packets are sent to the members, and through the day of the meeting.
 - b. The Corporation shall provide a copy of Voting Roster to the **Independent Election Auditor** to verify the members which may cast a ballot in the election.
 - c. The Voting Roster will also be made available in the Corporation's office or other location deemed accessible for inspection by a member or the member's agent or attorney.
 - d. The Voting Roster will be available for inspection at the annual meeting.
7. **Meeting Packets.** At least 30 days before the date of a member meeting where an election will be held,⁷ the Corporation shall mail to each voting member of the Corporation the meeting packets, which will contain as applicable:
- a. the Notice of Member Meeting (**Attachment 3**);
 - b. the Official Ballot Form (**Attachment 4**);
 - c. an envelope for members to return their ballots that includes the member's return address and account number, and the address where the ballots are to be sent (either Corporation's main office or **Independent Election Auditor's** office/address) (**Attachment 5**);
 - d. biographical information about each candidate for director, including their qualifications as provided in their application (**Attachment 6**);
 - e. a detailed explanation of any issue (ballot measure) that the members are being asked to vote on;
 - f. if bylaw changes are being proposed, a copy of the specific changes; and
 - g. if the Corporation's bylaws provide that an official seal must be used on ballots, the Corporation shall ensure that all ballots contain the seal.

The Corporation shall send the voting packet to the members correct billing address. If renters are billed for service, the Corporation shall send the voting packet to the members alternate address on file with the Corporation.

If the Corporation allows for renters to be members, the Corporation shall send the packet to the renter who is a member.

If the election is unopposed, the Corporation is still required to send out a meeting notice; however, the notice may be included with a utility bill.

8. **Voting.** A member is entitled to only one vote regardless of the number of memberships the member owns. A member may be a natural person; a partnership of two or more persons having a joint or common interest, including a married couple who jointly own property; or a Corporation. The system shall use a secured ballot box with a lock on it as the depository of the ballots. The Secretary/Treasurer shall keep the key to the box unless the Secretary/Treasurer is running for re-election, in which case the board shall appoint another officer. If all officers are running for re-election the board will appoint a director or the General Manager/Manager.

⁷ See T.W.C. Sec. 67.0053

a. **Voting in Advance of the Annual Meeting**

- 1) The Corporation will accept ballot forms received during regular office hours at the Corporation's office or by mail not later than noon on the business day before the annual meeting or the board may designate the ballots be mailed or delivered to the Office of the **Independent Election Auditor** not later than noon on the business day before the date of the annual meeting (if applicable).⁸
- 2) Upon receipt of a ballot, the board-appointed staff member or the **Independent Election Auditor** will record on the Voting Roster that the member has submitted a ballot envelope, and then will place the unopened ballot envelope in the secured ballot box.
- 3) The secured box[es] will be turned over to the **Independent Election Auditor** after the 12-noon voting deadline and will remain in the custody of the **Independent Election Auditor** until the end of the Election.

b. **Voting in Person at the Annual Meeting.**

- 1) Members attending the annual meeting will check in with the **Independent Election Auditor** who will verify whether the member has already submitted a ballot.
- 2) The **Independent Election Auditor** will provide an official ballot to those members who are voting at the annual meeting. The ballots will be printed on a different color paper or contain a special marking such as a distinct watermark to distinguish them from the ballots sent in advance of the meeting.
- 3) If a member attends the annual meeting but has already submitted a ballot, the member may participate in the meeting but may not change their vote or submit another ballot.

9. **Open Meetings Act Notice.** The Corporation also will post the Agenda of the Members Meeting in accordance with the Open Meetings Act at least 72 hours in advance of any member meeting (see attachment #3). If the board plans to hold a board meeting on adjournment of the annual meeting, a separate notice of that meeting also must be posted.
10. **Conducting the Annual Meeting.** The presiding director will conduct the annual members meeting in accordance with the noticed meeting agenda.
11. **Quorum Requirement.** At the commencement of the annual meeting, the presiding director will make a last call for the submission of ballots. The presiding director will report the total number of members who are present, which includes those members who mailed or delivered ballots prior to the meeting, for the purpose of establishing a quorum. Upon establishing a quorum, the presiding director will announce that a quorum of the membership is present and that the meeting [and election] may proceed.⁹
12. **Counting the Ballots.** Upon the last call for ballots the **Independent Election Auditor** will count the number of ballots received by mail or in person delivery to the Corporation or **Independent Election Auditor** and the number of ballots cast at the meeting and report the total number to the presiding officer to establish a quorum. Once the quorum has been established the **Independent Election Auditor** may begin to open the ballot envelopes cast in advance and place those ballots with the ballots cast at the meeting. The envelopes will be kept separately in a secured location. The **Independent Election**

⁸ See T.W.C. Sec. 67.0054(a). In the alternative, the Corporation may designate that the ballots be delivered to the office of the **Independent Election Auditor**.

⁹ See T.W.C. Sec. 67.007(a-1). A quorum for the transaction of business at a meeting of the members or shareholders is a majority of the members and shareholders present.

Auditor will count all the ballots at the meeting prior to adjournment and will provide the board with a written report of the election results¹⁰ (see attachment #9).

The **Independent Election Auditor** may enlist the assistance of members or other individuals to count ballots and to assist with other duties. Individuals assisting the **Independent Election Auditor** may not be an employee of the Corporation, a current director or candidate, a family member of a director running for election, a candidate, or an independent contractor engaged by the Corporation as part of the Corporation's regular course of business.

- If there is more than one director position to be filled and the terms are not for equal duration of service, those candidates receiving the greater number of votes will fill the positions with the longer terms.
- If two or more candidates for a director's position tie for the highest number of votes, those candidates will draw lots under the direction of the **Independent Election Auditor** to determine who is elected.
- If there is a tie vote on an issue other than a director election, the measure fails.

13. **New Board of Directors Meeting.** The first regular board meeting of the newly elected board of directors will be held on the same day and immediately following the annual election meeting. A separate agenda will be posted for this first board meeting, as required by the Open Meetings Act, where business will include electing new officers from among the new board members. Additionally, the board may elect to appoint **Credentials Committee Members** for the next election year. The board also will designate those directors who have authority to sign checks on the behalf of the Corporation, if not otherwise designated by the Corporation's Bylaws.

14. **Election Contest.** Should any member wish to contest an election, said member must officially file suit in _____ District Court within thirty days of the announcement of the official results of the election at issue.

¹⁰ See T.W.C. Sec. 67.0054(b) & (e)

At least 180 Days
Prior

The Board of Directors shall appoint a Credentials Committee.

At least 95 Days
Prior

The Credential Committee will recommend to the Board the ballot form, director applications forms, the annual meeting packet, annual meeting notice and any other related forms for the annual meeting.

At least 90 Days
Prior

The Board of Directors will hold a meeting to vote on approving the Credential Committee recommendations of the director ballot form, director application forms, the annual meeting packet, annual meetings notice, election procedures and any other related forms for the annual meeting.

At least 80 Days
Prior

Notice of opportunity to submit applications for director positions and requests for action items is sent to members.

45 Days Prior

Applications for director positions are due. Corporation will review applications and petition signatures upon receipt and notify candidates of any defects that need to be cured. Corporation cannot guarantee the opportunity to cure if application submitted less than 48 hours before this deadline.

Board meets to:

- (1) Select an Independent Election Auditor.
- (2) Determine whether any candidates are unopposed, and, if applicable, pass a resolution declaring elected all unopposed candidates and direct that resolution be posted at the Corporation's main office.
- (3) Finalize and approve the ballot, agenda, and meeting packet for the member meeting.

At least 40 Days
Prior

Also, the Corporation shall prepare a voting roster of members, and make it available to the members in the Corporation's office.

At least 30 Days
Prior

Members' meeting packets, including notice of meeting, agenda, statement of each candidate's qualifications, including biographical information and ballots are mailed. If the election is cancelled, the meeting notice and agenda must still be sent, but may be included with a utility bill

The Voting Roster shall be may available no later than the second business day after meeting packets are sent out to members.

3 Days
(72 Hours) Prior

Corporation posts notice of Membership Meeting/ Director Election and of first Board of Director meeting, if applicable, in accordance with Open Meetings Act.

12 Noon,
1 Day Prior

Deadline for submittal of ballots by mail, drop box (if applicable) or delivered to business office.

Meeting/ Election
Day

Meeting is convened, and ballots are accepted until presiding director makes a last call for ballots. If applicable, presiding director reads into the record resolution declaring unopposed candidates elected.

Upon adjournment of director election, new Board of Directors meets.

**APPLICATION FOR BOARD OF DIRECTORS POSITION OF THE
WATER SUPPLY/
SEWER SERVICE CORPORATION ("CORPORATION")**

This application form must be completed and submitted to the Corporation's main office to the attention of the **Credential Committee** or to the Corporation at _____ (address) or by email at _____ by _____, 20____ by close of business for the applicant's name to be placed on the ballot. If the Corporation has 1,500 or more members, this form must be accompanied by a petition signed by at least 20 members, requesting that the applicant's name be placed on the ballot as a candidate for director.

Section 1

Biographical Information:

Applicant's Name: _____

Mailing Address: _____

Service Address (if different than mailing address): _____

Phone #: _____ Email: _____

Water Supply Corporation Member Since: _____

(if any interruptions in years of service, please list) _____

Section 2

Director Position Sought: _____

(If system has distinguishing numbers for individual director positions such as district # or director #1, please list; if not applicable list as **Not Applicable**. Additionally, if you are seeking election to a director position that is currently vacant due to the death, resignation, or removal of a previous director, please indicate that you are running for the vacant position.)

Experience/Qualifications (will be printed and sent to members with ballot):

Previous Committee/Community Involvement/Director, etc. Experience: _____

Section 4

Affirmation and Pledge to Serve:

I, _____ (applicant's name) will be at least 18 years of age on the first day of the director term; am a member of the Corporation; have not been determined by a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote; and have not been finally convicted of a felony. (See Texas Water Code, Section 67.0051)

I have reviewed the Corporation's bylaws and certificate of formation and I meet the qualifications set forth therein and if elected I agree to comply with all governing documents, board policies and complete Texas Open Meetings Act Training within ninety days of my election date.

Additionally, if elected, I pledge to serve in a director position on the Corporation's Board of Directors, and will do my best to attend all meetings, regular or special, as designated by the board.

Under penalties of perjury, I declare that I have reviewed the information presented in this Application, including accompanying documents, and to the best of my knowledge and belief, the information is true, correct and complete.

Signature of Applicant _____ Date _____

(The Corporation shall ensure all applicants have access to review
Bylaws, Certificate of Formation and Board Policies)

**_____ WATER SUPPLY/ SEWER SERVICE CORPORATION
("CORPORATION")**

The members of _____ WSC, whose names and signatures appear below, petition that _____ (candidate's name) be placed on the ballot as a candidate for director of the Corporation for the _____ (date), 20__ election.

This petition is **only** required for systems that have 1,500 or more members. Candidates must solicit at least 20 signatures from members of the system, but it is advisable to obtain a few additional signatures in case any of the signatures are disqualified. Members must be owners of property in the WSC and have a valid membership. Only one representative from each membership (i.e. husband or wife) may sign a petition supporting an application for director. An applicant may sign his or her own petition for director.

	Member's Name (please print clearly)	Member's Signature
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		

Notice of Member Meeting for
_____ Water Supply Corporation

The Annual Member Meeting for the _____ Water Supply Corporation will be held at the _____ (name of building, address, city, TX ZIP). The meeting will start at _____ a.m./p.m. on (date). The purpose of the meeting will be to update the membership on the business affairs of the Corporation and to conduct a director election unless the election is declared unopposed by a resolution of the board of directors.

The Corporation will mail to each member one official ballot regardless of the number of memberships they hold. Only the original official ballot mailed to the member or provided at the annual members meeting will be valid. If a member has lost their ballot, a replacement ballot will be issued to the member. The member must contact the Corporation at (xxx) xxx-xxxx or by e-mail at _____ to obtain an official replacement ballot. Reproduced or copied ballots will not be accepted.

On the day of the election, members will check in with the **Independent Election Auditor** who will verify whether the member's official ballot has been received. If the member has not previously submitted a ballot, the member will be provided with a new official ballot. If the member has sent in their ballot but the Corporation has not received the ballot the member will be provided with a new official ballot. Members will receive one ballot no matter how many memberships they hold. The member's name on the ballot must match their application for service name.

SAMPLE
Annual Members Meeting Agenda
Water Supply Corporation

Date of the Meeting
Location of Meeting
Time Meeting Starts

1. Presiding director calls the meeting to order
2. Presiding director allows candidates to present their credentials (if applicable, not required)
3. Presiding director allows for the general public to sign up to speak.
4. Presiding director makes a last call for submission of official ballots.
5. Presiding director announces the total number of members present at the meeting and the total number of ballots received prior to the meeting.
6. Presiding director will then announce that a quorum of the membership is present and that the meeting may proceed.
7. Read and approve the previous Annual Member Meeting minutes.
8. Update reports (must be specific on each item and what you will be talking about per Texas Open Meetings Act)
 - a. Report of Board President or Presiding Director
 - b. Report of Corporation Manager
 - c. Report of system finances
 - d. Engineer's report on projects
 - e. Operator's report on system's operations and concerns
 - f. Regulatory report by _____ representative
9. Election Results – **Independent Election Auditor** submits official report to presiding officer
 - a. **Independent Election Auditor** provides the presiding director with a written report of the election results for director positions/amendments to Bylaws; and any other proposition voted on by the members.
 - b. Presiding director announces election results or reads resolution declaring election of unopposed candidates (if applicable).
 - c. Presiding director introduces newly elected directors and if no objections, declares them as board members to assume the position of directors immediately.
10. Closing comments by presiding director.
11. Meeting is adjourned.

Member's name _____
 Mailing address _____
 City, state, ZIP _____
 Member Account No. _____

Please Use the Official Envelope to Mail/Deliver Your Ballot

Three (3) Options to Cast Your Vote

1. Mail

- Mark your selections by placing an X or √ inside the appropriate boxes.
- Detach ballot and place in the enclosed envelope.
- Mail envelope to: _____ WSC at _____

Mailed ballots must be received in the mail by _____ (date) in order to be counted.

2. Deliver to Corporation's Office (note: if the Corporation does not have an official office you may allow members to use a drop box which is used for payments as long as the box is secure from tampering. Ballots shall be retrieved from box no later than 12:01 PM on the date specified below.)

Follow the instructions in #1 for mailing but deliver the forms to the Corporation's office at _____ (address) by **12:00 PM**.

3. In Person at the Member Meeting

The Annual Meeting will be held on _____, 201__ at _____ AM/PM at _____ (address).

The mailed ballot will not be valid for voting in person at the Annual Meeting. An official ballot will be distributed to you when you register to vote at the meeting. This official ballot will be on different color paper from the mailed official ballot.

**E-mailed and Faxed Ballots will not be accepted
 Reproduced unofficial ballots will NOT be accepted**

Water Supply Corporation

20__ Official Election Ballot

Mark your selections by **placing an X or a √ inside the appropriate boxes.**

Reproduced ballots will not be accepted as an official ballot

Candidate names are listed in alphabetical order.

Director Candidate(s), Only vote for _____ candidates. Casting a vote for more than the allowed candidates may void the ballot.		Proposed Bylaw Change: Amend bylaws to move the annual meeting to the third Tuesday in April	
<input type="checkbox"/> Alice Alright	<input type="checkbox"/> Ben Better	<input type="checkbox"/> For	<input type="checkbox"/> Against
<input type="checkbox"/> Charles Careful	<input type="checkbox"/> Dan Diligent		

(If all the candidates are unopposed the board may send out this ballot with the language listed below)
 "Unopposed Candidates Declared Elected" The following candidate(s) is/are declared elected by the official board resolution pursuant to Texas Water Code Section 67.005 Alice Alright, Ben Better, Charles Careful, Dan Diligent (list position/district # if applicable)

DO NOT INCLUDE BILLS!
Any payment in this envelope will
not be credited until after election.

Member' s name
address
city, TX, ZIP

POST OFFICE
WILL NOT
DELIVER
WITHOUT
POSTAGE

_____ Water Supply Corporation
address
city, Texas ZIP

Member Account No. _____

ATTACHMENT 5: SAMPLE RETURN ENVELOPE

Water Supply Corporation
20__ Board of Director Candidate Information
 Candidate names are listed in alphabetical order

Board Position

Alice Alright	Water System Member Since: 2001
<p>Previous Committee/Community Involvement/Director, etc. Experience:</p> <p>Professional Experience: Owner of Alright Insurance Company</p> <p>Education: Graduated from Texas State University in 1985 with a Bachelor of Science degree</p> <p>Personal Statement: With nine years in the insurance industry, I understand the importance of strong internal controls, proper oversight and full financial reporting. Combined with my other corporate experience gained from employment and consulting services, I can assist in the development of excellent policies for the employees of the Corporation.</p>	

Board Position

Ben Better	Water System Member Since: 1995
<p>Previous Committee/Community Involvement/Director, etc. Experience:</p> <p>Professional Experience: Served in the United States Air Force and the Texas Air National Guard. Own and Operate Careful Construction</p> <p>Education: BS Business and Management - University of Texas</p> <p>Personal Statement: As one of three reform directors elected in 2009, I initiated the first budget for this water system and the first internal control function. The results of the new budget have been very impressive – we have been able to reduce costs even while the system is growing. I welcome the opportunity to continue to work towards our goal of providing low cost water while maintaining high standards of reliability and customer service.</p>	

Board Position

Charles Careful	Water System Member Since: 1990 – 1992 and 2000-Present
<p>Previous Committee/Community Involvement/Director, etc. Experience:</p> <p>Professional Experience: Corporate human resources, followed by 20+ years as a business entrepreneur in retail/rental.</p> <p>Education: Bachelor of Business Administration Texas A & M University</p> <p>Personal Statement: The water system should be run for the benefit of the members delivering the best service at the lowest feasible price while being operated as transparently as possible. I will bring straight-forward common-sense business practices to obtain this goal.</p>	

**RESOLUTION DECLARING UNOPPOSED CANDIDATES OF
_____ WATER SUPPLY CORPORATION ELECTION**

WHEREAS, _____ Water Supply Corporation posted notice of the opportunity for candidates to submit applications to run for _____ (*insert number of*) positions on its Board of Directors pursuant to Texas Water Code Section 67.0052(b); and

WHEREAS, only _____ (*insert number of*) people submitted applications for these open positions, thus creating an unopposed election for each position pursuant to Texas Water Code Section 67.0055;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF _____ WATER SUPPLY CORPORATION DECLARES ELECTED TO THESE POSITIONS:

(insert names of unopposed candidates)

The Board of Directors so orders that this resolution be posted at the Corporation's main office and read into the record at the Corporation's annual meeting, pursuant to Texas Water Code Section 67.0055.

PASSED AND APPROVED this _____ day of _____, _____.

President, Board of Directors

ATTEST:

_____ Water Supply Corporation

Secretary, Board of Directors

_____ Water Supply Corporation

§ 67.0052. BALLOT APPLICATION.

(a) To be listed on the ballot as a candidate for a director's position, a person must file an application with the Corporation that includes:

- (1) the director's position sought, including any position number or other distinguishing number;
- (2) if the Corporation has 1,500 or more members or shareholders, a petition signed by 20 members or shareholders requesting that the person's name be placed on the ballot as a candidate for that position;
- (3) the person's written consent to serve, if elected;
- (4) biographical information about the person; and
- (5) a statement of the person's qualifications, including a statement that the person has the qualifications prescribed by Section 67.0051.

(b) The application must be filed with the Corporation not later than the 45th day before the date of the annual meeting. The Corporation shall notify the members or shareholders of the application deadline not later than the 30th day before the deadline.

(c) The Corporation shall make available director candidate application forms at the Corporation's main office and shall provide application forms by mail or electronically on request.

(d) This section applies only to a Corporation that provides retail water or sewer service.

§ 67.0053. BALLOT.

(a) Not later than the 30th day before the date of an annual meeting, the Corporation shall mail to each member or shareholder of record:

- (1) written notice of the meeting;
- (2) the election ballot; and
- (3) a statement of each candidate's qualifications, including biographical information as provided in each candidate's application.

(b) The election ballot must include:

- (1) the number of directors to be elected; and
- (2) the names of the candidates for each position.

(c) This section:

- (1) applies only to a Corporation that provides retail water or sewer service; and
- (2) does not apply to an election in relation to a candidate for a director's position for which the board has adopted a resolution under Section 67.0055.

§ 67.0054. ELECTION PROCEDURES.

(a) A member or shareholder may vote:

- (1) in person at the annual meeting;
- (2) by mailing a completed ballot to the office of the **Independent Election Auditor** selected under Section 67.007(d) or to the Corporation's main office, which ballot must be received by the Corporation not later than noon on the business day before the date of the annual meeting; or
- (3) by delivering a completed ballot to the office of the **Independent Election Auditor** or to the Corporation's main office not later than noon on the business day before the date of the annual meeting.

(b) The **Independent Election Auditor** shall receive and count the ballots before the annual meeting is adjourned.

(c) For each director's position, the candidate who receives the highest number of votes or who is the subject of a resolution described by Section 67.0055 is elected.

(d) If two or more candidates for the same position tie for the highest number of votes for that position, those candidates shall draw lots to determine who is elected.

(e) The **Independent Election Auditor** shall provide the board with a written report of the election results.

(f) The board may adopt necessary rules or bylaws to implement this section, including rules or bylaws to ensure the fairness, integrity, and openness of the voting process.

(g) This section applies only to a Corporation that provides retail water or sewer service.

Sec. 67.0055. ELECTION OF UNOPPOSED CANDIDATE.

(a) This section applies only to an election for a director's position on a board of a Corporation that provides retail water or sewer service in which a candidate who is to appear on the ballot for the position is unopposed.

(b) The board by resolution may declare a candidate elected to a director's position if the board certifies in writing that the candidate is unopposed for the position. A copy of the resolution shall be posted at the Corporation's main office.

(c) If a declaration is made under Subsection (b), the election for that position is not held.

(d) If the election for the unopposed candidate would have been held with an annual meeting of the members or shareholders of the Corporation, the text of the declaration described by Subsection (b) shall be read into the record at the annual meeting.

(e) The ballots used at a separate election that is held at the same time as an election for an unopposed candidate would have been held shall include after measures or contested races the position and name of a candidate declared elected under this section, under the heading "Unopposed Candidates Declared Elected."

(f) A person may not, by intimidation or by means of coercion, influence or attempt to influence a person to withdraw as a candidate or not to file an application for a place on the ballot so that an election may be canceled.

(g) The board may adopt necessary rules or bylaws to implement this section, including rules or bylaws to ensure the fairness, integrity, and openness of the process.

§ 67.007. ANNUAL OR SPECIAL MEETING OF RETAIL CORPORATION.

(a) The annual meeting of the members or shareholders of the Corporation must be held between January 1 and May 1 at a time specified by the bylaws or the board.

(a-1) A quorum for the transaction of business at a meeting of the members or shareholders is a majority of the members and shareholders present. In determining whether a quorum is present, all members and shareholders who mailed or delivered ballots to the **Independent Election Auditor** or the Corporation on a matter submitted to a vote at the meeting are counted as present.

(b) The board shall adopt written procedures for conducting an annual or special meeting of the members or shareholders in accordance with this section and Sections 67.0052, 67.0053, and 67.0054. The procedures shall include the following:

- (1) notification to eligible members or shareholders of the proposed agenda, location, and date of the meeting;
- (2) director election procedures, including candidate application procedures;
- (3) approval of the ballot form to be used; and
- (4) validation of eligible voters, ballots, and election results.

(c) The board shall adopt an official ballot form to be used in conducting the business of the Corporation at any annual or special meeting. No other ballot form will be valid. Ballots from members or shareholders are confidential and are exempted from disclosure by the Corporation until after the date of the relevant election.

(d) The board shall select an **Independent Election Auditor** not later than the 30th day before the scheduled date of the annual meeting. The **Independent Election Auditor** is not required to be an experienced election judge or auditor and may serve as an unpaid volunteer. At the time of selection and while serving in the capacity of an **Independent Election Auditor**, the **Independent Election Auditor** may not be associated with the Corporation as:

- (1) an employee;
- (2) a director or candidate for director; or
- (3) an independent contractor engaged by the Corporation as part of the Corporation's regular course of business.

(e) This section applies only to a Corporation that provides retail water or sewer service.

Independent Election Auditor Official Report for
_____ Water Supply Corporation Election
_____, _____ 20__

I, the undersigned **Independent Election Auditor**, do hereby certify that all ballots received were counted with the assistance of:

1. _____
2. _____
3. _____
4. _____

Total number of ballots cast in person _____

Total number of ballots cast prior to election _____

Total number of ballots cast _____

Total number of ballots not counted due to defects _____

Director Election vote totals (start with the highest count)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Bylaw vote totals

For _____

Against _____

Printed Name of Independent Election Auditor

Signature of Independent Election Auditor

Date _____

ATTACHMENT 10

Emergency Preparedness Plan

Memorandum

To: Nueces Water Supply Corporation Board of Directors
From: John Marez, Interim Administrator
Date: November 22, 2021
Re: Professional Contract - Emergency Preparedness Plan

Background:

During the 86th Regular Legislative Session, Senate Bill 3 (SB3) was adopted and signed into law. SB3 was created in response to Winter Storm Uri which took most Texas utilities off-line and presented lift threatening situations for the customers of electric, water and wastewater providers. The principal response to SB3 was to require that all Texas utilities file with their Electric providers for "Critical Load Status" allowing each, priority to receive electricity first for any future infrastructure disasters. The current documentation needed to complete these forms are extremely complex with most water providers seeking to outsource this time-consuming task. The RWSC through our Finance Manager sought an outside bid from Adurra to complete the 40 plus page (Emergency Preparedness Plan) EPP document to submit to TCEQ no later than March 1, 2022.

Analysis:

The EPP is a time-consuming form that many utility providers are outsourcing since staffing levels cannot devote enough time for this sole responsibility. Using an outside firm will free up time and resources to allow the RWSC staff to focus on their regular essential jobs. This bid amount is on par with other companies offering similar bid estimates.

Staff Recommendation:

Staff recommends entering into agreement with Adurra for \$5,620 to complete the form to be submitted to the Texas Commissioner on Environmental Quality.

Board Action:

Approve the contract to allow Adurra to finish the EPP prior to the March deadline.

Summary:

Approving this agreement follows general practice of water providers, reduces the time staff would be required to complete. Adurra is a firm that can finish this work based on the resources available to them as a national firm with a local office. Awarding this bid cannot be delayed since the RWSC board does not meet again until January 2022 which places a shorter timeframe to have the documentation complete by March 1, 2022.



ARDURRA

October 22, 2021
Jo Ella Wagner
Finance Manager
Nueces Water Supply Corporation

Subject: Nueces Water Supply Corporation Emergency Preparedness Plan
Proposal for Engineering Services

Dear Ms. Wagner,

I would like to present this proposal to assist the Nueces Water Supply Corporation (NWSC) with the Emergency Preparedness Plan (EPP) required under the Senate Bill 3 for water systems provide rural residents of western Nueces County.

A detailed scope of work and fees is included under Attachment 1 for your review.

In case you have any questions or need any clarifications, please feel free to reach out to me.

Regards,

Ardurra
801 Navigation Blvd., Ste 300
Corpus Christi, TX 78408
(361) 883-1984
lburton@ardurra.com

For
Logan Burton
Practice Director



Attachment 1
Nueces Water Supply Corporation Emergency Preparedness Plan
Project Scope and Fees

BACKGROUND & PURPOSE

Emergency Preparedness Plan

The Texas Commission on Environmental Quality (TCEQ) requires utilities to complete and submit an Emergency Preparedness Plan by March 1, 2022. In addition, the EPP is required to be implemented by July 1, 2022, according to Senate Bill 3.

SCOPE OF WORK:

An EPP Form provided by TCEQ will be filled out to include how the affected utility will maintain a minimum pressure of 20 psi (pounds per square inch) throughout the distribution system when the power has been off for more than 24 hours during an emergency and contains emergency contact information. It is assumed that the NWSC has sufficient existing documents, and the scope of this task will include updating and compiling these documents as necessary. The Engineer will perform the following tasks:

- Conduct kick-off meeting with NWSC staff to discuss EPP requirements, availability of relevant documents and information with the NWSC, project timeline and future steps.
- Using existing documents as base, develop a draft EPP for NWSC review and comment.
- Conduct a submittal workshop to discuss draft document and get NWSC input and comments.
- Submit final EPP document for NWSC use.

Deliverables:

- DRAFT Emergency Preparedness Plan
- FINAL Emergency Preparedness Plan

Meetings:

- One (1) 2-hour kick-off meeting
- One (1) 4-hour project workshop/asset site visit

Notes on scope of work:

- NWSC utility staff is requested to provide required information such as system maps, existing emergency response documents, record drawings along with access to asset sites as required and available.
- NWSC will coordinate with non-utility agency staff (such as from police or fire departments) who are identified as part of the EPP Response Team.
- NWSC is requested to identify utility staff to assist with the project by participating in workshop.



- The NWSC staff will be responsible for certifying by letter to the Administrator of the TCEQ, that the EPP has been completed, copying the Engineer on the correspondence. Such certification will remain valid for five years. It is recommended that the NWSC perform a review yearly and significant revision after four years, recertifying to TCEQ following each revision.
- This scope only includes EPP preparation, it does not include EPP implementation.

SCHEDULE

The deadline set forth by TCEQ under the SB3 is as follows:

- EPPs are required to be submitted to TCEQ for review by March 1, 2022

In order to meet the deadlines and providing the NWSC with sufficient time to certify the completion of these tasks to TCEQ, the Engineer anticipates completing this project as per the following schedule:

TASK	DURATION
Notice to Proceed (NTP)	To be determined
Task: Emergency Response Plan Preparation	1 month

FEE

The services for this project will be provided on a Lump Sum (LS) basis. The engineering fee proposed for this project is \$5,620.00. The Engineer will not incur cost in excess of this not-to-exceed amount without prior authorization from the NWSC.

ATTACHMENT 11

Materials Inventory

Memorandum

To: Nueces Water Supply Corporation Board of Directors
From: John Marez, Administrator
Date: November 22, 2021
Re: Purchasing Stockpile of Materials for Field Operations

Background:

Throughout the COVID19 Pandemic various supplies of materials have been in limited stock including foods and paper products to name a few. Matching that trend, we have observed over the last several months a scarcity of materials in the water utility industry with shortages of PVC pipes, fittings, valves, etc. This is based on the reduced production of petroleum-based products which translates to reduced manufacturing and ultimately rising cost for materials we use to repair water lines or new/existing connections.

While our supplies remain in adequate amounts staff has noticed longer wait times for ordering materials that that in some cases are estimated to take a one and a half (1 ½) to eight (8) months delay in receiving those materials.

Analysis:

All current projects show a continued slow-down of material output for the foreseeable future. This trend also correlates with an increase of materials cost. Immediate action is recommended to gain a substantial amount of supplies to address the corporation's needs.

Staff Recommendation:

Staff recommends purchasing materials to serve as a stockpile to counter the current trends of delays in transporting supplies, decreasing amounts of materials and increasing cost.

Board Action:

Provide staff guidance to purchase materials to ensure the NWSC has an adequate stockpile to respond to daily needs, emergencies and small projects.

Summary:

Due to various factors out of our control, the NWSC faces a possible shortage of materials to fix daily repairs or emergencies. In addition, without an adequate supply of PVC pipe, fittings and valves places our crews in a bind to provide immediate relief for the member's emergency or everyday needs. Selecting an amount for stockpile will better ensure that the NWSC has enough resources on hand to fix most, if not all, problems that arise.



Bid Proposal for SOUTH TEXAS WATER - SDR21 6" - 12"

SOUTH TEXAS WATER AUTHORITY
 Bid Date: 11/29/2021
 Core & Main 2080137

Core & Main
 6941 Leopard St
 Corpus Christi, TX 78409
 Phone: 361-289-1388
 Fax: 361-289-2660

Seq#	Qty	Description	Units	Price	Ext Price
DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS.					
10		CORE & MAIN			
20		6941 LEOPARD STREET			
30		CORPUS CHRISTI, TX 78409			
40		TELEPHONE: 361-289-1388			
50		FAX: 361-289-2660			
60					
70		BID DATE: 11/16/2021			
80					
90		*****			
100					
110	20	2 PVC SDR21 PR200 PIPE (G)	FT	1.65	33.00
120	20	3 PVC SDR21 PR200 PIPE (G)	FT	3.45	69.00
130	20	4 PVC SDR21 PR200 PIPE (G)	FT	5.50	110.00
140	20	6 PVC SDR21 PR200 PIPE (G)	FT	11.50	230.00
150	20	8 PVC SDR21 PR200 PIPE (G)	FT	19.25	385.00
160	20	10 PVC SDR21 PR200 PIPE (G)	FT	29.70	594.00
170	20	12 PVC SDR21 PR200 PIPE (G)	FT	42.00	840.00
				Sub Total	2,261.00
				Tax	0.00
				Total	2,261.00

Branch Terms:
 PRICES FOR ESTIMATING ONLY.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT:

<https://coreandmain.com/TandC/>



Bid Proposal for SOUTH TEXAS WATER - SDR21 6" - 12"

SOUTH TEXAS WATER AUTHORITY
 Bid Date: 11/29/2021
 Core & Main 2080137

Core & Main
 6941 Leopard St
 Corpus Christi, TX 78409
 Phone: 361-289-1388
 Fax: 361-289-2660

Seq#	Qty	Description	Units	Price	Ext Price
DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS.					
10		CORE & MAIN			
20		6941 LEOPARD STREET			
30		CORPUS CHRISTI, TX 78409			
40		TELEPHONE: 361-289-1388			
50		FAX: 361-289-2660			
70		BID DATE: 11/16/2021			
80		*****			
90					
100					
110	20	2 PVC SDR21 PR200 PIPE (G)	FT	1.65	33.00
120	20	3 PVC SDR21 PR200 PIPE (G)	FT	3.45	69.00
130	20	4 PVC SDR21 PR200 PIPE (G)	FT	5.50	110.00
140	20	6 PVC SDR21 PR200 PIPE (G)	FT	11.50	230.00
150	20	8 PVC SDR21 PR200 PIPE (G)	FT	19.25	385.00
160	20	10 PVC SDR21 PR200 PIPE (G)	FT	29.70	594.00
170	20	12 PVC SDR21 PR200 PIPE (G)	FT	42.00	840.00
				Sub Total	2,261.00
				Tax	0.00
				Total	2,261.00

Branch Terms:
 PRICES FOR ESTIMATING ONLY.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>



Bid Proposal for Nueces Water Supply Corp. - 3" & 4" Water Line

NUECES WATER SUPPLY CORP
 Bid Date: 11/29/2021
 Core & Main 2065682

Core & Main
 6941 Leopard St
 Corpus Christi, TX 78409
 Phone: 361-289-1388
 Fax: 361-289-2660

Seq#	Qty	Description	Units	Price	Ext Price
DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS.					
10		CORE & MAIN			
20		6941 LEOPARD STREET			
30		CORPUS CHRISTI, TX 78409			
40		TELEPHONE: 361-289-1388			
50		FAX: 361-289-2660			
70		BID DATE: 11/08/2021			
90		*****			
110		3" MATERIAL			
120		ETA			
130		3" PIPE NOT AVAILABLE UNTIL			
140		JULY OF 2022			
150	3500	3 PVC SDR21 PR200 PIPE (G)	FT	3.15	11,025.00
160	2	3 SIP EZGRIP PVC REST W/ACC F/ IPS PVC PIPE EZPVCP03	EA	42.00	84.00
170	2	3 MJXIPS PVC TRANS GASKET	EA	6.50	13.00
180	1	3 F6100 MJ RW GV OL ON L/ACC CLOW GATE VALVE EPOXY COATED W/STAINLESS STEEL BOLTS & NUTS	EA	415.00	415.00
190	1	461-S VALVE BOX COMPLETE	EA	71.00	71.00
200	1	6X3 MJ TEE C153 IMP	EA	125.00	125.00
210	20	6 PVC SCH40 PIPE SWB 20'	FT	14.65	293.00
220	2	6 EBAA MEGALUG W/ACC 2006PEC EBAA SEAL GSKT & 6 BOLTS/NUTS (3/4") INCLUDED, F/C900	EA	72.00	144.00
230	1	3 MEGALUG W/ACC F/PVC 2003PEC EBAA SEAL GSKT & 4 BOLTS/NUTS (5/8") INCLUDED	EA	54.00	54.00
240	1	3 MJXIPS PVC TRANS GASKET	EA	6.50	6.50
260	2	226-060012-000 6X12-1/2 REP CLP 5.95-6.35 OD	EA	164.00	328.00
270	4	2X1000' DET TAPE WATER	EA	22.00	88.00
280	4	LUBE 1 GAL F/WTR/SWR PIPE	EA	19.00	76.00
300		PURCHASE BY CORPORATION			
310		NOT BILLED TO CUSTOMER			
320	1	B11-777WNL 2 B CURB FIPT W/LW NO LEAD	EA	305.00	305.00
330	1	DFW1300.12.1R METER BOX W/BLK PLASTIC READER LID	EA	25.00	25.00
340	20	2 PVC SCH40 PIPE SWB 20'	FT	2.95	59.00
350	5	80LB QUIKRETE CONCRETE MIX	EA	5.95	29.75
360	1	3 MJ 90 C153 IMP	EA	62.00	62.00
370	2	3 SIP EZGRIP PVC REST W/ACC F/ IPS PVC PIPE EZPVCP03	EA	42.00	84.00



Bid Proposal for Nueces Water Supply Corp. - 3" & 4" Water Line

Bid #: 2065682

Seq#	Qty	Description	Units	Price	Ext Price
380	2	3 MJXIPS PVC TRANS GASKET	EA	6.50	13.00
390	1	2 ALUM MALE CAMLOCK X FPT "A" ADAPTER, PART "A"	EA	12.75	12.75
400	2	2 PVC S80 MALE ADPT MIPTXH 836-020	EA	16.05	32.10
			3" MATERIAL		13,345.10
420	4" MATERIAL				
430	ETA				
440	4" PIPE NOT AVAILABLE UNTIL				
450	JULY OF 2022				
460	3500	4 PVC SDR21 PR200 PIPE (G)	FT	5.30	18,550.00
470	2	4" SIP EZGRIP PVC JT REST&ACC F/C900, C905 & IPS PIPE	EA	49.00	98.00
480	2	4 MJXIPS PVC TRANS GASKET	EA	7.20	14.40
490	1	4 F6100 MJ RW GV OL ON L/ACC CLOW GATE VALVE EPOXY COATED W/STAINLESS STEEL BOLTS & NUTS	EA	460.00	460.00
500	1	461-S VALVE BOX COMPLETE	EA	71.00	71.00
510	1	6X4 MJ TEE C153 IMP	EA	140.00	140.00
520	20	6 PVC SCH40 PIPE SWB 20'	FT	14.65	293.00
530	2	6 EBAA MEGALUG W/ACC 2006PEC EBAA SEAL GSKT & 6 BOLTS/NUTS (3/4") INCLUDED, F/C900	EA	72.00	144.00
540	1	4 MEGALUG W/ACC F/C900 2004PEC EBAA SEAL GSKT & 4 BOLTS/NUTS (3/4") INCLUDED	EA	60.00	60.00
550	1	4 MJXIPS PVC TRANS GASKET	EA	7.20	7.20
570	2	226-060012-000 6X12-1/2 REP CLP 5.95-6.35 OD	EA	164.00	328.00
580	4	2X1000' DET TAPE WATER	EA	22.00	88.00
590	4	LUBE 1 GAL F/WTR/SWR PIPE	EA	19.00	76.00
610	PURCHASE BY CORPORATION				
620	NOT BILLED TO CUSTOMER				
630	1	B11-777WNL 2 B CURB FIPT W/LW NO LEAD	EA	305.00	305.00
640	1	DFW1300.12.1R METER BOX W/BLK PLASTIC READER LID	EA	25.00	25.00
650	20	2 PVC SCH40 PIPE SWB 20'	FT	2.95	59.00
660	5	80LB QUIKRETE CONCRETE MIX	EA	5.95	29.75
670	1	4 MJ 90 C153 IMP	EA	63.52	63.52
680	2	4" SIP EZGRIP PVC JT REST&ACC F/C900, C905 & IPS PIPE	EA	49.00	98.00
690	2	4 MJXIPS PVC TRANS GASKET	EA	7.20	14.40
700	1	2 ALUM MALE CAMLOCK X FPT "A" ADAPTER, PART "A"	EA	12.75	12.75
710	2	2 PVC S80 MALE ADPT MIPTXH 836-020	EA	16.05	32.10
			4" WATERLINE		20,969.12

Branch Terms:

PIPE TERMS:

PIPE MUST BE ORDERED BY 00/00/00 AND SHIPPED COMPLETE ON OR BEFORE 00/00/00 PER THE MANUFACTURERS QUOTE. AFTER SAID DATES, PIPE PRICES ARE SUBJECT TO MARKET PRICING.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT:

<https://coreandmain.com/TandC/>

ATTACHMENT 12

Request for Service - Vaquero

Memorandum

To: Nueces Water Supply Corporation Board of Directors
From: John Marez, Administrator
Date: December 3, 2021
Re: Update Vaquero Ventures on FM 666

Background:

Investment firm, Vaquero Ventures is seeking to develop a large convenience store near the new Bypass of US Highway I-69 at FM 666 near the City of Driscoll. Staff has worked closely with these developers to provide analysis of the overall cost to incur should they pursue a store at that location.

Analysis:

Provide the board an update on this potential project.

Staff Recommendation:

Receive updates and seek any available details on size and scope of project.

Board Action:

This is informational only.

Summary:

Vaquero Ventures is working with staff to determine the feasibility of building a convenience store at FM 666 and the US I-69 Bypass at Driscoll.



Bid Proposal for Nueces Water Supply Corp. - 3" & 4" Water Line

NUECES WATER SUPPLY CORP
Bid Date: 11/29/2021
Core & Main 2065682

Core & Main
6941 Leopard St
Corpus Christi, TX 78409
Phone: 361-289-1388
Fax: 361-289-2660

Seq#	Qty	Description	Units	Price	Ext Price
DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS.					
10		CORE & MAIN			
20		6941 LEOPARD STREET			
30		CORPUS CHRISTI, TX 78409			
40		TELEPHONE: 361-289-1388			
50		FAX: 361-289-2660			
60					
70		BID DATE: 11/08/2021			
80					
90		*****			
100					
110		3" MATERIAL			
120		ETA			
130		3" PIPE NOT AVAILABLE UNTIL			
140		JULY OF 2022			
150	3500	3 PVC SDR21 PR200 PIPE (G)	FT	3.15	11,025.00
160	2	3 SIP EZGRIP PVC REST W/ACC F/ IPS PVC PIPE EZPVC03	EA	42.00	84.00
170	2	3 MJXIPS PVC TRANS GASKET	EA	6.50	13.00
180	1	3 F6100 MJ RW GV OL ON L/ACC CLOW GATE VALVE EPOXY COATED W/STAINLESS STEEL BOLTS & NUTS	EA	415.00	415.00
190	1	461-S VALVE BOX COMPLETE	EA	71.00	71.00
200	1	6X3 MJ TEE C153 IMP	EA	125.00	125.00
210	20	6 PVC SCH40 PIPE SWB 20'	FT	14.65	293.00
220	2	6 EBAA MEGALUG W/ACC 2006PEC EBAA SEAL GSKT & 6 BOLTS/NUTS (3/4") INCLUDED, F/C900	EA	72.00	144.00
230	1	3 MEGALUG W/ACC F/PVC 2003PEC EBAA SEAL GSKT & 4 BOLTS/NUTS (5/8") INCLUDED	EA	54.00	54.00
240	1	3 MJXIPS PVC TRANS GASKET	EA	6.50	6.50
260	2	226-060012-000 6X12-1/2 REP CLP 5.95-6.35 OD	EA	164.00	328.00
270	4	2X1000' DET TAPE WATER	EA	22.00	88.00
280	4	LUBE 1 GAL F/WTR/SWR PIPE	EA	19.00	76.00
300		PURCHASE BY CORPORATION			
310		NOT BILLED TO CUSTOMER			
320	1	B11-777WNL 2 B CURB FIPT W/LW NO LEAD	EA	305.00	305.00
330	1	DFW1300.12.1R METER BOX W/BLK PLASTIC READER LID	EA	25.00	25.00
340	20	2 PVC SCH40 PIPE SWB 20'	FT	2.95	59.00
350	5	80LB QUIKRETE CONCRETE MIX	EA	5.95	29.75
360	1	3 MJ 90 C153 IMP	EA	62.00	62.00
370	2	3 SIP EZGRIP PVC REST W/ACC F/ IPS PVC PIPE EZPVC03	EA	42.00	84.00



Bid Proposal for Nueces Water Supply Corp. - 3" & 4" Water Line

Bid #: 2065682

Seq#	Qty	Description	Units	Price	Ext Price
380	2	3 MJXIPS PVC TRANS GASKET	EA	6.50	13.00
390	1	2 ALUM MALE CAMLOCK X FPT "A" ADAPTER, PART "A"	EA	12.75	12.75
400	2	2 PVC S80 MALE ADPT MIPTXH 836-020	EA	16.05	32.10
			3" MATERIAL		13,345.10
420		4" MATERIAL			
430		ETA			
440		4" PIPE NOT AVAILABLE UNTIL			
450		JULY OF 2022			
460	3500	4 PVC SDR21 PR200 PIPE (G)	FT	5.30	18,550.00
470	2	4" SIP EZGRIP PVC JT REST&ACC F/C900, C905 & IPS PIPE	EA	49.00	98.00
480	2	4 MJXIPS PVC TRANS GASKET	EA	7.20	14.40
490	1	4 F6100 MJ RW GV OL ON L/ACC CLOW GATE VALVE EPOXY COATED W/STAINLESS STEEL BOLTS & NUTS	EA	460.00	460.00
500	1	461-S VALVE BOX COMPLETE	EA	71.00	71.00
510	1	6X4 MJ TEE C153 IMP	EA	140.00	140.00
520	20	6 PVC SCH40 PIPE SWB 20'	FT	14.65	293.00
530	2	6 EBAA MEGALUG W/ACC 2006PEC EBAA SEAL GSKT & 6 BOLTS/NUTS (3/4") INCLUDED, F/C900	EA	72.00	144.00
540	1	4 MEGALUG W/ACC F/C900 2004PEC EBAA SEAL GSKT & 4 BOLTS/NUTS (3/4") INCLUDED	EA	60.00	60.00
550	1	4 MJXIPS PVC TRANS GASKET	EA	7.20	7.20
570	2	226-060012-000 6X12-1/2 REP CLP 5.95-6.35 OD	EA	164.00	328.00
580	4	2X1000' DET TAPE WATER	EA	22.00	88.00
590	4	LUBE 1 GAL F/WTR/SWR PIPE	EA	19.00	76.00
610		PURCHASE BY CORPORATION			
620		NOT BILLED TO CUSTOMER			
630	1	B11-777WNL 2 B CURB FIPT W/LW NO LEAD	EA	305.00	305.00
640	1	DFW1300,12.1R METER BOX W/BLK PLASTIC READER LID	EA	25.00	25.00
650	20	2 PVC SCH40 PIPE SWB 20'	FT	2.95	59.00
660	5	80LB QUIKRETE CONCRETE MIX	EA	5.95	29.75
670	1	4 MJ 90 C153 IMP	EA	63.52	63.52
680	2	4" SIP EZGRIP PVC JT REST&ACC F/C900, C905 & IPS PIPE	EA	49.00	98.00
690	2	4 MJXIPS PVC TRANS GASKET	EA	7.20	14.40
700	1	2 ALUM MALE CAMLOCK X FPT "A" ADAPTER, PART "A"	EA	12.75	12.75
710	2	2 PVC S80 MALE ADPT MIPTXH 836-020	EA	16.05	32.10
			4" WATERLINE		20,969.12

Branch Terms:

PIPE TERMS:

PIPE MUST BE ORDERED BY 00/00/00 AND SHIPPED COMPLETE ON OR BEFORE 00/00/00 PER THE MANUFACTURERS QUOTE. AFTER SAID DATES, PIPE PRICES ARE SUBJECT TO MARKET PRICING.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT:

<https://coreandmain.com/TandC/>

ATTACHMENT 13

Texas 811 Changes

Memorandum

To: Nueces Water Supply Corporation Board of Directors
From: John Marez, Administrator
Date: November 19, 2021
Re: Texas 8-1-1 Dig Response Time

Background:

Calling Texas 811 is requirement prior for any home or commercial excavation needs. When a water or sewer pipe bursts, or electricity is cut off to essential services, it is not feasible to wait two working days before beginning repairs. Texas law provides for emergency repairs in these situations. An emergency ticket is used when the work being done is to repair a situation that is a danger to life, health or property. Prior to making emergency repairs, our staff must contact 811 prior to digging.

Previously when contacting the 811 system each inspector providing line locations were allowed take up to 2 hours before arrival before our field techs could begin digging to repair any leaks/damages to NWSC water lines. More recently, our staff has been notified that the new requirement for inspectors to arrive onsite is now up to 3 hours for emergency situations.

Analysis:

The 811 system is essential in providing overall location to our techs to ensure their safety, the prevention of damaging any other type of lines and for the well-being of our customers and the public. The change in policy from 811 emergency response time is now longer and will inevitably slow down our ability to respond to water emergencies in a reasonable amount of time.

Staff Recommendation:

Our field staff must comply with this new internal 811 policy of requiring their inspectors to arrive later at our emergency digs.

Board Action:

No action is needed and is informational only.

Summarization:

The 811 system is essential for worker safety and to prevent any further damage to adjacent gas, sewer or water lines. Due to internal policies from 811 their onsite line inspectors are given more time to arrive at the worksite with our crews which will inevitably delay our response times for digging at water leak sites and repairing those breaks and restoring water to NWSC customers.

ATTACHMENT 14

Easements – Triple T

Memorandum

To: Nueces Water Supply Corporation Board of Directors
From: John Marez, Administrator
Date: December 3, 2021
Re: Acceptance of ROW Easements

Background:

The NWSC will receive a 10-acre tract of land easement for \$1.00 by Triple T Farms & Cattle Company at the FZ Bishop Subdivision of the Driscoll Ranch. The corporation will also receive for \$1.00 access to easement of land provided by Toby Robertson. (attachments)

Analysis:

This easement allows the NWSC to receive easement to access and use, operate, inspect, repair, maintain, replace, upgrade, parallel and remove water distribution lines.

Staff Recommendation:

Accept the easement given by Triple-T Farms & Cattle Company & Toby Robertson.

Board Action:

Recommend receiving both easements by the NWSC for the total cost of \$2.00.

Summarization:

An easement is being offered to the NWSC to access for any waterline on the property presented. This will allow current and future access to add or modify waterlines in the vicinity of this tract of land.

RIGHT OF WAY EASEMENT
NUECES WATER SUPPLY CORPORATION

KNOW ALL MEN BY THESE PRESENTS, that Toby Robertson (hereinafter called "Grantors"), in consideration of one dollar (\$1.00) and other good and valuable consideration paid by NUECES WATER SUPPLY CORPORATION, a non-profit corporation, with the power of eminent domain, whose address is 2302 E. Sage Road, Kingsville, Texas 78363, (hereinafter called "Grantee"), the receipt and sufficiency of which is hereby acknowledged, does hereby grant, bargain, sell, transfer, convey to said Grantee, its successors, and assigns, a perpetual easement with the right to erect, construct, install and lay and thereafter access and use, operate, inspect, repair, maintain, replace, upgrade, parallel and remove water distribution lines and appurtenances over and across 135.155 Acres, being all of the Northwest Quarter (NW $\frac{1}{4}$) of Section One Hundred Four (104), containing 122.69 Acres and the North Forty-Five (N 45) Acres of the Southwest One Quarter (SW $\frac{1}{4}$) of Section One Hundred Four (104) of the F. Z. Bishop Subdivision of the Driscoll Ranch according to the Map of Record in Volume 1, Page 28 of the Map Records of Nueces County, Texas, excluding the property within the existing or currently proposed Right-of-Way of U. S. Highway 77, leaving 135.155 Acres, and further described by metes and bounds as shown on *Exhibit "A"* attached hereto, together with the right of ingress and egress over Grantors' adjacent lands for the purpose for which the above mentioned rights are granted. The easement hereby granted shall not exceed 15' in width, the center line thereof to be located across said land as shown on Exhibit "B" attached hereto.

Grantee shall have such other rights and benefits necessary and/or convenient for the full enjoyment and use of the rights herein granted, including without limitation, (1) the reasonable right of ingress and egress over and across lands owned by Grantor which are contiguous to the easement; (2) the reasonable right from time to time to remove any and all paving, undergrowth and other obstructions that may injure the Grantee's facilities and appurtenances or interfere with the construction, maintenance, inspection, substitution or removal thereof; and (3) the right to abandon-in-place any and all water supply distribution lines, service lines and associated appurtenances, such that Grantee shall have no obligation or liability to Grantor, or their successor or assigns, to move or remove any such abandoned lines or appurtenances.

In the event that county or state hereafter widens or relocates any public road so as to require the relocation of this water and/or sewer line as installed, Grantor further grants to Grantee an additional easement over and across the land described above for the purpose of literally relocating said water lines as may be necessary to clear the road improvements, which easement hereby granted shall be limited to a strip of land 15" in width, the center line thereof being the pipeline as relocated.

The consideration recited herein shall constitute payment in full for all damages sustained by Grantors by reason of the installation of the structures referred to herein and the Grantee will maintain such easement in a state of good repair and efficiency so that no unreasonable damages will result from its use to Grantors' premises. This Agreement together with other provisions of this grant shall constitute a covenant running with the land for the benefit of the Grantee, its successors, and assigns. The Grantors covenant that they are the owners of the above-described lands and that said lands are free and clear of all encumbrances and liens except the following:

(Lien holder if any)

Grantor does hereby bind itself, its successors and assigns, to WARRANT AND FOREVER DEFEND, all and singular, the easement herein granted to Grantee, or Grantee's successors and assigns, against every person whomsoever claiming, or to claim, the same or any part thereof.

The easement conveyed herein was obtained or improved through Federal financial assistance. This easement is subject to the provisions of Title VI of the Civil Rights Act of 1964 and the regulations issued pursuant thereto for so long as the easement continues to be used for the same or similar purpose for which financial assistance was extended or for so long as the Grantee owns it, whichever is longer.

IT WITNESS WHEREOF, this Easement Agreement is executed on this 27 day of September, 2021.


Toby Joe Robertson

Accepted for the Nueces Water Supply Corporation, a non-profit water supply corporation, this _____ day of _____, 2021.

Nueces Water Supply Corporation

Alice Black, Grantee

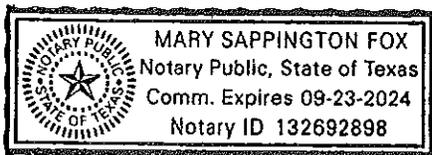
ACKNOWLEDGMENTS

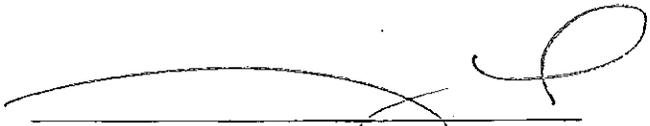
STATE OF TEXAS *

COUNTY OF NUECES *

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared Toby Robertson, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed and, in the capacity, therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE 27 day of September, 2021 ~~2021~~





Notary Public in and for Nueces County, TX
My Commission Expires: 9/23/24

ACKNOWLEDGMENTS (continued)

STATE OF TEXAS *

COUNTY OF NUECES *

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared **Alice Black**, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE ____ day of _____,
2012.

Notary Public in and for Nueces County, TX

My Commission Expires:

RETURN TO:

Exhibit A

Property Description

135.155 Acres, being all of the Northwest Quarter (NW ¼) of Section One Hundred Four (104), containing 122.69 Acres and the North Forty-Five (N 45) Acres of the Southwest One Quarter (SW ¼) of Section One Hundred Four (104) of the F. Z. Bishop Subdivision of the Driscoll Ranch according to the Map of Record in Volume 1, Page 28 of the Map Records of Nueces County, Texas, excluding the property within the existing or currently proposed Right-of-Way of U. S. Highway 77, leaving 135.155 Acres, and being described by metes and bounds as follows:

BEGINNING at a 5/8" rebar set at the Northeast corner of the above described Northwest Quarter (NW ¼), and lying S 73Deg-00Min-26Sec E of a found 5/8" rebar and N 73Deg-00Min-26Sec W 2640.00 feet from a 5/8" rebar marking the Northeast corner of said Section 104 as referenced in a description of Parcel 3 of the Proposed Right-of-Way of U. S. Highway 77, as surveyed for the Texas Department of Transportation;

THENCE S 17Deg-00Min-29Sec W with the East line of said Northwest Quarter (NW ¼) of Section One Hundred Four (104), and continuing with the Southwest Quarter (SW ¼) of Section One Hundred Four (104), in all a distance of 3500.98 feet to a 3" Pipe found at the Southeast corner of the above described North Forty-Five (N 45) Acres of said Southwest One Quarter (SW ¼) of Section One Hundred Four (104), and lying N 17Deg-00Min-29Sec E 1734.39 feet from a ¾" rebar found at a point of intersection of East line of the Southwest One-Quarter (SW ¼) of Section One Hundred Four (104) with the North Right-of-Way of F. M. Highway 3354;

THENCE N 72Deg-59Min-31Sec W with the South line of said North Forty-Five (N 45) Acres a distance of 1935.73 feet to a Brass Right-of-Way marker found at the Southeast corner of the aforementioned Parcel 3 of the Proposed Right-of-Way of Highway 77;

THENCE N 25Deg-14Min-06Sec E with said Proposed Right-of-Way a distance of 3412.80 feet to a Brass Right-of-Way marker found as described in the East line of said Proposed Right-of-Way;

THENCE N 25Deg-12Min-29Sec E with said Proposed Right-of-Way a distance of 54.11 feet to a Brass Right-of-Way marker found as described in the East line of the said Proposed Right-of-Way;

THENCE N 66Deg-06Min-18Sec E with said Proposed Right-of-Way a distance of 75.59 feet to a Brass Right-of-Way marker found as described in the East line of the said Proposed Right-of-Way;

THENCE N 25Deg-05Min-44Sec E with said Proposed Right-of-Way a distance of 20.07 feet to a capped rebar found in the North line of the afore-described Section One Hundred Four (104):

THENCE S 73Deg-00Min-26Sec E with said North line of Section One Hundred Four (104) a distance of 1375.22 feet to the POINT OF BEGINNING and containing 135.155 Acres.

Save and except 10-acres tract of land with metes and bounds as follows:

Being a 10.00 acre tract of land, out of a called 135.155 acres, being all of the Northwest Quarter (NW ¼) Acres of the Southwest One Quarter (SW ¼) of Section One Hundred Four (104) of the F. Z. BISHOP SUBDIVISION OF THE DRISCOLL RANCH according to the Map of Record in Volume 1, Page 28 of the Map Records of Nueces County, Texas and being that property deeded to Toby Joe Robertson in

Document number 2013035967 of the Deed Records of Nueces County, Texas, being more particularly described as follows:

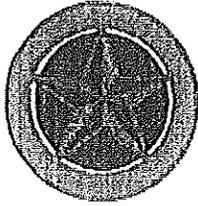
COMMENCING at a brass Texas Department of Transportation monument found on the east right of way line of U. S. HIGHWAY 77, for the northwest corner of a called 6.513 acres, deeded to Amado Marroquin in document number 2013035967 of the Deed Records of Nueces County, Texas, same being the southwest corner of said called 135.135 acres, from which the POINT OF BEGINNING bears N 25° 14' 36" E, with the east right of way line of said U. S. HIGHWAY 77 a distance of 1267.34 feet to a 5/8 inch iron rod set for the southwest corner of this tract:

THENCE N 25° 14' 36" E continuing with the east right of way line of said U. S. HIGHWAY 77, a distance of 753.03 feet to a 5/8 inch iron rod set for the northwest corner of this tract;

THENCE S 68° 58' 02" E a distance of 552.49 feet to a 5/8 inch iron rod set for the northeast corner of this tract;

THENCE S 21° 01' 58" W a distance of 751.00 Feet to a 5/8-inch iron rod set for the southeast corner of this tract.

THENCE N 68° 58' 02" W a distance of 607.78 Feet to the POINT OF BEGINNING and containing 10.00 acres, more or less.



Texas Geo Tech

LAND SURVEYING, INC.

EXHIBIT "A"
SURVEY OF 15' WIDE EASEMENT:

Being a total of **19002.04 sq. ft.** out of a tract called 125.155 acres deeded to Toby Joe Robertson in Document Number 2013035967 of the Official Public Records of Nueces County, Texas, being more particularly described by metes and bounds as follows:

BEGINNING at a brass TXDOT monument found on east right of way line of U.S. Highway 77, same being the southwest corner of said 125.155-acre tract and being the southwest corner of this easement:

THENCE N 25° 14' 36" E with the east right of way line of said U.S. Highway 77, a distance of 2020.37 feet to a 5/8-inch iron rod found for the northwest corner of this easement;

THENCE S 68° 58' 02" E a distance of 15.04 feet to point for the northeast corner of this easement:

THENCE S 25° 14' 36" W being 15.00 feet parallel to the east right of way line of said U.S. Highway 77, a distance of 1266.27 feet to a point and being on the south boundary line of said 125.155-acre tract and being the southeast corner of this easement:

THENCE N 01° 05' 32" W a distance of 895.48 feet to the **POINT OF BEGINNING** and containing **19002.04 sq. ft. of land**, more or less.

L. JARREL L. MOORE, A REGISTERED PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE, THIS PLAT REPRESENTS AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION AND SUBSTANTIALLY COMPLIES WITH THE MINIMAL STANDARDS FOR LAND SURVEYING IN TEXAS AS SET FORTH BY THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYORS, AUGUST 04, 2021

August 5, 2021
200910-2.doc



Jarrel L. Moore
Jarrel L. Moore
Registered Professional Land Surveyor
License Number 4854

EXHIBIT "B"

FND. 5/8" I.R. S68°58'00"E
15.04'

FND. 5/8" I.R.

U.S. HIGHWAY 77

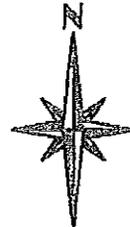
1267.34'
1266.27'

CALLLED 125.155 ACRES
TOBY JOE ROBERTSON
DOC # 2013035967
D.R.N.C.T.

TOTAL:
19002.04 Sq.ft.

SECTION 104
F. Z. BISHOP SUBDIVISION OF THE
DRISCOLL RANCH
VOLUME 1, PAGE 28
M. R. N. C. T.

N25°14'36"E
S25°14'36"W



SCALE: 1" = 200'

P.O.B.
FOUND BRASS TXDOT MON

15.16'
N72°59'01"W

CALLLED 6.513 ACRES
AMADO MARROQUIN
DOC # 2018012651
D.R.N.C.T.

15' WIDE EASEMENT
Being a total of 19002.04 sq. ft. of a tract called 125.155 acres deeded to Toby Joe Robertson in Document Number 2013035967 of the Official Public Records of Nueces County, Texas.

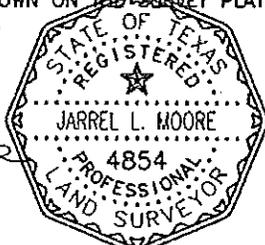
TITLE NOTE:
THIS SURVEY WAS DONE WITHOUT THE BENEFIT OF A TITLE COMMITMENT, THUS NOT ALL EASEMENTS OR SETBACKS ARESHOWN, IF ANY.
ALL BEARINGS AND DISTANCES REFER TO THE TEXAS STATE PLANE COORDINATE SYSTEME OF NAD 83 TEXAS SOUTH ZONE

**TEXAS GEO TECH
LAND SURVEYING, INC.**
5525 SOUTH STAPLES, SUITE B-2
Corpus Christi, TX 78411
(381) 993-0808 Fax (381) 993-2855
www.texasgeotech.com

DATE: 08/05/2021	DRAWN: RC
SCALE: 1" = 200'	JOB NUMBER: 200910-2
APPROVED: JLM	SURVEY: JC & JN

I, JARREL L. MOORE, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS SURVEY PLAT WAS PREPARED FROM RESEARCH INFORMATION, AND FROM AN ACTUAL SURVEY OF THE PROPERTY MADE ON THE GROUND, UNDER MY SUPERVISION, AND SHOWS ALL VISIBLE IMPROVEMENTS LOCATED ON THE LAND AND TO MY KNOWLEDGE THERE ARE NO ENCROACHMENTS, BOUNDARY CONFLICTS, PROTRUSIONS OR VISIBLE OR APPARENT EASEMENTS EXCEPT AS SHOWN ON THE SURVEY PLAT. ALL DISTANCES ARE IN FEET. AUGUST 5, 2021.

JARREL L. MOORE
REGISTERED PROFESSIONAL LAND SURVEYOR
LICENSE No. 4854



RIGHT OF WAY EASEMENT
NUECES WATER SUPPLY CORPORATION

KNOW ALL MEN BY THESE PRESENTS, that Triple-T Farms & Cattle Co., (hereinafter called "Grantors"), in consideration of one dollar (\$1.00) and other good and valuable consideration paid by NUECES WATER SUPPLY CORPORATION, a non-profit corporation, with the power of eminent domain, whose address is 2302 E. Sage Road, Kingsville, Texas 78363, (hereinafter called "Grantee"), the receipt and sufficiency of which is hereby acknowledged, does hereby grant, bargain, sell, transfer, convey to said Grantee, its successors, and assigns, a perpetual easement with the right to erect, construct, install and lay and thereafter access and use, operate, inspect, repair, maintain, replace, upgrade, parallel and remove water distribution lines and appurtenances over and across a 10.00 acre tract of land, out of a called 135.155 acres, being all of the Northwest Quarter (NW ¼) Acres of the Southwest One Quarter (SW ¼) of Section One Hundred Four (104) of the F. Z. BISHOP SUBDIVISION OF THE DRISCOLL RANCH according to the Map of Record in Volume 1, Page 28 of the Map Records of Nueces County, Texas and being that property deeded to Toby Joe Robertson in Document number 2013035967 of the Deed Records of Nueces County, Texas, and further described by metes and bounds as shown on *Exhibit "A"* attached hereto, together with the right of ingress and egress over Grantors' adjacent lands for the purpose for which the above mentioned rights are granted. The easement hereby granted shall not exceed 15' in width, the center line thereof to be located across said land as shown on Exhibit "B" attached hereto.

Grantee shall have such other rights and benefits necessary and/or convenient for the full enjoyment and use of the rights herein granted, including without limitation, (1) the reasonable right of ingress and egress over and across lands owned by Grantor which are contiguous to the easement; (2) the reasonable right from time to time to remove any and all paving, undergrowth and other obstructions that may injure the Grantee's facilities and appurtenances or interfere with the construction, maintenance, inspection, substitution or removal thereof; and (3) the right to abandon-in-place any and all water supply distribution lines, service lines and associated appurtenances, such that Grantee shall have no obligation or liability to Grantor, or their successor or assigns, to move or remove any such abandoned lines or appurtenances.

In the event that county or state hereafter widens or relocates any public road so as to require the relocation of this water and/or sewer line as installed, Grantor further grants to Grantee an additional easement over and across the land described above for the purpose of literally relocating said water lines as may be necessary to clear the road improvements, which easement hereby granted shall be limited to a strip of land 15" in width, the center line thereof being the pipeline as relocated.

The consideration recited herein shall constitute payment in full for all damages sustained by Grantors by reason of the installation of the structures referred to herein and the Grantee will maintain such easement in a state of good repair and efficiency so that no unreasonable damages will result from its use to Grantors' premises. This Agreement together with other provisions of this grant shall constitute a covenant running with the land for the benefit of the Grantee, its successors, and assigns. The Grantors covenant that they are the owners of the above-described lands and that said lands are free and clear of all encumbrances and liens except the following:

(Lien holder if any)

Grantor does hereby bind itself, its successors and assigns, to WARRANT AND FOREVER DEFEND, all and singular, the easement herein granted to Grantee, or Grantee's successors and assigns, against every person whomsoever claiming, or to claim, the same or any part thereof.

The easement conveyed herein was obtained or improved through Federal financial assistance. This easement is subject to the provisions of Title VI of the Civil Rights Act of 1964 and the regulations issued pursuant thereto for so long as the easement continues to be used for the same or similar purpose for which financial assistance was extended or for so long as the Grantee owns it, whichever is longer.

IT WITNESS WHEREOF, this Easement Agreement is executed on this 27 day of September, 2021.

[Signature]
Toby Joe Robertson

Accepted for the Nueces Water Supply Corporation, a non-profit water supply corporation, this _____ day of _____, 2021.

Nueces Water Supply Corporation

Alice Black, Grantee

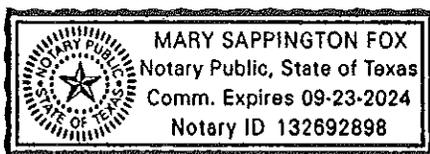
ACKNOWLEDGMENTS

STATE OF TEXAS *

COUNTY OF NUECES *

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared Toby Robertson, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed and, in the capacity, therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE 27 day of September, 2021. 2021 rs



[Signature]
Notary Public in and for Nueces County, TX

My Commission Expires: 9/23/24

ACKNOWLEDGMENTS (continued)

STATE OF TEXAS *

COUNTY OF NUECES *

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared **Alice Black**, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE ____ day of _____, 2012.

Notary Public in and for Nueces County, TX

My Commission Expires:

RETURN TO:

Exhibit A

Property Description

Being a 10.00 acre tract of land, out of a called 135.155 acres, being all of the Northwest Quarter (NW ¼) Acres of the Southwest One Quarter (SW ¼) of Section One Hundred Four (104) of the F. Z. BISHOP SUBDIVISION OF THE DRISCOLL RANCH according to the Map of Record in Volume 1, Page 28 of the Map Records of Nueces County, Texas and being that property deeded to Toby Joe Robertson in Document number 2013035967 of the Deed Records of Nueces County, Texas, being more particularly described as follows:

COMMENCING at a brass Texas Department of Transportation monument found on the east right of way line of U. S. HIGHWAY 77, for the northwest corner of a called 6.513 acres, deeded to Amado Marroquin in document number 2013035967 of the Deed Records of Nueces County, Texas, same being the southwest corner of said called 135.135 acres, from which the POINT OF BEGINNING bears N 25° 14' 36" E, with the east right of way line of said U. S. HIGHWAY 77 a distance of 1267.34 feet to a 5/8 inch iron rod set for the southwest corner of this tract:

THENCE N 25° 14' 36" E continuing with the east right of way line of said U. S. HIGHWAY 77, a distance of 753.03 feet to a 5/8 inch iron rod set for the northwest corner of this tract;

THENCE S 68° 58' 02" E a distance of 552.49 feet to a 5/8 inch iron rod set for the northeast corner of this tract;

THENCE S 21° 01' 58" W a distance of 751.00 Feet to a 5/8-inch iron rod set for the southeast corner of this tract.

THENCE N 68° 58' 02" W a distance of 607.78 Feet to the POINT OF BEGINNING and containing 10.00 acres, more or less.



Texas Geo Tech

LAND SURVEYING, INC.

EXHIBIT "A"
SURVEY OF 15' WIDE EASEMENT:

Being a total of 11295.49 sq. ft. out of a called 10.00-acre tract of land deeded to Triple Farms & Cattle Company, recorded in document number 2021032202 of the Deed Records of Nueces County, Texas, being more particularly described by metes and bounds as follows:

BEGINNING at a brass TXDOT monument found on east right of way line of U.S. Highway 77, same being the southwest corner of said 125.155-acre tract and being the southwest corner of this easement:

THENCE N 25° 14' 36" E with the east right of way line of said U.S. Highway 77, a distance of 2020.37 feet to a 5/8-inch iron rod found for the northwest corner of this easement;

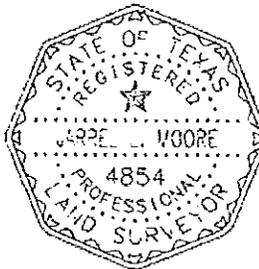
THENCE S 68° 58' 02" E a distance of 15.04 feet to point for the northeast corner of this easement;

THENCE S 25° 14' 36" W being 15.00 feet parallel to the east right of way line of said U.S. Highway 77, a distance of 1266.27 feet to a point and being on the south boundary line of said 125.155-acre tract and being the southeast corner of this easement;

THENCE N 01° 05' 32" W a distance of 895.48 feet to the **POINT OF BEGINNING** and containing **11295.49 sq. ft. of land**, more or less.

I, JARREL L. MOORE, A REGISTERED PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE, THIS PLAT RE-PRESENTS AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION AND SUBSTANTIALLY COMPLIES WITH THE MINIMUM STANDARDS FOR LAND SURVEYING IN TEXAS AS SET FORTH BY THE TEXAS BOARD OF PROFESSIONAL LAND SURVEYORS AUGUST 04, 2021

August 5, 2021
200910-2.doc



Jarrel L. Moore
 Jarrel L. Moore
 Register Professional Land Surveyor
 License Number 4854

EXHIBIT "B"

SECTION 104
 F. Z. BISHOP SUBDIVISION OF THE
 DRISCOLL RANCH
 VOLUME 1, PAGE 28
 M. R. N. C. T.

U.S. HIGHWAY 77

FND. 5/8" I.R. S68°58'00"E
 15.04'

753.03'
 753.03'

TOTAL:
 11295.49 Sq.ft.

CALLED 10.00 ACRES
 TRIPLE FARMS & CATTLE CO.
 DOC # 2021032203
 D.R.N.C.T.

P.O.B.
 FND. 5/8" I.R.

N68°58'02"W
 15.04'

CALLLED 125.155 ACRES
 TOBY JOE ROBERTSON
 DOC # 2013035967
 D.R.N.C.T.

FND. 5/8" I.R.



SCALE: 1" = 200'

15' WIDE EASEMENT

Being a total of 11295.49 sq. ft. out of a called 10.00-acre tract of land deeded to Triple Farms & Cattle Company, recorded in document number 2021032202 of the Deed Records of Nueces County, Texas.

TITLE NOTE:

THIS SURVEY WAS DONE WITHOUT THE BENEFIT OF A TITLE COMMITMENT, THUS NOT ALL EASEMENTS OR SETBACKS ARESHOWN, IF ANY.

ALL BEARINGS AND DISTANCES REFER TO THE TEXAS STATE PLANE COORDINATE SYSTEM OF NAD 83 TEXAS SOUTH ZONE

**TEXAS GEO TECH
 LAND SURVEYING, INC.**

5525 SOUTH STAPLES, SUITE B-2
 Corpus Christi, TX 78411
 (361) 993-0808 Fax (361) 993-2955
 www.texasgeotech.com

DATE: 08/05/2021

DRAWN: RC

SCALE: 1" = 200'

JOB NUMBER: 200910-3

APPROVED: JLM

SURVEY: JC & JN

I, JARREL L. MOORE, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS SURVEY PLAT WAS PREPARED FROM RESEARCH INFORMATION, AND FROM AN ACTUAL SURVEY OF THE PROPERTY MADE ON THE GROUND, UNDER MY SUPERVISION, AND SHOWS ALL VISIBLE IMPROVEMENTS LOCATED ON THE LAND AND TO MY KNOWLEDGE THERE ARE NO ENCROACHMENTS, BOUNDARY CONFLICTS, PROTRUSIONS OR VISIBLE OR APPARENT EASEMENTS EXCEPT AS SHOWN ON THE SURVEY PLAT. ALL DISTANCES ARE IN FEET. AUGUST 5, 2021.

JARREL L. MOORE
 REGISTERED PROFESSIONAL LAND SURVEYOR
 LICENSE No. 4854

